

RESOLUTION NO. 22-00158

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
February 8, 2022.) February 10, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 8th day of February 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for February 8, 2022 was as follows:

I. 9:25 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Emergency Management Agency Director Jeff Klein, Deputy Director Erin Konecki and Administrative Assistant Suzette Hall were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

No out of state travel requests were submitted. The personnel actions submitted were from Solid Waste Management District to amend resolution 21-01327 to reflect correct ending balances for former employee Patti Bowsher and to abolish Office Manager position; from Job and Family Services (JFS) a request to post full-time Employment Services Representative position.

In regard to resolution 22-00155 (purchase of two Ford Escapes for JFS), Commissioner LaHote asked whether hybrid vehicles were considered for the purchase. The Sheriff has recently begun purchasing hybrid Ford Explorers as patrol vehicles come into the replacement rotation. Mr. Kalmar stated that he does not believe a hybrid was considered. He suggested tabling the resolution until he speaks with JFS Director Dave Wigent to discuss whether hybrids could be purchased instead.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 22-00155 (purchase order #050973) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Emergency Management Agency Quarterly Update (9:23 a.m.) – Mr. Klein shared the attached information which was referenced throughout the discussion. Mr. Klein mentioned that preparation has already begun for the solar eclipse which will take place April 8, 2024. The eclipse will result in only 90 seconds of total darkness in Wood County, but will likely attract a large number of spectators from out of the county and state. The meeting concluded at 9:48 a.m. Mr. Klein, Ms. Konecki and Ms. Hall exited at this time.

Information Technology (IT) Quarterly Update (9:48 a.m.) – IT Director Ben Hendricks stated that an update to firewalls was installed last Wednesday at the recommendation of New Era Technology, A bug in the software, originally thought to be a denial of service, was identified by Wednesday

evening. A reboot in the morning leaves the system working fine throughout the day, but there's an issue in the evening. The system has to be rebooted each morning leaving Mr. Hendricks questioning future installs recommended by New Era. Mr. Hendricks stated that a new budget cycle has begun, and county offices are contacting him for quotes. He mentioned his staff is working on grants and has already submitted some grant applications for 2022. The Commissioners thanked him for the update. The meeting concluded at 9:55 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:56 a.m.

V. 10:05 a.m. -- Investment Advisory Committee Meeting

Minutes for this meeting are maintained separately by this office. Commissioners Herringshaw, LaHote and Bowlus, along with Mr. Kalmar, Ms. Stanley, Fiscal Manager Dee Stewart, Clerk of Courts Doug Cubberley, Treasurer Jane Spoerl, Auditor Matt Oestreich, Chief Deputy Auditor Karen Young, CAFRA Coordinator Stephanie Abke, and Accounting Clerk Julie Allison were present. Andy Brossart, Bradley Payne Advisors, LLC, and Abbot Thayer and Michael Dean, bond counsel from Dinsmore, joined the conversation via teleconference. The meeting concluded at 10:24 a.m.

VI. 10:25 a.m. -- Quarterly Financial Review Committee Meeting

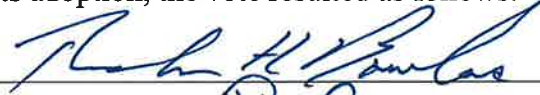


Minutes for this meeting are maintained separately by this office. Commissioners Herringshaw, LaHote and Bowlus, along with Mr. Kalmar, Ms. Stanley, Fiscal Manager Dee Stewart, Clerk of Courts Doug Cubberley, Treasurer Jane Spoerl, Auditor Matt Oestreich, Chief Deputy Auditor Karen Young, CAFRA Coordinator Stephanie Abke, and Accounting Clerk Julie Allison were present. Andy Brossart, Bradley Payne Advisors, LLC, and Abbot Thayer and Michael Dean, bond counsel from Dinsmore, joined the conversation via teleconference. The meeting concluded at 10:49 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lattote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

<i>DR. THEODORE H. BOWLUS</i>	<u>yes</u>	
<i>CRAIG LAHOTE</i>	<u>yes</u>	
<i>DORIS I. HERRINGSHAW, Ed.D.</i>	<u>yes</u>	

