

RESOLUTION NO. 22-00546

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
April 21, 2022.) April 26, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 21st day of April 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for April 21, 2022, was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Benefits Coordinator Cheryl Albrecht, Benefits Clerk Josh Schroeder, and Jason Beaver from Mercer Consulting were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. (Risk Coordinator Erica Noel entered at 9:23 a.m. Human Resources/Benefits Manager Pam Boyer and Assistant Human Resources Manager Janese Diem entered at 9:24 a.m.) The personnel actions submitted were from Buildings and Grounds for a change in position for Maintenance Worker I Joshua Shultz to Maintenance Worker II; from Job and Family Services a request to post a Student Help position; from Wood Haven to renew intermittent status of Account Clerk I Corbin Bates and Receptionists Parker Chafins and James Cress, appointment of STNA Kendra Brauer to full-time RN Shift Supervisor, probationary termination of Environmental Services Aides Robin Isaacson and Stephanie Garcia, amend prior resolutions to reflect correct employee number for Dietary Aide Lauren Neipp and Activity Leader Alisha Baldwin, personal leave without pay for LPN Cynthia Alvarez.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Insurance Update (9:27 a.m.) – Ms. Boyer and Mr. Beaver reviewed the attached information. Ms. Boyer noted that the Wellness Program is performing very well. (Ms. Diem exited at 9:59 a.m.) Ms. Boyer stated that due to the healthy balance in the insurance trust fund she recommends an insurance premium holiday for both the employee and employer in the month of May. The Commissioners agreed to the premium holiday. The meeting concluded at 10:13 a.m. Ms. Albrecht, Mr. Schroeder, Mr. Beaver, Ms. Noel and Ms. Boyer exited at this time.

Mr. Kalmar stated that he reached out to Wood County Bridge Engineer Joanie Cherry to discuss the bridges within the Village of North Baltimore and the Village of Pemberville. Ms. Cherry

informed Mr. Kalmar the North Baltimore Village Council accepted responsibility for maintaining their bridge last year, and they have applied for a grant to fund its replacement. Ms. Cherry will follow up with Mayor Bailey in Pemberville.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:15 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lattote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig Lattote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00523	4/21/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/19/2022		
22-00524	4/21/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00525	4/21/2022	PAYMENT FOR SERVICES - MARCH 2022 MEALS FOR INMATES AT JDC & JRC.		
22-00526	4/21/2022	PAYMENT FOR SERVICES - PROCESSED FINGERPRINTING FOR 1ST QUARTER		
22-00527	4/21/2022	PAYMENT FOR SERVICES - 2ND QUARTER JFS BUILDING REPAIRS AND IMPROVEMENTS.		
22-00528	4/21/2022	PAYMENT FOR SERVICES - VARIOUS FUNDS TO GENERAL FUND FOR 2ND QUARTER INDIRECT COSTS.		
22-00529	4/21/2022	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 3/15/22 - 4/13/22 AND MAINTENANCE STAFF FOR APRIL 2022.		
22-00530	4/21/2022	APPROVE REQUEST FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00531	4/21/2022	AUTHORIZE COURIER SERVICE CONTRACT WITH CENTAUR ASSOCIATES INC. TO PROVIDE BANKING TRANSACTION COURIER SERVICE TO WOOD COUNTY CLERK OF COURTS.		
22-00532	4/21/2022	AUTHORIZE AMENDMENT 1 TO THE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND STARFISH COMPUTER CORPORATION FOR THE PURCHASE OF ON-SITE INFORMATION TECHNOLOGY SUPPORT (IT) SERVICES.		
22-00533	4/21/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00534	4/21/2022	AUTHORIZE CONTRACT WITH NORTH BRANCH NURSERY TO SECURE/BUILD UP FOUR (4) 140 FT X 3 FT SECTIONS NEAR THE FENCE AT THE WOOD COUNTY DOG PARK TO DETER DOGS FROM ESCAPING UNDER THE FENCE.		
22-00535	4/21/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00536	4/21/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00537	4/21/2022	NORTH BRANCH NURSERY, INC. - AUTHORIZING TO SECURE/BUILD-UP (4) 140FT X 3FT SECTIONS NEAR THE FENCE AT THE WOOD COUNTY DOG PARK TO DETER DOGS FROM ESCAPING UNDER THE FENCE.	134881	\$7,033.75
22-00538	4/21/2022	AUTHORIZE CONTRACT WITH S2F CORP. TO PROVIDE PROFESSIONAL PROJECT DESIGN AND CONSTRUCTION CONSULTING SERVICES FOR NEW ROOFING SYSTEM ON WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES CHILD SUPPORT ENFORCEMENT UNIT, LOCATED AT 1940 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO.		
22-00539	4/21/2022	AUTHORIZE CONTRACT WITH S2F CORP. TO PROVIDE PROFESSIONAL PROJECT DESIGN AND CONSTRUCTION CONSULTING SERVICES FOR A NEW DURO-LAST PVC ROOFING SYSTEM OR EQUAL PRODUCT AND ALL RELATED ELEMENTS ON THE WOOD COUNTY JUVENILE RESIDENTIAL CENTER OF NORTHWEST OHIO.		
22-00540	4/21/2022	AUTHORIZE CONTRACT WITH OTTAWA COUNTY BOARD OF COMMISSIONERS TO RECONSTRUCT THE BRIDGE ON FOSTORIA ROAD OVER DRY CREEK OTT-CR2-3.55 (OTTAWA COUNTY NUMBER) 4-2N (WOOD COUNTY NUMBER).		
22-00541	4/21/2022	AUTHORIZE CONTRACT WITH ID NETWORKS, INC. FOR THE PURCHASE AND INSTALLATION OF A FINGERPRINT SCANNER FOR THE WOOD COUNTY JUVENILE COURT.		
22-00542	4/21/2022	AUTHORIZE CONTRACT WITH AMERICAN INTERIORS FOR THE PURCHASE OF OFFICE FURNITURE AND WORKSTATIONS FOR THE MAIN WORK AREA ON THE FIRST FLOOR OF THE WOOD COUNTY RECORDS CENTER. SAID PURCHASE WILL BE MADE THROUGH KNOLL OMNIA CONTRACT #2020000608.		
22-00543	4/21/2022	AUTHORIZING THE SALE OF COUNTY OWNED PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED BY INTERNET AUCTION.		
22-00544	4/21/2022	RECEIVE BIDS AND AWARD CONTRACT FOR 2022 DITCH SPRAYING PROJECTS WITHIN WOOD COUNTY.		

Resolution	Date	Description	PO	Cost
22-00545	4/21/2022	RECEIVE AND AWARD BIDS FOR 2022 HOURLY RATES FOR EQUIPMENT FOR MAINTENANCE OF DITCHES FOR THE WOOD COUNTY ENGINEER AND HIGHWAY GARAGE.		

**Employee Health Benefits Plan
Ongoing Update Presented to Board
April 21, 2022**

2021 Health Utilization & Performance: Jason Beaver, Mercer

Holiday Premium Recommendation: Pam Boyer

May 2022

Trust Fund Update as of March 31:

	2022	2021	2020	2019
County				
Active	\$16,024,759	\$15,067,780	\$13,576,776	\$13,464,790
Long Term	\$2,007,932	\$1,997,545	\$1,968,123	\$1,918,692
Total	\$18,032,691	\$17,065,325	\$15,544,899	\$15,383,482

* includes Bd of DD Buy In \$1,373,566 on 1/24/17

Next Meeting: July 21, 2022 Rx Saving Program

