

RESOLUTION NO. 21-01223

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
October 12, 2021.) October 14, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of October 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 12, 2021 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the appointment of new part-time Certified Medical Aide Madysen Ricker, full-time Housekeeping Aide Melissa Raff and part-time Dietary Aide Meggan Wright, re-hire full-time STNA Kenzie Sheeks.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye with Commissioner LaHote abstaining from resolution 21-01208 (prior meeting minutes) and the motion carried.

III. -- Staff Reports

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:25 a.m.

Commissioner Herringshaw called the meeting back to order at 9:29 a.m. with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, and Chief Building Official Mike Rudey present.

Building Inspection Quarterly Update (9:29 a.m.) – Mr. Rudey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:48 a.m. Mr. Rudey exited at this time.

Information Technology Update (9:48 a.m.) – IT Director Ben Hendricks was joined by IT System Administrator Catherine Potridge. Mr. Hendricks stated that Ms. Potridge was instrumental in bringing Kaseya software into the county system 14 years ago and she has been a certified Kaseya

Engineer for the last 5 years. Ms. Potridge stated the Virtual System Administrator (VSA) is a remote system allowing IT staff to remote into an employee's PC when help is needed. Kaseya allows patch management and Windows updates, allows IT staff to install or uninstall systems, and keeps an inventory of the PC. Ms. Potridge stated IT has just started using Vorex for issuing service request tickets. She also mentioned that Vorex maintains a knowledge base allowing IT to search for similar issues in the past and how it was corrected so there is no need to research solutions if the same issue happens more than once. Ms. Potridge stated that Traverse helps with discovery and also stores back-up information. Mr. Hendricks stated that Kaseya is a lot more versatile than SolarWinds. The Commissioners thanked them both for the update. The meeting concluded at 9:55 a.m. Mr. Hendricks and Ms. Potridge exited at this time.

Emergency Management Agency (EMA) 2022 Appropriation Review (9:57 a.m.) – EMA Director Jeff Klein, who was joined by EMA Deputy Director Erin Konecki and Administrative Assistant Suzette Hall, shared the 2022 EMA appropriation and strategic budget requests. The meeting concluded at 10:03 a.m. Mr. Klein, Ms. Konecki and Ms. Hall exited at this time.

Justice Center/Sheriff's Office 2022 Appropriation Review (10:03 a.m.) – Sheriff Mark Wasylyshyn, Director of Financial Management Deputy Brianne Cooper and Deputy Director of HR Ashley DeLeon shared the 2022 Justice Center/Sheriff's Office appropriation and strategic budget requests. The meeting concluded at 10:27 a.m.

Courthouse Complex Security 2022 Appropriation Review (10:27 a.m.) – Director of Courthouse Complex Security Deputy Rob Eaton shared the 2022 Courthouse Complex Security appropriation and strategic budget requests. (Court Administrator Brandi Hartman entered at 10:32 a.m. and Chief Court Constable Scott Kleiber entered at 10:37 a.m.) Deputy Eaton stated that OPERS has gone through a vast amount of changes which will be effective January 1st. He explained that if you are retired under OPERS and rehired in an OPERS position you cannot receive your allotted stipend for health coverage. The amount of stipend you are eligible for will be put into a fund that cannot be accessed until the employee ends OPERS employment. Deputy Eaton noted that if you retire from an OPERS position and choose to work anywhere not within the OPERS system you are given your allotted stipend. He stated the county will lose officers due to this. The court security officers are part-time employees, so they are not eligible for health coverage and rely on their OPERS retirement health coverage stipend to cover their costs. He noted this change will affect other offices as well, including Court Security, the Sheriff's Office, the Juvenile Detention Center, etc. Deputy Eaton stated there needs to be a way to make these employees whole and suggested giving them the amount needed to cover their health care premium. He noted this would be cheaper than making them full-time employees. He also stated that it would be a case-by-case basis on cost as some may only need \$300 and others \$800 monthly. Commissioner LaHote suggested loaning them the money and once they are fully retired, they could use the money placed in their stipend fund to reimburse the county. Deputy Eaton stated the funds can only be used for health care after employment ends, it cannot be used for anything prior to full retirement. Administrator Kalmar suggested one option would be for the Commissioners to pay the cost of the health coverage to the part-time employees affected by this change in 2022 and work with federal legislators to figure out a way to fix the issue. He stated there is already a shortage in the workforce and this change does not help matters. Deputy Eaton stated that a decision needs to be made soon because open enrollment for insurance begins November 1st. Ms. Hartman stated the courts just had two employees resign due to these changes. Ms. Stanley stated that more research needs to be done. The IRS may consider any funding help as taxable income. She will discuss this with the Auditor.

