

**RESOLUTION NO. 22-00140**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
February 1, 2022. ) February 8, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 1<sup>st</sup> day of February 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for February 1, 2022 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Wood County residents Casey, Chloe and Carson Moser were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The out of state travel requests submitted were from Job and Family Services for Alysa Rorher to travel to Fayetteville, North Carolina to visit a youth in custody and from the Sheriff’s Office for Detective Ginnie Barta to attend Stopping Online Child Predators for Undercover Investigations Training in South Bend, Indiana. The personnel actions submitted were from the Records Center for the resignation of Records Technician April Hugg; from Wood Haven a request to post part-time Activity Leader position, medical leave without pay for STNA Zoe Kekes, resignation of STNA Hailey Dickinson, voluntary separation of STNA Jasmine Streeter, cancel appointment of Environmental Services Aide Jennifer Reid, probationary termination of Environmental Services Aide Melissa VanDorn, new hire full-time STNAs Shelby Sitterlet, Melinda Rollman and Ashley Brown, and new hire full-time Environmental Services Aide Robin Isaacson.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolutions 22-00126 (appointment to the Regional Airport Authority Board) and 22-00127 (first CDBG hearing) which will be held until later in the day’s session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Present Casey Moser with Proclamation for Congenital Heart Defect (CHD) Awareness Week (9:23 a.m.) – Ms. Moser stated that her daughter Chloe, soon to be six years old, has already had four heart surgeries. She noted there are 15 families in Wood County with a child who was born with CHD. Ms. Moser stated that February is heart month and she is trying to help spread awareness of CHD. The hope is that a cause can be found to help prevent CHD and a breakthrough to help those who are living with the life-long condition. The Commissioners thanked Ms. Moser for coming and

presented Chloe with a proclamation recognizing February 7-14 as Congenital Heart Defect Awareness Week. Photos were taken. Casey, Chloe and Carson Moser exited at 9:27 a.m.

Jamie Weidner re: Appointment to the Wood County Regional Airport Authority (RAA) Board

(9:27 a.m.) – Mr. Weidner stated that he grew up in Elmore, Ohio and attended BGSU. He learned to fly at the former Metcalf Airport by Lake School. Mr. Weidner is currently a pilot for American Airlines. He served on the RAA Board many years ago and keeps his own plane at the Wood County Regional Airport. Commissioner Herringshaw stated she is grateful that he has agreed to serve on the Board again, bringing his vast experience to the RAA. Commissioner LaHote moved to approve resolution 22-00126 (appointing Mr. Weidner to the RAA Board) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken. Mr. Weidner exited at 9:33 a.m.

OSU Extension Quarterly Update (9:33 a.m.) – Agriculture and Natural Resources (ANR) Educator Nick Eckel discussed ANR programming. Chris Smalley was also present. Mr. Eckel stated that throughout 2021 he stopped at many farms during the planting and growing season to speak with farmers and handed out water and care packages. He stated that he received a lot of good feedback and built good relationships. Mr. Eckel stated he has used a predictor to assess fusarium, which is a wheat crop disease. He has been involved in a soybean starter trial and a tri-state wheat topdressing study. Mr. Eckel mentioned the Master Gardner group has held multiple training sessions and will be doing landscape design in the spring. OSU Extension will be hosting a succession planning workshop for Northwest Ohio in March, and they intend to hold an Agronomy Day in the summer. Commissioner Herringshaw asked who will fill the vacancy of OSU Extension Program Director Holly Ball as her last day is this Friday. Mr. Eckel stated it will be a group effort to cover the duties of the director at this time. The Commissioners thanked him for the update. The meeting concluded at 9:51 a.m. Mr. Eckel exited at this time.

First Public Hearing for PY22 Community Development Block Grant Program (9:52 a.m.) –

Commissioner Herringshaw opened the public hearing to review funding opportunities under the PY2022 Small Cities Community Development Block Grant Program. Planning Director Dave Steiner, Jamie Stanley, Chris Smalley and Mark Ohashi were also present. Mr. Steiner provided a list of potential grant opportunities noting that the program is transitioning to a competitive grant process. Commissioner LaHote moved to approve Resolution 22-00127 (Review of PY2022 CDBG Program) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. The hearing concluded at 10:09 a.m. and Mr. Steiner, Ms. Jamie Stanley and Mr. Ohashi exited at this time.

