

RESOLUTION NO. 22-01583

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
December 6, 2022.) December 13, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 6th day of December 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for December 6, 2022, was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk Sandy Long, Labor Consultant Steve Spirm, and Wood County Port Authority Board members James Rossler and Cheryl Johnson were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Buildings and Grounds to reflect correct ending balances for former employee William Pultz; the Commissioners’ Office for the appointment of full-time Account Clerk II Karie Mourdock; Job and Family Services for personal leave without pay for Protective Services Worker 3 Alexa Buck; Wood Haven to authorize a new full-time Personnel Clerk position, appointment of intermittent STNA Kayden Pridemore, resignation of LPN Emmanuel Agwunnia, RN Shift Supervisor Lisa Gary-Parker, and STNA Emilia Hernandez.

The Commissioners welcomed Mr. Rossler and Ms. Johnson and thanked them both for their willingness to be reappointed to the Wood County Port Authority Board. Mr. Rossler stated the Board works really well together and behind the scenes work continues to grow. Ms. Johnson stated that her original appointment was to the Rossford and Perrysburg Township Port Authority Board in 2002 and it has continued to evolve to where it is today. She mentioned they used to only write three checks per year and now their budget exceeds \$1 million. She thanked the Commissioners for their continued support. The Commissioners thanked them both for their dedication to the Port Authority Board.

Commissioner Bowlus moved to approve the resolutions on the attached listing including the reappointment of Mr. Rossler and Ms. Johnson to the Wood County Port Authority Board (resolution 22-01571) and with the exception of resolution 22-01581 (reimbursement of funds) which will be tabled. Commissioner LaHote seconded the motion. All voted aye and the motion carried. Photos were taken. Mr. Rossler and Ms. Johnson exited at 9:31 a.m.

III. -- *Staff Reports*

The Commissioners reviewed invitations to upcoming meetings. Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 9:38 a.m.

Dog Shelter Quarterly Update (9:50 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Ms. Stanley, Mr. Scherger, Ms. Long, Mr. Spirn and Chief Dog Warden Jodi Harding present. Ms. Harding stated the Dog Shelter has taken in 327 dogs to date for 2022, an increase from the total of 315 dogs in 2021. There have been 106 adoptions, 50 transfers and 141 reclaimed by owner. There are currently 8 dogs in the shelter available for adoption. 148 Dog Park memberships were obtained for 2022. Ms. Harding stated that Dog Warden Rodney Cook suggested conducting a presentation with elementary age school children to raise awareness of the Dog Shelter, the requirement of a dog license, and to offer a writing/coloring contest. A winner will be chosen from each school and they will receive a gift basket for their dog. One overall winner will receive a free dog license for 2023. The Commissioners applauded the ingenuity of Ms. Harding and her staff. The meeting concluded at 10:02 a.m. Ms. Harding exited at this time.

Commissioner Bowlus moved to enter into executive session to prepare for bargaining sessions concerning public employee compensation. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:03 a.m. The Commissioners left executive session at 11:12 a.m. Mr. Spirn exited at this time and Fiscal Manager Dee Stewart entered the meeting.

Review 2023 Budget (11:13 a.m.) – Mr. Scherger reminded the Commissioners that a modification to the Sheriff's 2023 budget request will be made regarding vehicles. On November 30th, the Board approved the Sheriff's request to amend his 2022 purchase order for additional vehicles. Eight vehicles were authorized for 2022 which still have not been secured due to supply chain issues. Four more Ford Hybrid Explorers have been approved in the 2022 budget so the Sheriff can immediately be placed on a list of available vehicles through the State Purchasing Program.

Mr. Scherger stated that 400 personal computers used by employees will not qualify for Windows 11 due to their age. Windows 11 will need to be installed by June 2025. Discussion was held regarding new office furniture/work stations in multiple offices and the possibility of repurposing the current furniture and a sound system upgrade for Common Pleas Court 4. Discussion was held regarding requests from multiple offices for new carpet, lighting and door replacement at the Highway Garage, security equipment, and the need for vehicles at Job and Family Services. Consideration was also given to additional staff requests for Adult Probation and Juvenile Court, as well as wage adjustment requests for the Common Pleas Courts, Clerk of Courts, and Prosecutor's Office. More discussion will be held next week.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 12:32 p.m.

V. 5:30 p.m. -- *Planning Commission Meeting – Commissioners' Hearing Room*

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes



CRAIG LAHOTE

yes



DORIS I. HERRINGSHAW, Ed.D.

yes



Board of County Commissioners,
Wood County, Ohio

Attest:


Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01567	12/6/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/1/2022		
22-01568	12/6/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01569	12/6/2022	AUTHORIZING PAYMENT FOR EQUIPMENT, SUPPLIES, WELLNESS PROGRAMS AND A PERCENTAGE OF THE HUMAN RESOURCE SALARIES FOR PLAN YEAR 2022, FROM THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS TRUST FUND		
22-01570	12/6/2022	APPROVAL OF REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01571	12/6/2022	REAPPOINTMENT OF MEMBERS TO SERVE ON THE WOOD COUNTY PORT AUTHORITY BOARD (TERMS EXP. 12/31/2026)		
22-01572	12/6/2022	REAPPOINTMENT OF MEMBERS TO SERVE ON THE WOOD COUNTY PLANNING COMMISSION (TERMS EXP. 12/31/2025)		
22-01573	12/6/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01574	12/6/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA BIZHUB C450I FOR COURT ADMINISTRATION		
22-01575	12/6/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA BIZHUB C450 MULTI-FUNCTION COPIER FOR WOOD COUNTY COURT ADMINISTRATION.	134940	\$6,655.00
22-01576	12/6/2022	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF DECEMBER 2022.		
22-01577	12/6/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA BIZHUB 450I FOR CPC#4		
22-01578	12/6/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA BIZHUB 450I MULT- FUNCTION COPIER FOR CPC#4.	134941	\$5,315.00
22-01579	12/6/2022	AUTHORIZING AN AGREEMENT WITH ESRI FOR THE RENEWAL OF ARCGIS MAINTENANCE, LICENSES AND SUPPORT FOR THE WOOD COUNTY ENGINEER.		
22-01580	12/6/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS		
22-01581	12/6/2022	REIMBURSEMENT OF FUNDS - VARIOUS		
22-01582	12/6/2022	AUTHORIZE TO ADVERTISE FOR A CASE MANAGEMENT SYSTEM AND RELATED SERVICES FOR WOOD COUNTY PROBATE COURT.		

