

**RESOLUTION NO. 22-00480**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
April 7, 2022. ) April 12, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 7<sup>th</sup> day of April 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for April 7, 2022, was as follows:

*I. 9:16 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Clerk Sandy Long and BGSU students Asia Gibbs, McKenna Meyersburg and Kira Kelly were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from the Commissioners’ Office for a change of rate for Account Clerk II Kam Schick; from Wood Haven to acknowledge prior service for Account Clerk II Karen Keller.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Wood Haven Monthly Update (9:27 a.m.) – Wood Haven Administrator Jeff Orłowski introduced Environmental Services Supervisor Angela Fleming-Good. Mr. Orłowski stated that Ms. Fleming-Good has been with Wood Haven since August 2021, but due to the challenges in staffing this was the first opportunity to introduce her to the Commissioners. Ms. Fleming-Good stated that she has been involved in long-term care since she was a child, when she would go to work with her mother and assist with housekeeping tasks. Ms. Fleming-Good stated that when she started at Wood Haven, she only had two employees and now she has seven. She believes she is building a good team at Wood Haven; the staff enjoy being there and the residents love them. Mr. Orłowski stated that he is proud of her leadership and noted she does a wonderful job. He believes her employees stay at Wood Haven because of her.

Mr. Orłowski stated that Wood Haven received over \$300,000 of CARES Act funding to be used strictly for staffing purposes, however staffing continues to be an issue. New hires in February were 4 full-time and 3 part-time STNAs, 1 full-time RN, and 3 full-time Environmental Services Aides. He stated there are currently 2 full-time and 36 part-time positions available in the facility, noting that full-time positions are easier to fill. Mr. Orłowski did note there have been more applicants and staffing is much better than six months ago.

Mr. Orłowski stated the Activities department started posting to TikTok in January and have over 20,000 views and 115 followers. There have been 2 themed happy hours in 2022; Hoppy Beer Tasting & Pretzels, and Tattoos & Booze. They are slowly getting back to fine dining and the French Café will be reopening soon. He mentioned a few residents have not received their COVID-19 booster and will not be allowed to have their meals in the dining room. He noted the facility may receive a citation for this, but it is important to try and get back to normal. Mr. Orłowski stated that for the first time since before the pandemic a memorial service was held to honor those who have passed. The Commissioners thanked them both for the update. Photos were taken of Ms. Fleming-Good with the Commissioners. The meeting concluded at 9:55 a.m. Mr. Orłowski and Ms. Fleming-Good exited at this time.

Mr. Kalmar mentioned the unveiling of the Veterans Memorial plaque listing the donors of the project has been scheduled for Tuesday, April 12<sup>th</sup>.

Commissioner LaHote stated that he spoke with Recorder Matuszak regarding the bonuses he gave to his employees at the end of 2021. A few of the employees did not receive the amount they would have if they were to have been included in the one-time lump sum payment set forth by the Commissioners for 2022. Commissioner LaHote stated he is in favor of making up the difference as was done for two other offices using general fund money. Mr. Kalmar stated that of the employees in the Recorder's Office 1 employee received \$5,000, 1 received \$4,500 and 1 received \$3,000. The 2 or 3 newest employees each received \$500. Commissioner Herringshaw stated the Commissioners have already set the precedence by making up the difference to employees in other elected official offices which gave bonuses. Mr. Kalmar stated that he agrees with the choice to give the 2 or 3 employees the difference but what disturbs him is how much money this elected official gave his staff. The Commissioners sent a letter to the elected officials stating their displeasure with this practice. Commissioner Bowlus asked if there has been a reply from the Recorder. Mr. Kalmar stated there has not. He did mention that elected officials have stated previously that they have brought more money into the general fund than they have spent. Mr. Kalmar stated the Commissioners have never penalized them for making less than was spent and are not going to incentivize for doing well. Commissioner Bowlus asked how this could be avoided in the future. Mr. Kalmar stated that any vacant position within an office has been removed from their salary line item and budgeted elsewhere. Commissioner Herringshaw stated the 2 or 3 employees in the Recorder's Office need to be made whole. Commissioner LaHote and Bowlus concurred.

The Cocoon Executive Director Kathy Mull re: ARPA Funds (10:02 a.m.) – Commissioner Herringshaw stated that the Commissioners agreed to provide The Cocoon with \$200,000 of American Rescue Plan (ARP) funding annually for the next 4 years. Ms. Mull thanked the Commissioners for their support. She stated the funding will help with the growth and needs of survivors of domestic violence. She was hopeful the number of victims would trend downward, but there were 818 in 2021 which was up from 747 in 2020. She noted the intensity of violence has lessened some, but they are seeing longer term recovery. She stated the shelter has 2 full-time community-based advocates, but they need a third. They serve approximately 100 survivors per week. She mentioned The Cocoon was able to secure funds from ODSA to hire a housing advocate who worked with 75 families in 2021. She stated the funds for this position will run out this year and noted her appreciation of being able to have the funds to continue the program. The ARP funds will also help with the continuation of 24/7 response and coverage of those already in the shelter. Commissioner Bowlus thanked Ms. Mull for her work. Commissioner LaHote stated the need for this service is one of the darker aspects of COVID. Commissioner Herringshaw thanked her for her service which means a lot to the survivors and asked if she would be planning any fundraisers. Ms.