The meeting concluded at 11:02 a.m. Sheriff Wasylyshyn, Deputy Cooper, Deputy DeLeon, Deputy Eaton, Ms. Hartman and Constable Kleiber exited at this time.

The Commissioners discussed the 2022 Spirit of Wood County Awards recipients.

The Agricultural Society 2022 Appropriation Review and Insurance Update will be rescheduled.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 11:10 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig Lahote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandey A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01208	10/12/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/7/2021		
21-01209	10/12/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01210	10/12/2021	AUTHORIZE AGREEMENT WITH FIDLAR TECHNOLOGIES ON BEHALF OF THE WOOD COUNTY RECORDER FOR THE PURCHASE OF COMPUTER SOFTWARE AND EQUIPMENT TO INDEX AND IMAGE DOCUMENTS ELECTRONICALLY.		
21-01211	10/12/2021	AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR TO SIGN CERTIFICATE OF COUNTY-WIDE COST ALLOCATION PLAN FOR YEAR ENDED DECEMBER 31, 2020.		
21-01212	10/12/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01213	10/12/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01214	10/12/2021	AUTHORIZE AMENDMENT TO AGREEMENT WITH COURTVIEW JUSTICE SOLUTIONS, INC. D/B/A EQUIVANT ON BEHALF OF THE CLERK OF COURTS FOR SUPPORT AND MAINTENANCE OF THE COURTVIEW APPLICATION SOFTWARE, COURTVIEW EACCESS, COURTVIEW EACCESS IMAGING, AND COURTVIEW DASHBOARDS.		
21-01215	10/12/2021	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND FIRST SOLAR, INC.		
21-01216	10/12/2021	PAYMENT FOR SERVICES - SECOND QUARTER 2022 NET PLUS TRANSPORTATION SERVICES		
21-01217	10/12/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01218	10/12/2021	AUTHORIZE AGREEMENT AND ADDENDUM TO THE PERRY PROTECH SERVICES AGREEMENT ON BEHALF OF WOOD COUNTY CLERK OF COURTS.		
21-01219	10/12/2021	PERRY PROTECH INC - AUTHORIZING THE PURCHASE OF 3 PANASONIC S1027C-MK11 SCANNERS TO REPLACE AGING EQUIPMENT IN THE WOOD COUNTY CLERK OF COURTS LEGAL OFFICE.	104403	\$3,150.00
21-01220	10/12/2021	REQUEST NEW FUND FOR PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT RESIDENTIAL PUBLIC INFRASTRUCTURE PROGRAM.		
21-01221	10/12/2021	AUTHORIZE AGREEMENT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF OFFICE FURNITURE FOR TWO NEW OFFICE SPACES IN ADULT PROBATION.		
21-01222	10/12/2021	AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR TWO NEW OFFICE SPACES IN ADULT PROBATION.	134807	\$3,785.03

