

RESOLUTION NO. 22-00205

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
February 15, 2022.) February 17, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 15th day of February 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for February 15, 2022 was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, WBGU Radio host Clint Corpe, Soil and Water Conservation District Administrator Jim Carter and Board of Supervisor members Lee Sundermeier and Matt Davis were present.

II. -- Consider Approval of Resolutions immediately following item I See Resolution Listing

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for new hire part-time STNA Kayla Jones and full-time Environmental Services Aide Samantha Meyers, probationary termination of STNA Shelby Sitterlet, change of status from full-time to part-time for STNAs Jeremy Hutchinson and Danielle Irwin; from Building Inspection for new hire full-time/temporary Clerical Specialist Paige Nutter; from the Records Center for new hire emergency/full-time/temporary Records Technician Brenda Torrez-Sanchez.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

(BG Independent News journalist Jan McLaughlin entered at 9:25 a.m.)

Presentation of 2022 Allocation for Wood Soil and Water Conservation District (SWCD) (9:26 a.m.) – Mr. Carter noted his appreciation of the continuing generous support of the Commissioners. Mr. Sundermeier wished to thank the SWCD staff and mentioned the importance of drainage in Wood County. Mr. Davis stated this is his second year serving on the SWCD Board and has recognized the importance of community support. Mr. Carter stated the state matches county funds at a variable rate each year. In 2022 the match is 87% of the \$284,428.06 allocated by the Commissioners. Photos were taken. The meeting concluded at 9:31 a.m. Mr. Carter, Mr. Sundermeier and Mr. Davis exited at this time.

Wood County Board of Elections (BOE) Directors Terry Burton and Julie Baumgardner re: Secretary of State Security Mandates (9:31 a.m.) – Sentinel-Tribune Editor Debbie Rogers was also present. Mr. Burton stated that new cameras were recently added per recommendation by the state.

However, after an on-site visit by a representative from the Secretary of State's Office additional security needs have been identified. Ms. Baumgardner stated that glass break and motion detectors, as well as door facing cameras, are needed in the ballot and voter machine storage rooms. A new door and keypad for the entrance of the office is also included in the price quote of \$6,680.00 from Habitec Security. Ms. Baumgardner also stated that a door is needed between the breakroom and the voter machine storage room. The cost of a folding security gate is \$3,130.00 and the cost of a rolling grille is \$8,185.00. She stated the BOE has chosen the folding gate. (Wood County resident Rex Huffman entered at 9:40 a.m.) Ms. Baumgardner stated the total cost for compliance with the security mandates is \$9,810.00 and requested the Commissioners consider adding this to the 2022 BOE appropriations. Mr. Kalmar stated that he would support the purchase of the folding gate if annual training on safe practices for use of the gate is held. He is concerned with the potential for injury. The Commissioners agreed to appropriate the funds needed to meet the Secretary of State's security mandates. The meeting concluded at 9:45 a.m.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All vote aye and the motion carried at 9:45 a.m.

Village of Pemberville Mayor Carol Bailey re: Infrastructure Projects (9:55 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, Mr. Corpe, Ms. McLaughlin, Mr. Huffman, Mayor Bailey and Village Water Superintendent Nathan Schultze present. Mayor Bailey stated that she is asking for assistance with the water line replacement project in the village estimated to cost \$4.4 million. She stated that 51% of the lines are cast iron and have been in place since 1935 and 21% are transite (asbestos/cement product) from 1960. Mayor Bailey stated there have already been six water line breaks in 2022. The Ohio Environmental Protection Agency (OEPA) issued a recommendation in July 2021 to the village for replacement of aging water lines within the next 5 to 7 years. Mayor Bailey also mentioned the water tower is 87 years old. The village would like to replace the tower within the next 2 to 3 years, however the new pressure on the old lines would be too much so the line replacement needs to occur first. Mayor Bailey stated the need is great but far exceeds the ability of the village to pay. The village has looked into both low interest and grant funding. She stated the village should qualify for funding from the Ohio Public Works Commission for the water tower and they will look into this in the fall. Mr. Schultze stated that some lines have been replaced recently with PVC and a project is going to bid soon. Mayor Bailey stated that a project looping two lines under the river and another project replacing lines from the library to the water tower are scheduled for the summer. Commissioner Bowlus asked Mayor Bailey for the total amount requested. She stated \$4.4 million, but will take any assistance offered. Mr. Schultze stated that American Rescue Plan funds are realistically the only way the village could accomplish the water line replacement in the recommended time frame. Commissioner LaHote asked if there are any lead service lines. Mr. Schultze stated there are not. Commissioner Herringshaw thanked them both for providing the information and said consideration for funding will take place at a later date. The meeting concluded at 10:10 a.m. Mayor Bailey and Mr. Schultze exited at this time.