Northwestern Water and Sewer District (NWSD) re: Proposed American Rescue Plan (ARP) Projects (10:14 a.m.) –

NWSD President Jerry Greiner and District Engineer Tom Stalter reviewed two environmental impact projects in which ARP funds could be utilized. Please see the attached attendance roster for others present. The first project area would be located at the State Route 582 and I-75 interchange extending from the NWSD offices, under I-75, to the Dunbridge area. Mr. Stalter noted this project would offer economic development opportunities but would also serve environmental needs as most properties within Dunbridge have failing septic systems. Sewage service to this area would be from a force main sewer line from Dunbridge to the Bowling Green Treatment Plant. The cost for this project is estimated to be \$9 million. The second project area is within an existing project mandated by the Ohio EPA which is located along Sugar Ridge Road. The additional area proposed would be along Mercer Road running north and south of Sugar Ridge Road. This area is not in the ordered project, however NWSD has obtained partial grant funding

from the State of Ohio. Homeowners will need to agree to participate in this project. Mr. Stalter stated the additional area would need approximately \$321,000 of ARP funds to lower the cost to the residents to near zero. Kelly Bechstein, Wood County Health Department Assistant Director of Environmental Health, stated that if these systems were inspected they would likely show they are not functioning properly. She noted the Health Department will need to obtain funding to start going home to home to do inspections. Please see the attached maps depicting the potential project areas. Commissioner Herringshaw stated that water and sewer infrastructure is very important to Wood County. She stated the county will likely not receive \$25 million again that can help the economy and citizens while alleviating these type of issues and believes overall this is a positive thing. Commissioner LaHote stated this a good use of the ARP funds. The meeting concluded at 10:36 a.m.

The Commissioners discussed the impending winter storm and agreed to cancel session for Thursday, February 3<sup>rd</sup>.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:40 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