WOOD COUNTY BUILDING INSPECTION
Monthly Activity Report
September 2021

TYPE OF BUILDINGS	Current Month Sept., 2021		Previous Month Aug., 2021		Same Month Last Year Sept., 2020		Year to Date 2021		Previous Year To Date 2020	
	No	Value	No	Value	No	Value	No	Value	No	Value
HOUSEKEEPING RESIDENTIAL										
New Single Family Dwellings	22	5,344,499	18	5,756,100	15	5,314,858	202	61,534,216	162	44,259,104
Additions to Residential Dwellings	22	1,077,421	28	993,103	35	877,333	204	8,424,699	231	6,395,142
Private Garages & Carports	7	244,000	6	203,885	11	381,750	60	2,107,657	65	1,756,951
Manufactured Homes	1	2,000					18	52,000	19	75,800
MULTI-FAMILY RESIDENTIAL										
Two Family Dwellings							23	3,830,000		
Three Family Dwellings									1	600,000
Four Family Dwellings	1	600,000			1	360,000	5	2,274,000	3	1,080,000
Five Family Dwellings										
Six & More Family Dwellings					2	3,779,250	7	9,600,000	14	30,025,065
NON-HOUSEKEEPING RESIDENTIAL										
Transient Motels, cabins, etc.										
Other shelter										
COMMERCIAL										
Amusement & Recreational	1	60,000			3	1,318,000	9	2,101,980	10	2,910,535
Churches & Religious Bldgs			3	1,202,000			4	2,002,000	3	2,701,900
Commercial Storage Bldgs	2	1,138,372	15	2,625,000	5	1,760,000	54	14,406,994	29	13,291,049
Hospitals & Institutions	1	970,000					1	970,000	4	16,775,850
Industrial Buildings			2	380,000,000	2	10,060,000	7	416,575,000	12	37,285,000
Office, Bank & Professional	1	30,000	1	25,000,000	1	2,788,000	4	27,650,000	2	3,188,000
Parking Garages										
Public Works & Utilities	2	65,000	2	3,726,832	2	2,350,000	14	11,812,832	9	3,561,000
Restaurants									2	1,200,000
Service Stations & Repair Gar.									4	5,990,000
Schools & Educational Bldgs	1	34,558,669					4	35,048,669	1	49,364
Stores & Other Mercantile	1	973,500					7	14,197,038		
Structures other than Bldgs	5	282,147	6	127,500	4	385,908	62	4,724,319	38	1,802,738
Additions & Alterations	32	6,649,690	22	2,061,299	21	2,067,160	279	72,573,872	239	160,371,980
TOTAL PERMITS & CONSTRUCTION VALUE	99	51,995,298	103	421,695,719	102	31,442,259	943	653,050,711	761	344,208,150
FEES RECEIVED for Period		\$204,544.42		\$152,640.99		\$144,765.45		\$2,026,619.30		\$1,110,673.06

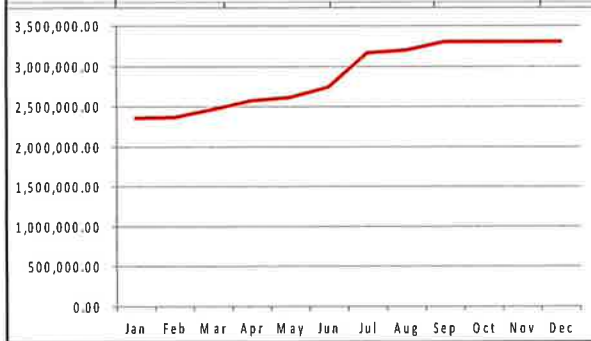
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$203,619.42	61	Plumbing	20	Sprinkler
Contractor Registrations	925.00	145	Heating	12	Fire Alarm
Other		132	Electric		
Total	\$204,544.42			469	Total for Month