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00140	2/8/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/1/2022		
22-00141	2/8/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00142	2/8/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00143	2/8/2022	AUTHORIZE CONTRACT WITH GARDINER TO PROVIDE LABOR AND MATERIALS TO REPAIR THE OIL LEAK ON THE MCQUAY PEH CHILLER LOCATED IN THE WOOD COUNTY OFFICE BUILDING.		
22-00144	2/8/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00145	2/8/2022	ALLEGHENY SHREDDERS - AUTHORIZING THE PURCHASE OF A REPLACEMENT JX-12 CROSS-CUT SHREDDER FOR THE COMMISSIONERS OFFICE.	134842	\$6,131.00
22-00146	2/8/2022	HOME DEPOT CREDIT SERVICES - AUTHORIZING THE PURCHASE OF (2) ADA DRINKING FOUNTAINS FOR THE WOOD COUNTY SHERIFF.	134839	\$2,680.76
22-00147	2/8/2022	VANCE OUTDOORS INC - AUTHORIZING THE PURCHASE OF (3) REPLACEMENT TASERS FOR THE WOOD COUNTY COURTHOUSE SHERIFF.	134840	\$3,242.10
22-00148	2/8/2022	MONTROSE FORD - AUTHORIZING THE PURCHASE OF (7) REPLACEMENT 2022 FORD HYBRID POLICE EXPLORERS FOR THE WOOD COUNTY SHERIFF. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT #CTR006716	134841	\$254,719.15
22-00149	2/8/2022	BUCKEYE PUMPS, INC. - AUTHORIZING THE PURCHASE OF A REPLACEMENT VERTIFLO MODEL 724 SUMP PUMP FOR THE WOOD COUNTY COURTHOUSE.	134843	\$17,202.00
22-00150	2/8/2022	GARDINER - AUTHORIZING TO PROVIDE LABOR AND MATERIALS TO REPAIR OIL LEAK ON THE MCQUAY PEH CHILLER LOCATED IN THE WOOD COUNTY OFFICE BUILDING, PURUSANT TO BCC APPROVED CONTRACT NO. 22-143, DATED FEBRUARY 8, 2022.	180069	\$35,055.00
22-00151	2/8/2022	AUTHORIZE CONTRACT WITH COMMERCIAL FLOORING OF TOLEDO TO REPLACE CARPET IN THE OFFICE/ADMINISTRATION AREA AT WOOD HAVEN HEALTH CARE.		
22-00152	2/8/2022	AUTHORIZE CONTRACT WITH TTL ASSOCIATES, INC. FOR GEOTECHNICAL SUBSURFACE INVESTIGATION SERVICES NECESSARY FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.		
22-00153	2/8/2022	AUTHORIZE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMPETITIVE FUNDS MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WOOD COUNTY PLANNING COMMISSION AND NORTHWESTERN WATER AND SEWER DISTRICT FOR SUGAR RIDGE-MERCER ROAD SANITARY SEWER PROJECT.		
22-00154	2/8/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00155	2/8/2022	MONTROSE FORD - AUTHORIZING THE PURCHASE OF (2) 2022 FORD ESCAPES FOR JOB AND FAMILY SERVICES. SAID PURCHASE WILL BE THROUGH STATE PURCHASING CONTRACT #RSI006947	50973	\$54,964.80
22-00156	2/8/2022	AUTHORIZE RENTAL AGREEMENT BETWEEN WOOD COUNTY AGRICULTURAL SOCIETY AND THE BOARD OF WOOD COUNTY COMMISSIONERS ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE RENTING OF SPACE IN THE EXHIBITION BUILDING FOR VENDOR EVENT ON MARCH 9, 2022.		
22-00157	2/8/2022	CERTIFYING CORRECT COUNTY ROAD MILEAGE FOR 2021.		

WOOD COUNTY E.M.A.

2022 1st QUARTER EMA/LEPC UPDATE w/BCC

02/08/2022

FINANCE/GRANTS UPDATE

- Emergency Management Performance Grant (EMPG FY21) EMA was approved for \$107,752.00. This is a 50/50 match grant that is used for operations (salaries & benefits).

COVID

- Tuesday time slot BG Morning Show
- Weekly conference call with Health Department, Wood County Hospital, BGSU Admin, local communities
- Weekly conference call with BGSU Emergency Management Team
- Thursday conference call NC Sector EMA
- Monthly conference call Ohio EMA
- Maintain situational awareness with surrounding county EMA's
- Assist Wood County Health Department in dispersing PPE and testing kits to first responders, long term care facilities and other needed requests
- Community Leaders Meeting with Health Department
- Attend Wood County Health Department testing kits allocation virtual meeting
- ODH Weekly update and weekly vaccine update virtual meetings

CodeRED

- Continue with new employee updates
- Department tests at their request
- Monthly IPAWS tests and webinars
- Training webinar with CodeRED

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- Tentatively scheduled a tabletop exercise with BG Water Plant for May 25, 2022
- LEPC November 18, 2021, Meeting
- Next LEPC Meeting February 17, 2022 (Virtual)
- Annual NW Ohio LEPC Hazmat Conference – canceled

PLANNING/TRAINING REQUESTED CLASSES

- G-402 Incident Command System Overview for Executives and Senior Officials
 - April 13, 2022 (Virtual)
- OH-197 Planning and Access for Functional Needs in Emergencies
 - September 13-14, 2022, (In-person)
- G-318 Mitigation Planning Workshop for Local Governments
 - November 1-2, 2022, (In-person)

EOC Renovation Status

- All contracts are signed
- EOC and office TVs removed, room painted

OTHER EMA/LEPC ACTIVITIES

- Attend virtual SERC Meetings
- NW Sector Meeting virtual meetings
- NC Sector Meeting
- Safe Communities virtual meetings
- Ohio Cyber Collaboration Committee (OC3) Cyber Protection Sub-Committee
- Statewide MARCS SIEC virtual meeting
- NWS Cleveland virtual meeting
- Safe Communities/ Fatal accident Review
- Hospital Coalition Virtual Meeting
- Attended Joint Terrorism Task Force Meeting
- NWS Cleveland Winter SKYWARN Webinar
- 2024 Solar Eclipse Overview Webinar for Wood County political subdivisions provided by Ohio EMA
- Wood County Law Enforcement Officials Meeting
- Wood County Fire Chiefs
- Erin presented at Women in Leadership at St. Ursula Academy
- In the process of record destruction based on our Record Retention Policy
- Participated in BGSU Hazard Identification and Risk Analysis (HIRA)

