

RESOLUTION NO. 22-00124

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| In the matter of approval of prior meeting |) | County Commissioners' Office, |
| minutes from the regular session held on |) | Wood County, Ohio |
| January 27, 2022. |) | February 1, 2022 |

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 27th day of January 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for January 27, 2022 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for medical leave without pay for RN Shift Supervisor Kimberly Smith and Environmental Services Aide Sonia Camp, amend resolution 21-01182 to reflect correct ending date of intermittent status for STNA Ashley Smith-Brown, retirement of Dietary Aide Tina Steinman, change from part-time to full-time for Environmental Services Aide Anita Rodriguez, voluntary separation of STNA Jasmine Streeter, reinstate intermittent RN Shift Supervisor Rebecca Sawaya.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar mentioned that he and Commissioner Herringshaw met with Village of Pemberville Mayor Carol Bailey and Wood County Engineer John Musteric on Wednesday. Topics of discussion were the water tower, water lines and the transformer at the power plant. Commissioner LaHote asked if the village is interested in working with Northwestern Water and Sewer District. Mr. Kalmar stated they are happy on their own.

Mr. Kalmar stated that the Bridge Street Bridge was also mentioned during the discussion. The bridge, which is the responsibility of the village, needs to be replaced. Engineer Musteric has offered to help maneuver through the process including applying for grant funding. Mayor Bailey will contact Bridge Engineer Joanie Cherry to discuss the matter further.

Buildings and Grounds Monthly Update (9:30 a.m.) – Facilities Director Steve Blausey reviewed the attached information. The meeting concluded at 9:42 a.m. Mr. Blausey exited at this time.

Administrator Kalmar requested a brief executive session to discuss the compensation and employment of public employees. Commissioner Herringshaw moved to enter into executive

session for the aforementioned reason. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 9:43 a.m. The Commissioners left executive session at 9:56 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public present was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:56 a.m.

V. 10:00 a.m. -- *Meet with Buildings and Grounds, Court Administration, Court Security and Probate Court staff for 2020 Employee Recognition*

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw
Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

| Resolution | Date | Description | PO | Cost |
|------------|-----------|---|--------|-------------|
| 22-00108 | 1/27/2022 | APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/25/2022 | | |
| 22-00109 | 1/27/2022 | AUTHORIZE PAYMENT OF VOUCHERS | | |
| 22-00110 | 1/27/2022 | AUTHORIZE PLANS AND ADVERTISING FOR THE RESURFACING OF KELLOGG ROAD, GRAND RAPIDS AND WASHINGTON TOWNSHIPS, WOOD COUNTY, OHIO. | | |
| 22-00111 | 1/27/2022 | PAYMENT FOR SERVICES - DECEMBER 2021 TRASH DISPOSAL | | |
| 22-00112 | 1/27/2022 | PAYMENT FOR SERVICES - JANUARY 2022 WOOD HAVEN BUS REIMBURSEMENT | | |
| 22-00113 | 1/27/2022 | PAYMENT FOR SERVICES - DECEMBER 2021 CENTRAL SERVICES | | |
| 22-00114 | 1/27/2022 | PAYMENT FOR SERVICES - 4TH QTR 2021 FINGERPRINTING SERVICES | | |
| 22-00115 | 1/27/2022 | AUTHORIZE VARIOUS PERSONNEL ACTIONS | | |
| 22-00116 | 1/27/2022 | PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR JANUARY 2022. | | |
| 22-00117 | 1/27/2022 | AUTHORIZE CHANGE ORDER NO. 5 - FINAL - PY18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VILLAGE OF NORTH BALTIMORE NEIGHBORHOOD REVITALIZATION GRANT (NRG). | | |
| 22-00118 | 1/27/2022 | INTECH IT SOLUTIONS - AUTHORIZING THE PURCHASE OF A LENOVO BUSINESS CLASS LAPTOP WITH MICROSOFT OFFICE FOR THE INTAKE COORDINATOR AT JRC. | 933364 | \$1,359.98 |
| 22-00119 | 1/27/2022 | AUTHORIZE CONTRACT WITH JL MECHANICAL SERVICES, INC. FOR THE PURCHASE AND INSTALLATION OF A NEW DAIKIN ENFINITY HEAT PUMP AT THE WOOD COUNTY JUVENILE DETENTION CENTER. | | |
| 22-00120 | 1/27/2022 | ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS | | |
| 22-00121 | 1/27/2022 | SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS | | |
| 22-00122 | 1/27/2022 | HABITEC SECURITY - AUTHORIZING THE PURCHASE AND INSTALLATION OF (18) CAMERAS FOR ADDITIONAL SECURITY THROUGHOUT THE WOOD COUNTY COURTHOUSE COMPLEX. | 134837 | \$30,120.00 |
| 22-00123 | 1/27/2022 | APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES. | | |

Buildings & Grounds Monthly Update

January 27, 2022

Completed Projects

More electric receptacles have been added in the SW building at the Highway Garage in order to plug in various pieces of equipment.

Work on the entryways on the east side of JDC is now finished.

Minor roof repairs have been performed at the Production Kitchen.

Current Projects

Painting has begun in the EOC area and in EMA offices.

We have received preliminary prints for the Court 2 Renovation Project but we are still early in design process.

The preventative maintenance work on all generators has begun. This work is being performed by Ohio Cat. Expect them to be completed by tomorrow.

Courthouse maintenance is in the process of retrofitting the lights in the Law Library to LED.

Continuing clean up at the Museum.

Upcoming Projects

We have been told that the Courthouse roof work will begin around the middle of February.

We are having drawings made up to be presented to Building Inspection for a small office project in Court 4.

Courthouse maintenance will be assisting the Highway Garage staff with the installation of a new compressor for their shop area.

An agreement has been made with S.A. Comunale to do permanent repairs on a section of sprinkler pipe in the Sheriff's Office that is currently temporarily patched.

We expect the IT Server room cooling project at the Jail to begin soon.

Currently waiting for J&L to return the agreement for the replacement of a heat pump in the break area at JDC.

Water issue at the Jail causing problems with boilers.

MISC.

Snow and ice control has been the order of business this past week.

Going to start on agreements for items approved on the "22" Budget.

