

RESOLUTION NO. 21-01256

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
October 19, 2021.) October 26, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 19th day of October 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 19, 2021 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for administrative leave without pay for STNA Christina Gonzales and to amend resolution 21-01213 to reflect correct status/hours for STNA Kenzie Sheeks; from Job and Family Services for the resignation of Protective Services Worker 3 Alissa Spangenberg; from Building Inspection for the resignation of Clerical Specialist Megan Smith.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 21-01249 (amendment to agreement with NWCCC) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

The Commissioners announced that due to a lack of quorum for session on Thursday, session will need to be cancelled.

Mr. Kalmar mentioned that request for proposals regarding the third-party administrator for the health benefits plan insurance were received. He noted that currently Wood County contracts with Meritain Health. On Friday a team including Mr. Kalmar, Economic Development Executive Director Wade Gottschalk, JFS Assistant Director Michael Fuller, Clerk of Courts Deputy Clerk Kathryn Mahlman and NWSD Customer Service Manager Beth Vannett reviewed the proposals. Human Resources/Benefits Manager Pam Boyer and Jason Beaver from Mercer Consulting attended in an advisory role. A recommendation from the panel will be presented to the Commissioners next week.

Mr. Kalmar stated that he met with Deputy Dog Warden Rodney Cook this morning and Mr. Cook accepted the interim Chief Dog Warden position until a new Chief is appointed. Interviews for the position will be conducted tomorrow.

Commissioner LaHote moved to recess until 10:00 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:34 a.m.

Commissioner Herringshaw called the meeting to order at 10:05 a.m. with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, Fiscal Manager Dee Stewart, Auditor Matt Oestreich and Chief Deputy Auditor Karen Young present.

Auditor's Office 2022 Appropriation Review (10:05 a.m.) – Auditor Oestreich shared the 2022 Auditor's Office appropriation and strategic budget requests. In the strategic budget portion he noted an upgrade or replacement of the accounts payable/payroll system and possibly new real estate software. He also noted the personnel services schedule with specific split-coding of employee wages and noted that his office has shed some employees over the past few years. The meeting concluded at 10:25 a.m. Mr. Oestreich and Ms. Young exited at this time.

Planning Commission 2022 Appropriation Review (10:26 a.m.) – Planning Commission Director Dave Steiner and Planner Jamie Stanley shared the 2022 Planning Commission appropriation and strategic budget requests. Mr. Steiner noted a request for an intern position for his office – 20 hours per week, \$15 per hour. This would likely be a university student. The meeting concluded at 10:34 a.m. Mr. Steiner and Ms. Jamie Stanley exited at this time.

Recorder's Office 2022 Appropriation Review (10:34 a.m.) – Recorder Jim Matuszak was joined by Deputy Recorder Matthew Bartow to share the 2022 Recorder's Office appropriation and strategic budget requests. The meeting concluded at 10:46 a.m. Mr. Matuszak and Mr. Bartow exited at this time.

Juvenile and Probate Courts 2022 Appropriation Review (10:48 a.m.) – Judge David Woessner was joined by Juvenile Court Executive Director Bridget Ansberg and Fiscal Director Jesicca Sautter, along with Probate Court Office Manager Jen Robeson, to share the 2022 Juvenile and Probate Courts appropriation and strategic budget requests. Judge Woessner noted a request to provide additional base pay to detention center officers to aid in staff retention. The meeting concluded at 11:03 a.m. Judge Woessner, Ms. Ansberg, Ms. Sautter and Ms. Robeson exited at this time.

Clerk of Courts 2022 Appropriation Review (11:04 a.m.) – Clerk of Courts Doug Cubberley was joined by Deputy Clerks Kathryn Mahlman and Heidi Cully to share the 2022 Clerk of Courts appropriation and strategic budget requests. Mr. Cubberley noted a request for additional base pay for clerks staff to aid in retention. The meeting concluded at 11:11 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:11 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes *Theodore H. Bowlus*

CRAIG LAHOTE

yes *Craig LaHote*

DORIS I. HERRINGSHAW, Ed.D.

yes *Doris Herringshaw*

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01235	10/19/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/14/2021		
21-01236	10/19/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01237	10/19/2021	CLOSING ALL BUILDINGS THAT DO NOT REQUIRE 24-HOUR SERVICES ON NOVEMBER 26, 2021		
21-01238	10/19/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01239	10/19/2021	FIDLAR TECHNOLOGIES - AUTHORIZING THE PURCHASE OF LAND RECORDS MANAGEMENT SOFTWARE AND EQUIPMENT FOR THE WOOD COUNTY RECORDERS OFFICE.	911071	\$109,000.00
21-01240	10/19/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01241	10/19/2021	REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES		
21-01242	10/19/2021	TRANSFER OF FUNDS - COUNTY MANDATED SHARE FROM THE GENERAL FUND TO THE PUBLIC ASSISTANCE FUND FOR SECOND QUARTER SFY 2022 (OCTOBER - DECEMBER, 2021)		
21-01243	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF A NEW USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY JUVENILE COURT ROOM 1.		
21-01244	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL OR THE PURCHASE AND INSTALLATION OF A NEW USB MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY PROBATE COURT.		
21-01245	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF A NEW USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY JUVENILE COURT ROOM 2.		
21-01246	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF A NEW USB MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE SESSION ROOM IN THE WOOD COUNTY COMMISSIONERS OFFICE.		
21-01247	10/19/2021	PAYMENT FOR SERVICES - FUEL FACILITY FOR SEPTEMBER 2021.		
21-01248	10/19/2021	AUTHORIZE AGREEMENT WITH PARK PLACE TECHNOLOGIES, LLC TO ADD (3) CISCO CATALYST 3750X SWITCH LICENSES TO THE PARK PLACE TECHNOLOGIES COVERAGE.		
21-01249	10/19/2021	AUTHORIZING SEVENTH AMENDMENT TO AGREEMENT OF SUBLEASE WITH DEPARTMENT OF REHABILITATION AND CORRECTION FOR COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC)		
21-01250	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF NEW DCR 8 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE LARGE DOMESTIC RELATIONS COURT ROOM.		
21-01251	10/19/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF A NEW USB 8 CHANNEL AUDIO MIXER VT AND DCR 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE SMALL DOMESTIC RELATIONS COURT ROOM.		
21-01252	10/19/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01253	10/19/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01254	10/19/2021	TRANSFER OF FUNDS - VARIOUS FUNDS		
21-01255	10/19/2021	AUTHORIZE AN AMENDMENT TO THE UNION AGREEMENT BETWEEN WOOD HAVEN HEALTH CARE AND SEIU HEALTH CARE AND SOCIAL SERVICES UNION, DISTRICT 1199		