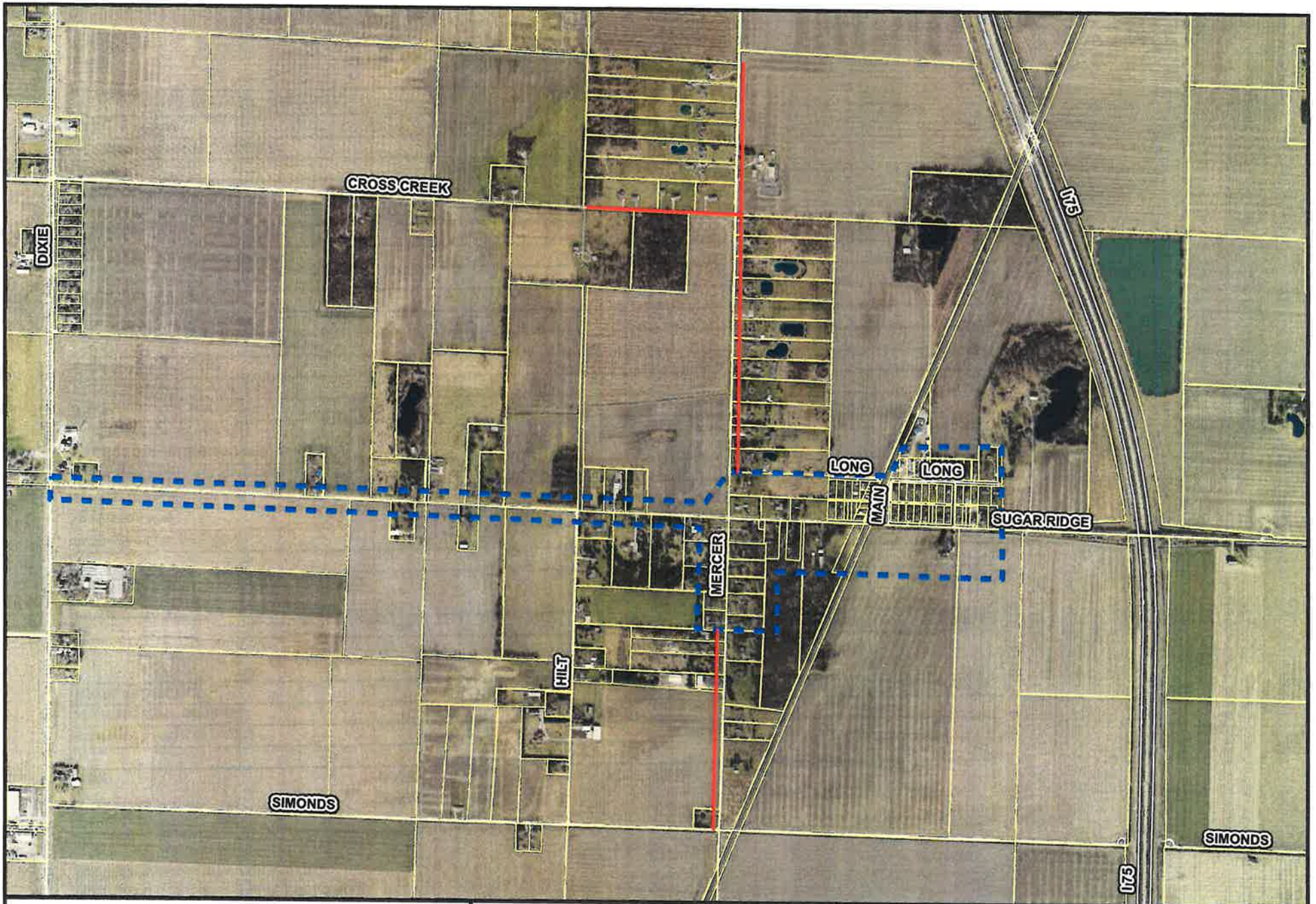
yes

Doris Herringshaw  
Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00124	2/1/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/27/2022		
22-00125	2/1/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00126	2/1/2022	APPOINTING JAMIE WEIDNER TO SERVE ON THE WOOD COUNTY REGIONAL AIRPORT AUTHORITY (TERM EXP. 12/31/2024)		
22-00127	2/1/2022	FIRST PUBLIC HEARING TO REVIEW WOOD COUNTY'S PY 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM		
22-00128	2/1/2022	PAYMENT FOR SERVICES - 2022 COURIER SERVICE FOR THE WOOD COUNTY DOG SHELTER, DEPARTMENT OF JOB & FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT AGENCY, WOOD HAVEN, ECONOMIC DEVELOPMENT, NORTHWEST COMMUNITY CORRECTIONS CENTER, LANDFILL AND AUTO TITLE.		
22-00129	2/1/2022	AUTHORIZE S.A. COMUNALE CO., INC. TO PROVIDE AND INSTALL A NEW WILKINS 350ASTDA BACKFLOW DEVICE FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.	180066	\$6,831.56
22-00130	2/1/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00131	2/1/2022	AMEND RESOLUTION 22-00095 - ONE-TIME LUMP SUM PAYMENT FOR ELIGIBLE EMPLOYEES		
22-00132	2/1/2022	AUTHORIZE A COVID-19 VACCINATION AND EXEMPTION POLICY FOR WOOD HAVEN HEALTH CARE		
22-00133	2/1/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00134	2/1/2022	J L MECHANICAL SERVICES, INC. - AUTHORIZE THE PURCHASE AND INSTALLATION OF A NEW DAIKIN ENFINITY HEAT PUMP AT THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC APPROVED CONTRACT #22-119, DATED 1/27/2022.	134838	\$11,743.00
22-00135	2/1/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00136	2/1/2022	AMAZON CAPITAL SERVICES - AUTHORIZING THE PURCHASE OF AN UNDERBODY TRUCK BED FOR THE WOOD COUNTY LANDFILL.	615376	\$537.02
22-00137	2/1/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF (4) DELL OPTIPLEX 5090 MICRO COMPUTERS FOR THE WOOD COUNTY AUDITOR REAL ESTATE.	283697	\$3,120.00
22-00138	2/1/2022	AUTHORIZE AGREEMENT WITH SNYDER TECHNOLOGY SERVICES, LLC FOR THE PURCHASE OF GENESIS SOFTWARE LICENSES AND SUPPORT FOR USE AT THE WOOD COUNTY DOG SHELTER.		
22-00139	2/1/2022	AUTHORIZING THE SOLID WASTE MANAGEMENT DISTRICT TO APPLY FOR AN OHIO ENVIRONMENTAL PROTECTION AGENCY MARKET DEVELOPMENT GRANT ON BEHALF OF PHOENIX TECHNOLOGIES.		



