

**RESOLUTION NO. 21-01195**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
October 5, 2021. ) October 7, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 5<sup>th</sup> day of October 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for October 5, 2021 was as follows:

*I. 9:18 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing  
Authorize Payroll*

No out of state travel requests were submitted. The personnel actions submitted were from the Dog Shelter for new hire part-time Deputy Dog Warden Zachery Jenkins; from Job and Family Services for the resignation of Intermittent Business Manager Victoria Adams; from Wood Haven for the retirement of Dietary Aide Pamela Kominek and change STNA Ashely Smith-Brown from part-time to intermittent status.

Commissioner Bowlus moved to approve the resolutions on the attached listing. Commissioner LaHote seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Commissioner LaHote moved to enter into executive session to prepare for negotiations with public employees and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:26 a.m. The Commissioners left executive session at 10:25 a.m.

Soil and Water Conservation District (SWCD) 2022 Appropriation Review (10:26 a.m.) – SWCD Administrator Jim Carter, was joined by Resource Protection Specialist Jeremy Gerwin, and SWCD Board Supervisors Kris Swartz and Matt Davis, to share the 2022 appropriation requests. Fiscal Manager Dee Stewart was also present. Commissioner Herringshaw asked about the H2Ohio Program. Mr. Carter stated there has been an excellent response to the program. Mr. Swartz stated they have great enrollment numbers and the staff is keeping up for now, but it could become too much down the road. The program runs from 2021 to 2023. He mentioned there may be a part 2 coming for years 2024 and 2025 funded by the original amount set aside for the program. Mr.

Gerwin stated there has been a lot of engineering work and control drainage structures placed. The meeting concluded at 10:34 a.m. Mr. Carter, Mr. Gerwin, Mr. Swartz and Mr. Davis exited at this time.

Records Center 2022 Appropriation Review (10:35 a.m.) – Records Center Manager Brenda Ransom shared the 2022 Records Center appropriation and strategic budget requests. The meeting concluded at 10:45 a.m. Mrs. Ransom exited at this time.

Wood County Regional Airport 2022 Appropriation Review (10:46 a.m.) – Regional Airport Authority Board member Jeff Hamons, along with Regional Airport Manager Mark Black, shared the 2022 Regional Airport appropriation request. The RAA is requesting the same appropriation as they received for 2021 which is used for general operating expenses of the airport. The meeting concluded at 10:53 a.m. Mr. Hamons and Mr. Black exited at this time.

Public Defender 2022 Appropriation Review (10:54 a.m.) – Chief Public Defender Kathleen Hamm and Office Administrator Paula Hudak shared the 2022 Public Defender appropriation and strategic budget requests. The meeting concluded at 11:09 a.m. Ms. Hamm and Ms. Hudak exited at this time.

Dog Shelter 2022 Appropriation Review (11:10 a.m.) – Wood County Chief Dog Warden Andrew Snyder shared the 2022 Dog Shelter appropriation and strategic budget requests. The meeting concluded at 11:22 a.m. Mr. Snyder and Ms. Stewart exited at this time.

Mr. Kalmar stated that after the Commissioners agreed to change the part-time Administrative Assistant position in the Domestic Relations department to full-time, he sent a letter to the Common Pleas Court judges informing them of the decision. A response letter was received indicating the magistrates do not wish to fill the Administrative Assistant position but would rather create a full-time Case Manager position at \$17.00 per hour. The Commissioners agreed to the change.

Mr. Kalmar mentioned that he and Ms. Stanley met with Chief Dog Warden Andrew Snyder on Monday to discuss the transition at the Dog Shelter when Mr. Snyder leaves the position at the end of the month. Mr. Snyder will provide a list of items that need to take place over the next 5 months.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:26 a.m.

*V. 5:30 p.m. -- Planning Commission Meeting – Commissioners' Hearing Room*

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

\_\_\_\_\_

ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01179	10/5/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/30/2021		
21-01180	10/5/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01181	10/5/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01182	10/5/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01183	10/5/2021	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF OCTOBER, 2021.		
21-01184	10/5/2021	AUTHORIZING HEALTH INSURANCE WITH MERITAIN HEALTH FOR OCTOBER 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01185	10/5/2021	AUTHORIZING PRESCRIPTION INSURANCE WITH PHARMACY DATA MANAGEMENT INC., FOR OCTOBER 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01186	10/5/2021	AUTHORIZING VISION COVERAGE FOR OCTOBER 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01187	10/5/2021	AUTHORIZING DENTAL INSURANCE WITH DELTA DENTAL FOR OCTOBER 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01188	10/5/2021	AUTHORIZING LIFE INSURANCE WITH MET LIFE FOR OCTOBER 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01189	10/5/2021	AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF OFFICE FURNITURE TO OUTFIT THE OFFICE OF THE NEW CRIMINAL PROSECUTING ATTORNEY FOR THE WOOD COUNTY PROSECUTORS OFFICE.	134805	\$6,779.85
21-01190	10/5/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01191	10/5/2021	AUTHORIZING AN AGREEMENT WITH MACK INDUSTRIES FOR THE PURCHASE AND SETTING OF BRIDGE MATERIALS FOR CLOVERDALE ROAD BRIDGE NO. 6-79B OVER DITCH 2267, BLOOM TOWNSHIP, WOOD COUNTY, OHIO.		
21-01192	10/5/2021	AUTHORIZE AN AGREEMENT WITH THE AERO-MARK COMPANY, LLC FOR THE 2021 PAVEMENT MARKINGS PROJECT FOR THE WOOD COUNTY ENGINEER'S OFFICE.		
21-01193	10/5/2021	AUTHORIZE AGREEMENT WITH UNILLIANCE, INC. FOR THE 2021 WOOD COUNTY COLD MIX PAVING PROJECT ON CUSTAR ROAD, FROM STATE ROUTE 18 TO JERRY CITY ROAD; PORTAGE ROAD FROM STATE ROUTE 235 TO RANGE LINE ROAD; AND ROUNDHEAD ROAD FROM STATE ROUTE 18 TO HAMMANSBURG ROAD, JACKSON AND MILTON TOWNSHIPS, WOOD COUNTY, OHIO.		
21-01194	10/5/2021	AUTHORIZE ELECTRONIC FILING AGREEMENT WITH CENIFAX COURTS, INC. ON BEHALF OF THE WOOD COUNTY CLERK OF COURTS.		

