

RESOLUTION NO. 22-00497

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 12, 2022.) April 14, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of April 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for April 12, 2022, was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the resignation of STNAs Amber Martinez, Sabryna Creech and Arionna Darby, resignation of Dietary Aide Erin Sullivan, to amend resolution 22-00453 to reflect correct employee number for STNA Emily Walston, new hire full-time Environmental Services Aide Christina Sarver, change from full-time to intermittent status for Asiah Christopher; from Buildings and Grounds a request to post Maintenance Worker II position and change of pay rate for Maintenance Worker III Greg Keiffer; from Job and Family Services to acknowledge prior service of Employment Services Representative Kaitlyn Throckmorton.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Building Inspection Quarterly Update (9:27 a.m.) – Chief Building Official Mike Rudey was joined by new Clerical Specialist Paige Nutter. Ms. Nutter stated that she is a life-long resident of Wood County and attended Bowling Green High School. The Commissioners welcomed her to the team of Wood County employees. Mr. Rudey shared the attached information which was referenced throughout the discussion. Photos were taken of Ms. Nutter and the Commissioners. The meeting concluded at 9:49 a.m. Ms. Nutter and Mr. Rudey exited at this time.

Information Technology Quarterly Update (9:49 a.m.) – IT Director Ben Hendricks stated his staff is busy rolling out equipment to offices which have made purchases during the new budget cycle. He also stated that IT System Administrator Catherine Potridge has been revisiting rules among all offices over the last 8 months. He noted that VPN usage for workers at home is still high. Commissioner Herringshaw moved to recess and Commissioner Bowlus seconded the motion. All

voted aye and the motion carried at 9:51 a.m. Mr. Hendricks gave the Commissioners a tour of the IT department and server room.

Veterans Service Office Executive Director Zach Migura re: Update (10:20 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, WBGU Radio host Clint Corpe and Mr. Migura present. Mr. Migura stated that the collaboration among the Veterans Service Office (VSO) and other agencies continues to improve. He mentioned the VSO has the ability to scan documents to the Recorder's Office and they are currently working with the Auditor's Office to help veterans apply for homestead exemptions. He also mentioned the VSO is almost finished with digitalizing client files.

Mr. Migura stated the VSO is reaching out to the healthcare community to build a relationship with physicians. He is hopeful the VSO and physicians can work together for the veteran/patient to provide the Department of Veterans Affairs (VA) with accurate information to receive a timely response for benefits. He stated that when submitting a claim to the VA there are approximately 60 to 70 on-line forms which need to be completed. By working together, the physician can identify a proper diagnosis and complete their portion of the paperwork. This step may reduce the timeframe of the process. Mr. Migura stated the VSO tracked the benefit claims for 2021: 49% of claims were granted full approval, 19% partial approval, 21% were denied, 6% were continued and 5% were undetermined. Mr. Migura stated the VSO is also looking into the ETS Sponsorship Program out of Washington D.C., focusing on veterans and suicide. The Commissioners thanked him for the update. The meeting concluded at 10:40 a.m. Mr. Migura and Mr. Corpe exited at this time.

Mr. Kalmar stated that he was contacted by Wood Haven Administrator Orłowski on Friday asking if the shift incentive pay for staff could be reinstated for the next two months. Mr. Kalmar stated that unfortunately there is limited staffing consistency at this time. He noted that Wood Haven has federal dollars available for the incentive pay. The Commissioners agreed to the shift incentive pay through the weekend of May 20th- 22nd. A resolution will be prepared.

Mr. Kalmar stated that an e-mail was received from the Wood County Township Association requesting \$3.8 million of ARPA funding. This equates to \$200,000 for each of the 19 townships to pay for road improvements. Mr. Kalmar stated the ARPA rules specifically exclude road and bridges. The Association could be eligible for some of the \$10 million available for lost revenue. Additionally, funding for roads and bridges will become available through the recently passed infrastructure bill. Mr. Kalmar will reply to the e-mail and invite them for a discussion.