For Month of: SEPTEMBER 2021

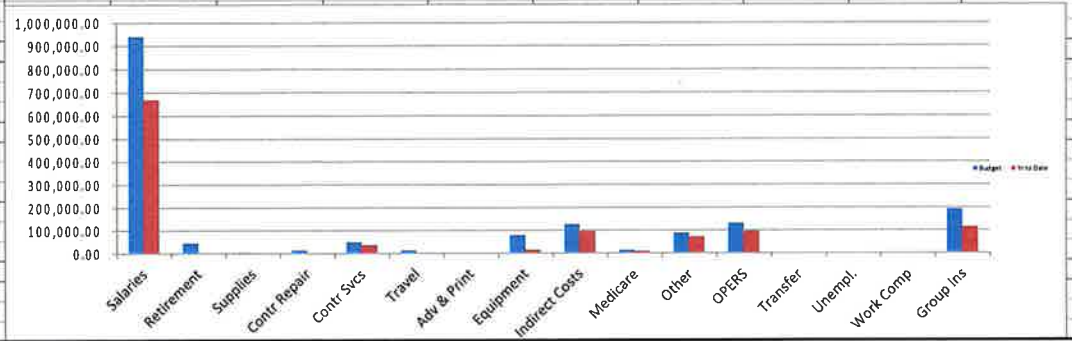
Expense 2021

2020 Balance	2,393,149.23												Budget	Yr to Date	Left
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Salaries	69,572.00	70,840.96	71,172.49	68,529.43	67,973.14	68,510.82	119,474.47	66,010.18	66,600.06				941,507.00	668,683.55	272,823.45
Retirement													47,021.60	0.00	47,021.60
Supplies			215.67	897.50	223.20	240.58	577.33	624.75	52.21				6,000.00	2,831.24	3,168.76
Contr Repair	171.15	124.64	692.02	111.95	144.40	139.44	115.99	136.64	102.95				14,500.00	1,739.18	12,760.82
Contr Svcs	604.50	573.14	11,558.20	601.61	1,178.56	1,051.34	2,182.84	6,235.53	14,864.87				50,000.00	38,850.59	11,149.41
Travel													15,000.00	0.00	15,000.00
Adv & Print			116.20		50.04								500.00	166.24	333.76
Equipment					2,753.12	12,775.00	111.91						80,000.00	15,640.03	64,359.97
Indirect Costs	31,908.75			31,908.75			31,908.75						127,635.00	95,726.25	31,908.75
Medicare	970.19	988.58	993.39	966.94	950.68	958.46	1,704.31	922.24	965.78				13,651.85	9,420.57	4,231.28
Other	3,166.41	8,273.12	3,072.39	8,318.99	11,629.69	4,128.56	6,385.15	18,359.21	9,356.63				90,000.00	72,690.15	17,309.85
OPERS	9,562.44	14,698.92	9,917.70	9,625.60	9,584.59	9,526.20	9,867.19	14,089.58	9,306.00				131,810.98	96,178.22	35,632.76
Transfer															
Unempl.														0.00	0.00
Work Comp														0.00	0.00
Group Ins	15,205.60	15,205.60	15,205.60	13,758.22	13,758.22	13,758.22	13,758.22	13,758.22					192,487.62	114,407.90	78,079.72
TOTAL	131,161.04	110,704.96	112,943.66	134,718.99	108,245.64	111,088.62	186,086.16	120,136.35	101,248.50	0.00	0.00	0.00	1,710,114.05	1,116,333.92	593,780.13
INCOME	100,903.62	119,044.32	205,229.95	243,715.87	148,233.20	239,481.26	612,575.67	152,640.99	204,544.42					2,026,369.30	
OREGON				100.00		50.00								150.00	
MAUMEE														0.00	
NAPOLEON														0.00	
WAUSEON														0.00	
DEFIANCE				100.00										100.00	
OTHER														0.00	
CASH BAL	2,362,891.81	2,371,231.17	2,463,517.46	2,572,714.34	2,612,701.90	2,741,144.54	3,167,634.05	3,200,138.69	3,303,434.61	3,303,434.61	3,303,434.61	3,303,434.61			

CASH POSITION



CURRENT EXPENSES



Bldg 2021

	2017	2018	2019	2020	2021
JAN	117,035.27	101,965.37	107,991.64	161,832.57	100,903.62
FEB	103,577.99	100,910.69	110,777.90	88,920.44	119,044.32
YTD TOTAL	220,613.26	202,876.06	218,769.54	250,753.01	219,947.94
MAR	131,346.04	114,249.26	138,131.62	116,498.22	205,229.95
YTD TOTAL	351,959.30	317,125.32	356,901.16	367,251.23	425,177.89
APR	112,017.13	216,418.99	156,671.71	121,726.17	243,915.87
YTD TOTAL	463,976.43	533,544.31	513,572.87	488,977.40	669,093.76
MAY	127,009.41	224,074.64	133,061.75	110,326.02	148,233.20
YTD TOTAL	590,985.84	757,618.95	646,634.62	599,303.42	817,326.96
JUN	192,873.58	154,618.14	311,380.54	138,571.51	239,531.26
YTD TOTAL	783,859.42	912,237.09	958,015.16	737,874.93	1,056,858.22
JUL	131,581.74	132,382.01	142,443.82	129,048.11	612,575.67
YTD TOTAL	915,441.16	1,044,619.10	1,100,458.98	866,923.04	1,669,433.89
AUG	147,207.63	140,367.92	122,475.59	98,984.57	152,640.99
YTD TOTAL	1,062,648.79	1,184,987.02	1,222,934.57	965,907.61	1,822,074.88
SEP	147,306.01	129,720.73	200,059.23	144,765.45	204,544.42
YTD TOTAL	1,209,954.80	1,314,707.75	1,422,993.80	1,110,673.06	2,026,619.30
OCT	222,028.79	125,777.95	145,630.07	135,920.90	
YTD TOTAL	1,431,983.59	1,440,485.70	1,568,623.87	1,246,593.96	
NOV	124,328.71	189,828.74	197,508.96	89,363.82	
YTD TOTAL	1,556,312.30	1,630,314.44	1,766,132.83	1,335,957.78	
DEC	91,885.13	114,900.33	105,244.40	99,635.19	
Income	1,648,197.43	1,745,214.77	1,871,377.23	1,435,592.97	2,026,619.30
Expense	1,223,078.63	1,318,658.08	1,441,703.89	1,504,358.38	1,015,085.42