Mull stated they are planning a couple fundraisers and noted the last one was in 2019. The meeting concluded at 10:16 a.m. Ms. Mull exited at this time.

IV. -- Open Forum Citizens Comments/Concerns

The Commissioners asked the BGSU students present if they had any questions or comments. Ms. Gibbs stated that attending the session was very eye-opening. She learned how things work behind the scenes and about the many topics dealt with by the Commissioners. She stated that high school classes do not touch on the responsibilities of the Commissioners. They focus more on the judicial side. Ms. Meyersburg and Ms. Kelly agreed there needs to be better education of how local government works. Ms. Gibbs also mentioned how much she liked the openness and conversational nature of the meeting compared to larger counties. Mr. Kalmar stated there is a general misconception the Commissioners are in charge of everything in the county but there are fifteen elected officials. The Commissioners thanked them all for taking the time to attend and welcomed them any time. Each were provided with the Wood County 2021 Annual Report.

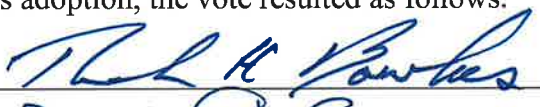



Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:37 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u> Board of County Commissioners, Wood County, Ohio
Attest:	<u></u> Clerk of said Board	

Resolution	Date	Description	PO	Cost
22-00464	4/7/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/5/2022		
22-00465	4/7/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00466	4/7/2022	AUTHORIZING PAYMENT TO SHERIN KURUVILLA FOR PROGRAMMING AND TECHNICAL SUPPORT OF THE BENEFIT SYSTEM FOR THE WOOD COUNTY EMPLOYEE HEALTH CARE PROGRAM.		
22-00467	4/7/2022	AUTHORIZE CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW 250 PERPETUAL ENDPOINT MAINTENANCE SUBSCRIPTIONS FOR THE INFORMACAST PAGING SYSTEM.		
22-00468	4/7/2022	AUTHORIZE CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW THE VISTA POINT PHONE CONSOLE SOFTWARE LICENSE AND SUPPORT.		
22-00469	4/7/2022	AUTHORIZE LAW ENFORCEMENT SERVICES AGREEMENT WITH TROY TOWNSHIP TRUSTEES.		
22-00470	4/7/2022	AUTHORIZE CONTRACT WITH SOUND SOLUTIONS OF OHIO, LLC TO PROVIDE ANNUAL MAINTENANCE ON VIDEO CONFERENCING SYSTEMS IN WOOD COUNTY COMMON PLEAS COURT COURTROOM 4.		
22-00471	4/7/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00472	4/7/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00473	4/7/2022	PAYMENT FOR SERVICES - APRIL ECONOMIC DEVELOPMENT LEASE PAYMENT		
22-00474	4/7/2022	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR APRIL 2022.		
22-00475	4/7/2022	SOUND SOLUTIONS OF OHIO - AUTHORIZING THE PURCHASE AND INSTALLATION OF (1) WIRELESS GOOSENECK MICROPHONE FOR THE ATRIUM PODIUM AND (4) HANDHELD MICROPHONES FOR THE COMMISSIONERS' HEARING ROOM.	134878	\$3,360.62
22-00476	4/7/2022	STONEFLY - AUTHORIZING THE PURCHASE OF AN UPDATED SECURITY CAMERA SERVER FOR JOB AND FAMILY SERVICES.	42798	\$13,784.00
22-00477	4/7/2022	AUTHORIZE AGREEMENT WITH PARK PLACE FOR HARDWARE AND SOFTWARE SUPPORT FOR CISCO NETWORK SWITCHES AND WIRELESS NETWORK, SUPPORT FOR SERVERS AND CISCO CORE NETWORK FOR VARIOUS LOCATIONS AT THE COURTHOUSE AND EAST GYPSY LANE COMPLEXES.		
22-00478	4/7/2022	AUTHORIZE AMENDMENT TO CONTRACT WITH GARDINER FOR REPAIRS TO THE MCQUAY PEH CHILLER LOCATED IN THE WOOD COUNTY OFFICE BUILDING.		
22-00479	4/7/2022	GARDINER - AUTHORIZE AMENDMENT TO PURCHASE ORDER #180069 FOR REPAIRS TO THE MCQUAY PEH CHILLER LOCATED IN THE WOOD COUNTY OFFICE BUILDING.	180069	\$11,125.00