Mr. Kalmar mentioned that he was contacted by Paul Belazis of the Perrysburg Heights Community Association regarding funding to enlarge the Community Center. Mr. Kalmar reminded the Commissioners of the letter sent to the Association citing that ARPA funds could not be used for this purpose. Mr. Belazis asked if the Commissioners could provide funding for the operation of programs. Mr. Kalmar suggested Mr. Belazis send the Commissioners a letter of request and cite how the funding is allowable under the ARPA rules.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:52 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes Theodore H. Bowlus

CRAIG LAHOTE yes Craig Lahote

DORIS I. HERRINGSHAW, Ed.D. yes Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00480	4/12/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/7/2022		
22-00481	4/12/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00482	4/12/2022	AUTHORIZE CONTRACT WITH POGGEMEYER DESIGN GROUP FOR TWENTY-SEVEN FRACTURE CRITICAL BRIDGE INSPECTION SERVICES FOR THE WOOD COUNTY ENGINEER.		
22-00483	4/12/2022	APPROVAL OF BOND FOR MICHAEL RUDEY, CHIEF BUILDING INSPECTOR OF WOOD COUNTY FOR THE PERIOD 4/1/22-4/1/23.		
22-00484	4/12/2022	AUTHORIZE LEASE AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY, OHIO, WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND THE ARC OF OHIO, INC.		
22-00485	4/12/2022	AUTHORIZE LEASE AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY, OHIO, WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND VIAQUEST, INC.		
22-00486	4/12/2022	AUTHORIZE AGREEMENT WITH THE WOOD COUNTY HEALTH DEPARTMENT FOR ROUTINE MAINTENANCE SERVICES.		
22-00487	4/12/2022	K2M DESIGN - AUTHORIZE ADDITIONAL PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE 32-BED FEMALE EXPANSION AT 1740 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO.	180093	\$324,100.00
22-00488	4/12/2022	AUTHORIZE TO ADVERTISE FOR BIDS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY20 VILLAGE OF BRADNER ELEVATED WATER TANK REPAIR		
22-00489	4/12/2022	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF APRIL, 2022.		
22-00490	4/12/2022	PERRYSBURG AUTO MALL - AUTHORIZE THE PURCHASE OF A 2022 GMC SIERRA 3500 FOR THE WOOD COUNTY ENGINEER'S OFFICE.	32193	\$42,559.50
22-00491	4/12/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00492	4/12/2022	VISION GOVERNMENT SOLUTIONS - AUTHORIZE THE PURCHASE OF VISION PROPERTY TAX SYSTEM SOFTWARE FOR USE BY THE WOOD COUNTY AUDITORS OFFICE REAL ESTATE.	283701	\$49,500.00
22-00493	4/12/2022	GENERAL BUILDING PRODUCTS, INC. - AUTHORIZE THE PURCHASE OF (51) REPLACEMENT HOLLOW METAL DOORS WITH WINDOWS FOR THE WOOD COUNTY JUVENILE DETENTION CENTER.	134879	\$49,984.00
22-00494	4/12/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00495	4/12/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00496	4/12/2022	AUTHORIZE TO ADVERTISE FOR BRIDGE MATERIALS FOR DROULLIARD ROAD BRIDGE NO. 2-11E OVER CEDAR CREEK, VILLAGE OF WALBRIDGE, WOOD COUNTY, OHIO.		

