

**RESOLUTION NO. 22-01536**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
November 29, 2022. ) December 1, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 29<sup>th</sup> day of November 2022 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for November 29, 2022, was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing  
Authorize Payroll*

The personnel actions submitted were from Wood Haven for the termination of STNA London Fonville and the voluntary separation of Dietary Aide Hailey Davis.

Ms. Stanley mentioned that resolution 22-01535 is in regard to installing a retention pond and repairing a sanitary sewer line as part of the jail expansion/renovation project.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Tony Zartman re: Land and Liberty Coalition (9:30 a.m.) – Due to unforeseen circumstances Mr. Zartman was unable to attend. This meeting will be rescheduled.

Ms. Stanley mentioned that Tim Smith from Bowling Green State University contacted her regarding the metal fence at the Highway Garage. The fence was installed by BGSU and needs maintenance. Mr. Smith will be meeting with the BGSU Arts Department and will then try to set a meeting up with the county.

Commissioner Bowlus asked for an update on Wood Haven. Mr. Scherger stated there have been recent meetings held with Wood Haven Administrator Jeff Orłowski regarding staffing and budget concerns and a financial plan for 2023 will be coming. Mr. Orłowski has acknowledged the staffing challenges and Wood Haven is working on attracting and retaining employees. Mr. Scherger stated that employee scheduling needs to be managed better and call-offs are a big issue. He noted that Finance Manager Aimee Chafins recently attended a job fair where she found that the wages at

Wood Haven are comparable with others in the industry. Commissioner Bowlus thanked them for the update.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:40 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u><i>Theodore H. Bowlus</i></u>
CRAIG LAHOTE	<u>yes</u>	<u><i>Craig LaHote</i></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>aye</u>	<u><i>Doris I. Herringshaw</i></u>

*Board of County Commissioners,  
Wood County, Ohio*

Attest: *Janese Diem*  
*acting* Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01521	11/29/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/22/2022		
22-01522	11/29/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01523	11/29/2022	VACATING A PORTION OF TOWNSHIP ROAD 505 WITHIN MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO (FINAL ORDER)		
22-01524	11/29/2022	AUTHORIZE EXTENSION OF TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN EMPLOYEES		
22-01525	11/29/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01526	11/29/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A CONTRACT AND PURCHASE ORDER WITH AMERICAN INTERIORS FOR THE PURCHASE OF OFFICE FURNITURE FOR THE COMMISSIONERS OFFICE.		
22-01527	11/29/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS		
22-01528	11/29/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01529	11/29/2022	AUTHORIZE CONTRACT WITH THE COCOON SHELTER FOR THE PURCHASE OF REIMBURSEMENT SERVICES ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-01530	11/29/2022	RETURN OF ADVANCE		
22-01531	11/29/2022	PAYMENT FOR SERVICES - SEPTEMBER 2022 TRASH DISPOSAL		
22-01532	11/29/2022	PAYMENT FOR SERVICES - WOOD HAVEN NOVEMBER 2022 BUS REIMBURSEMENT		
22-01533	11/29/2022	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 10/12/22 -11/10/22 AND MAINTENANCE STAFF FOR NOVEMBER 2022.		
22-01534	11/29/2022	ADVANCE OF FUNDS		
22-01535	11/29/2022	AUTHORIZE CONSTRUCTION CHANGE DIRECTIVE NUMBER 001 WITH GRANGER CONSTRUCTION COMPANY FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.		