- Outside Mandated Area Possible Sewer Extension
- - - Sanitary Sewer Mandated Project Area
- Parcels

# Sugar Ridge Sanitary Sewer



**SUGAR RIDGE SANITARY SEWER**

ESTIMATED COSTS ALTERNATE BID 1 AND 2  
(MERCER ROAD NORTH AND SOUTH)

1/31/2022

ITEM	TOTAL PROJECT COSTS		COST PER HH	HB 168 GRANT AVAILABLE	ARPA GRANT REQUEST TO COUNTY
Alternate 1 (Mercer south)	\$199,875	8	\$24,984		
Alternate 2 (Mercer north)	\$584,804	23	\$25,426		
<b>TOTAL PROJECT COST</b>	<b>\$784,679</b>	<b>31</b>	<b>\$25,312</b>	<b>\$462,961</b>	<b>\$321,718</b>

			NO GRANT	HB 168 GRANT	168/ARPA
<b>TOTAL COST PER PETITIONED HOUSEHOLD</b>			<b>\$25,312</b>	\$14,934	\$0
Estimated Cost per home			\$25,312	\$14,934	\$0
Inspection Fee			\$275	\$275	\$275
System Development Fee			\$1,087	\$1,087	\$1,087
Estimated Total Cost Per Home			\$26,674	\$16,296	\$1,362
Average Annual Assessment Payment (1.18% apr for 20 years)			-\$1,505	-\$920	-\$77
Assessment Cost per Month			\$125	\$77	\$6
Monthly O&M (100 gpd user)			\$46	\$46	\$46
<b>Total Monthly Charge</b>			<b>\$171</b>	<b>\$123</b>	<b>\$52</b>

<b>Other Costs Per Household</b>					
System Development Fee					\$1,087
Septic Abandonment Estimated					\$2,000
<b>Total Other Costs Per Household</b>					<b>\$3,087</b>

MONTHLY OPERATION AND MAINTENANCE CHARGES	3,000 Gallons (100 gpd)	4,500 Gallons (150 gpd)
DISTRICT	\$29.19	\$36.18
BOWLING GREEN TREATMENT	\$17.41	\$26.02
MONTHLY O&M	\$46.60	\$62.20
<b>TOTAL MONTHLY PAYMENT (FUNDING A)</b>	<b>\$46.60</b>	<b>\$62.20</b>

# Option 1



I75 / 582 Interchange Option 1  
Water and Sewer Extension Estimated Costs

<b>Item--Construction</b>	<b>Estimated Cost</b>
Waterline 16" NWSD – Dunbridge Road	\$1,992,625
582 Sewer West 15" NWSD – I75 West Ramp	\$790,625
582 Sewer East 15" Dunbridge Road to I75 East Ramp	\$651,875
Dunbridge Community Sewer 8"	\$1,900,940
Dunbridge Pump Station Forcemain (6") to BG	\$2,598,690
Dunbridge Road Sanitary Residential Connections (40 homes)	\$600,000
<b>Total Estimated Construction Cost</b>	<b>\$8,534,755</b>
<b>Other Costs</b>	
Topographic Survey	\$43,000
Preliminary Design	\$38,800
Final Design	\$37,900
Bid	\$38,800
Construction Administration	\$103,500
Staking	\$43,000
Inspection	\$258,750
1 Year Certification	\$3,000
Reimbursables	\$5,000
<b>Total Estimated Other Costs</b>	<b>\$571,750</b>
<b>Estimated Total Project Cost</b>	<b>\$9,106,505</b>



**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 1st day of February, 2022.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Casey, Chloet ~~Combs~~ Moser

15510 Ovitt Rd Perrysburg

Jamie A. Weidner

26227 Seminary Rd., Perrysburg

DAVE STEINER

WOOD COUNTY PLANNING

Jamie Stanley

3942 LATCHA RD  
WOOD COUNTY RESIDENT

Chris Smalley

Wood County Park District

Mark Ohashi

Habitat for Humanity of WC

Nick Eckel

OSU Extension

Kelly Beehstein

Health Dept

Roy H. Finner

Wood Co Post Auth

WADE GOTTSCHALK

ECON

Garet Chamberlain

NWWSD

Jerry Green

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Tom Daltor

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