WOOD COUNTY BUILDING INSPECTION
Monthly Activity Report
March 2022

TYPE OF BUILDINGS	Current Month Mar., 2022		Previous Month Feb., 2022		Same Month Last Year Mar., 2021		Year to Date 2022		Previous Year To Date 2021	
	No	Value	No	Value	No	Value	No	Value	No	Value
HOUSEKEEPING RESIDENTIAL										
New Single Family Dwellings	22	5,122,953	12	4,330,635	19	5,966,446	47	13,034,210	28	8,997,711
Additions to Residential Dwellings	22	1,108,963	11	937,449	14	978,570	44	2,515,779	31	1,782,490
Private Garages & Carports	6	226,200	1	34,000	0		11	415,607	2	61,700
Manufactured Homes					14	44,000			16	48,000
MULTI-FAMILY RESIDENTIAL										
Two Family Dwellings										
Three Family Dwellings										
Four Family Dwellings							4	1,685,000		
Five Family Dwellings										
Six & More Family Dwellings									1	600,000
NON-HOUSEKEEPING RESIDENTIAL										
Transient Motels, cabins, etc.										
Other shelter							1	655,000		
COMMERCIAL										
Amusement & Recreational	2	57,000					2	57,000	2	141,000
Churches & Religious Bldgs			1	52,000			1	52,000		
Commercial Storage Bldgs	2	500,000	1	750,000	3	1,150,000	3	1,250,000	10	2,631,000
Hospitals & Institutions										
Industrial Buildings	2	23,031,671	2	30,052,500	1	60,000	4	53,084,171	1	60,000
Office, Bank & Professional			1	6,789,000			1	6,789,000		
Parking Garages										
Public Works & Utilities	2	165,000			2	200,000	2	165,000	2	200,000
Restaurants			2	1,860,000			2	1,860,000		
Service Stations & Repair Gar.	1	1,600,000	1	497,000			2	2,097,000		
Schools & Educational Bldgs										
Stores & Other Mercantile										
Structures other than Bldgs	12	223,116	12	653,213	2	900	32	4,448,987	5	18,900
Additions & Alterations	20	2,641,894	23	12,630,750	12	8,817,831	68	17,979,320	33	12,125,290
TOTAL PERMITS & CONSTRUCTION VALUE	91	34,676,797	67	58,586,547	67	17,217,747	224	106,088,074	131	26,666,091
FEES RECEIVED for Period		\$273,167.12		\$134,656.53		\$119,044.32		\$605,292.74		\$219,947.94

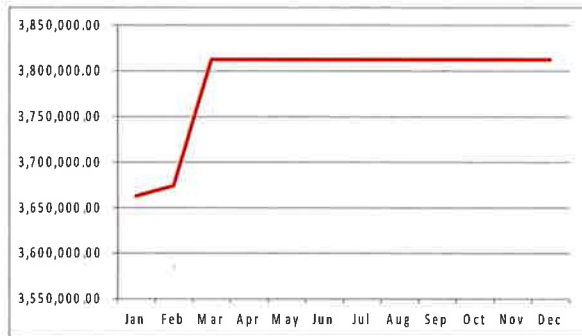
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$271,237.87	78	Plumbing	6	Sprinkler
Contractor Registrations	1,925.00	125	Heating	17	Fire Alarm
Other	4.25	131	Electric		
Total	\$273,167.12			448	Total for Month

