

RESOLUTION NO. 21-01288

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
October 26, 2021.) October 28, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 26th day of October 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 26, 2021 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from the Dog Shelter for the temporary appointment of Deputy Dog Warden Rodney Cook to Chief Dog Warden; from Job and Family Services for the resignation of Income Maintenance Worker Chrissa Crouch; from Wood Haven to revise STNA pay scale, resignation of Dietary Aide Michael Triplett and STNA Caiden Twining, change of status to intermittent for STNA Kamryn Webken and new hire part-time Activity Leader Alisha Baldwin.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar shared information regarding health care coverage costs for the part-time security officers and court constables. Director of Courthouse Complex Security Deputy Rob Eaton discussed the challenges regarding health care coverage for part-time employees during his appropriation review. At that time he explained that if you are retired under OPERS and rehired in an OPERS position part-time you cannot receive your allotted stipend for health coverage. Mr. Kalmar suggested the Commissioners provide the part-time officers with funding for health care premiums for one year. More discussion will be held later in the day’s session.

Agricultural Society 2022 Appropriation Review (9:35 a.m.) – Wood County Agricultural Society Treasurer Jim Grames shared the 2022 Agricultural Society appropriation requests. Mr. Grames noted six projects which need funding for 2022 including security, handicap accessibility, electrical box replacement, drainage, removal of trip hazards and continuing youth development. He stated the Board understands they will not be given funding for all the projects, but a list of what is needed will help with organizing projects. Mr. Grames mentioned that he would like to schedule a meeting with the Commissioners to discuss other items. He stated the revenue generated during the fair doesn’t even cover the cost of the yearly utilities which is why rental of the property throughout the

year is important. Mr. Kalmar reminded those present that the Economic Development Commission will be working with the Fair Board to study the potential of the fair grounds. The meeting concluded at 9:50 a.m. Mr. Grames exited at this time.

The Commissioners revisited the discussion related to OPERS health care coverage for the part-time officers within county buildings. Mr. Kalmar stated the security of the buildings is dependent on these employees. He again suggested providing the part-time officers with monthly payments that they can use toward purchase of health insurance for one year, during which time a better solution can hopefully be found. The Commissioners all agreed with the suggestion. A resolution will be prepared.

Building Inspection 2022 Appropriation Review (9:55 a.m.) – Chief Building Official Mike Rudey was joined by Assistant Chief Building Official Rob Cendol to share the 2022 Building Inspection appropriation and strategic budget requests. Mr. Rudey discussed their revenue increase in 2021 due to a fee update and two very large projects. The meeting concluded at 10:23 a.m. Mr. Rudey and Mr. Cendol exited at this time.

Wood Haven 2022 Appropriation Review (10:24 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Finance Manager Dan Scherger to share the 2022 Wood Haven appropriation and strategic budget requests. Mr. Scherger noted their optimism for increased revenue. Census should climb as staffing is filled due to new wage rates. The meeting concluded at 10:35a.m. Mr. Orłowski and Mr. Scherger exited at this time.

Engineer’s Office 2022 Appropriation Review (10:37 a.m.) – Engineer John Musteric was joined by Financial Manager Dana Schratt to share the 2022 Engineer’s Office appropriation and strategic budget requests. Mr. Musteric highlighted increased spending on road and bridge projects and will send a list of specific projects to the Commissioners. The meeting concluded at 10:50 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:51 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Rob H Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01249	10/26/2021	AUTHORIZING SEVENTH AMENDMENT TO AGREEMENT OF SUBLEASE WITH DEPARTMENT OF REHABILITATION AND CORRECTION FOR COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC) (TABLED FROM 10/19/2021)		
21-01256	10/26/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/19/2021		
21-01257	10/26/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01258	10/26/2021	AUTHORIZE AGREEMENT WITH BIS DIGITAL FOR THE PURCHASE AND INSTALLATION OF A NEW USB 8 CHANNEL AUDIO MIXER VT AND DCR 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE WOOD COUNTY COMMON PLEAS COURT #1 GRAND JURY ROOM.		
21-01259	10/26/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01260	10/26/2021	RESTAURANT EQUIPPERS - AUTHORIZING THE PURCHASE OF A 12" MEDIUM DUTY AUTO/MANUAL SLICER FOR THE WOOD COUNTY JAIL.	134808	\$4,032.00
21-01261	10/26/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01262	10/26/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01263	10/26/2021	AUTHORIZE SECOND AMENDMENT TO AGREEMENT WITH EARL MECHANICAL SERVICES, INC. TO PROVIDE LABOR AND MATERIALS FOR THE REPLACEMENT OF A DEFECTIVE COMPRESSOR AND COMPONENTS IN THE HVAC UNIT IN THE WOOD COUNTY RECORDS CENTER EVIDENCE ROOM.		
21-01264	10/26/2021	AUTHORIZING THE INVESTMENT POLICY STATEMENT FOR HUNTINGTON BANK FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS TRUST FUND.		
21-01265	10/26/2021	AUTHORIZING PAYMENT TO HUNTINGTON BANK FOR SERVICES RENDERED FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-01266	10/26/2021	PAYMENT FOR SERVICES - SEPTEMBER 2021 CENTRAL SERVICES		
21-01267	10/26/2021	PAYMENT FOR SERVICES - OCTOBER 2021 WOOD HAVEN BUS		
21-01268	10/26/2021	PAYMENT FOR SERVICES - PROCESSED FINGERPRINTING FOR 3RD QUARTER.		
21-01269	10/26/2021	PAYMENT FOR SERVICES - SEPTEMBER 2021 LANDFILL TRASH DISPOSAL		
21-01270	10/26/2021	PAYMENT FOR SERVICES - 4TH QTR INDIRECT COST		
21-01271	10/26/2021	TRANSFER OF FUNDS - VARIOUS FUNDS		
21-01272	10/26/2021	ADVANCE OF FUNDS - DITCH DEBT PAYMENTS		
21-01273	10/26/2021	AUTHORIZE PLANS FOR WOO CR-VAR PLACEMENT OF PAVEMENT MARKINGS FY 2022 PID 110335 ON VARIOUS WOOD COUNTY ROADS.		
21-01274	10/26/2021	RETURN ADVANCE OF FUNDS - VARIOUS FUNDS		
21-01275	10/26/2021	SUPPORTING THE BLACK SWAMP CONSERVANCY CLEAN OHIO GRANT APPLICATION		
21-01276	10/26/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01277	10/26/2021	SEVENTH AMENDMENT TO AGREEMENT OF SUBLEASE WITH RESPECT TO COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC).		
21-01278	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALLATION OF A USB AUDIO MIXER AND DCR 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE WOOD COUNTY COMMON PLEAS COURT.	134815	\$6,615.00
21-01279	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALLATION OF A USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY PROBATE COURT.	134814	\$7,384.50
21-01280	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALLATION OF A NEW USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY JUVENILE COURT ROOM 1.	134813	\$7,384.50
21-01281	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALL OF A NEW USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE SESSION ROOM IN THE WOOD COUNTY COMMISSIONERS OFFICE.	134812	\$7,384.50

Resolution	Date	Description	PO	Cost
21-01282	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALL OF A DCR 8 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE LARGE DOMESTIC RELATIONS COURT ROOM.	134811	\$6,966.75
21-01283	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALL OF A NEW USB 8 CHANNEL AUDIO MIXER VT AND DCR 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR THE SMALL DOMESTIC RELATIONS COURT ROOM.	134810	\$5,140.00
21-01284	10/26/2021	BIS DIGITAL - AUTHORIZING THE PURCHASE AND INSTALL OF A NEW USB AUDIO MIXER AND DCR KIT 4 CHANNEL DIGITAL AUDIO/VISUAL RECORDING SOFTWARE FOR WOOD COUNTY JUVENILE COURT ROOM 2.	134809	\$7,384.50
21-01285	10/26/2021	PAYMENT FOR SERVICES - 2020 ANNUAL BIRTH AND DEATH FILING FEE CERTIFICATION		
21-01286	10/26/2021	AUTHORIZE SALARY INCREASES FOR BARGAINING UNIT EMPLOYEES AT WOOD HAVEN HEALTH CARE		
21-01287	10/26/2021	PAYMENT FOR SERVICES - THIRD QUARTER NET PLUS TRANSPORTATION		