For Month of: MARCH 2022

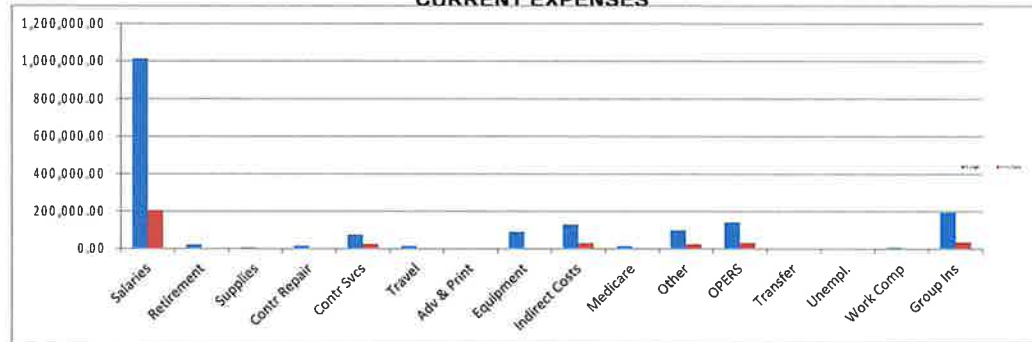
Expense 2022

2021 Balance	3,571,888.03																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Budget	Yr to Date	Left			
Salaries	65,169.13	72,377.29	67,577.56										1,012,960.00	205,123.98	807,836.02			
Retirement													21,740.00	0.00	21,740.00			
Supplies	364.50	1,603.51	172.21										7,000.00	2,140.22	4,859.78			
Contr Repair	520.56		169.97										15,000.00	690.53	14,309.47			
Contr Svcs	4,071.37	14,421.95	7,354.35										75,000.00	25,847.67	49,152.33			
Travel		863.04	750.00										15,000.00	1,613.04	13,386.96			
Adv & Print													500.00	0.00	500.00			
Equipment	456.48		598.72										90,456.48	1,055.20	89,401.28			
Indirect Costs			30,331.50										130,000.00	30,331.50	99,668.50			
Medicare	913.66	1,018.18	948.58										14,687.92	2,880.42	11,807.50			
Other	13,081.60	6,753.94	5,347.90										98,812.64	25,183.44	73,629.20			
OPERS	9,113.71	13,799.22	9,320.04										141,814.40	32,232.97	109,581.43			
Transfer																		
Unempl.														0.00	0.00			
Work Comp													8,367.05	0.00	8,367.05			
Group Ins	12,352.22	12,352.22	12,352.22										195,000.00	37,056.66	157,943.34			
TOTAL	106,043.23	123,189.35	134,923.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,826,338.49	364,155.63	1,462,182.86			
INCOME	197,469.09	134,656.53	273,167.12												605,292.74			
OREGON															0.00			
MAUMEE															0.00			
NAPOLEON															0.00			
WAUSEON															0.00			
DEFIANCE															0.00			
OTHER															0.00			
CASH BAL	3,663,113.89	3,674,581.07	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14	3,812,825.14						

CASH POSITION



CURRENT EXPENSES



Bldg 2022

	2018	2019	2020	2021	2022
JAN	101,965.37	107,991.64	161,832.57	100,903.62	197,469.09
FEB	100,910.69	110,777.90	88,920.44	119,044.32	134,656.53
YTD TOTAL	202,876.06	218,769.54	250,753.01	219,947.94	332,125.62
MAR	114,249.26	138,131.62	116,498.22	205,229.95	273,167.12
YTD TOTAL	317,125.32	356,901.16	367,251.23	425,177.89	605,292.74
APR	216,418.99	156,671.71	121,726.17	243,915.87	
YTD TOTAL	533,544.31	513,572.87	488,977.40	669,093.76	
MAY	224,074.64	133,061.75	110,326.02	148,233.20	
YTD TOTAL	757,618.95	646,634.62	599,303.42	817,326.96	
JUN	154,618.14	311,380.54	138,571.51	239,531.26	
YTD TOTAL	912,237.09	958,015.16	737,874.93	1,056,858.22	
JUL	132,382.01	142,443.82	129,048.11	612,575.67	
YTD TOTAL	1,044,619.10	1,100,458.98	866,923.04	1,669,433.89	
AUG	140,367.92	122,475.59	98,984.57	152,640.99	
YTD TOTAL	1,184,987.02	1,222,934.57	965,907.61	1,822,074.88	
SEP	129,720.73	200,059.23	144,765.45	204,544.42	
YTD TOTAL	1,314,707.75	1,422,993.80	1,110,673.06	2,026,619.30	
OCT	125,777.95	145,630.07	135,920.90	169,748.87	
YTD TOTAL	1,440,485.70	1,568,623.87	1,246,593.96	2,196,368.17	
NOV	189,828.74	197,508.96	89,363.82	168,950.79	
YTD TOTAL	1,630,314.44	1,766,132.83	1,335,957.78	2,365,318.96	
DEC	114,900.33	105,244.40	99,635.19	341,599.12	
Income	1,745,214.77	1,871,377.23	1,435,592.97	2,706,918.08	605,292.74
Expense	1,318,658.08	1,441,703.89	1,504,358.38	1,528,379.28	364,155.63