Mr. Kalmar stated that he met with Chief Dog Warden Jodi Harding and representatives from the City of Bowling Green last Friday to discuss the Dog Park at the Dog Shelter. He stated that shelter staff take the park reservations and maintain the park gates and water supply and maintenance mows the park lawn, but the county does not promote the Dog Park. He stated the city has offered to assist with promotion of the park. A follow-up meeting will be held in April.

Commissioner Bowlus stated that discussion needs to be held regarding the mask mandate in county buildings. Commissioner LaHote asked if there has been new guidance from Health Commissioner Ben Robison. Mr. Kalmar stated that he spoke with Mr. Robison earlier and he stated that case rates are way down, but the CDC has not yet changed their recommendations. Local health departments

are trying to help guide the state on the next steps. Commissioner Bowlus recommended social distancing, encouraged hand washing and removing the mask mandate to allow for optional masking within county buildings. Commissioner LaHote stated that if social distancing was not possible within a crowded room then masks should be worn. All concurred on the change. Mr. Kalmar stated that signs will be prepared outlining this change to be implemented Thursday morning.

IV. -- *Open Forum Citizens Comments/Concerns*

There were no one comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:22 a.m.

V. 10:30 a.m. -- *Community Improvement Corporation Annual and Organizational Meeting with Regular Business – Commissioners' Hearing Room*



Minutes for this meeting are maintained separately by this office.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.		<u>ABSENT</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00191	2/15/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/10/2022		
22-00192	2/15/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00193	2/15/2022	APPROVING PERMITS AS ISSUED BY THE WOOD COUNTY ENGINEER TO UTILITY COMPANIES TO PLACE UTILITIES IN OR ACROSS ROAD RIGHTS-OF-WAY IN WOOD COUNTY, OHIO FOR THE MONTH OF JANUARY, 2022.		
22-00194	2/15/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00195	2/15/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00196	2/15/2022	MONTROSE FORD - AUTHORIZING THE PURCHASE OF (3) 2022 FORD ESCAPE HYBRIDS FOR JOB AND FAMILY SERVICES. SAID PURCHASE WILL BE THROUGH STATE PURCHASING CONTRACT #RSI006947	50973	\$84,655.20
22-00197	2/15/2022	COMTE CONSTRUCTION COMPANY - AUTHORIZING COMTE CONSTRUCTION COMPANY TO PROVIDE LABOR AND MATERIALS TO PREPARE AND PAINT (28) SHUTTERS IN THE WOOD COUNTY COMMON PLEAS COUNTY DOMESTIC RELATIONS, PURSUANT TO BCC APPROVED CONTRACT NO. 22-165, DATED 2/10/2022.	134849	\$4,960.00
22-00198	2/15/2022	AUTHORIZING THE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR PROPOSED WATER AND SEWER PROJECTS THROUGH NORTHWESTERN WATER AND SEWER DISTRICT.		
22-00199	2/15/2022	DIRECT SUPPLY INC - AUTHORIZING THE PURCHASE OF A REPLACEMENT HOSHIZAKI ER2A-FS ECONOMY REFRIGERATOR FOR WOOD HAVEN'S KITCHEN DUE TO THE CURRENT REFRIGERATOR BEING BROKEN BEYOND REPAIR.	554352	\$2,439.00
22-00200	2/15/2022	AUTHORIZE CONTRACT WITH S2F CORP. FOR PROFESSIONAL PROJECT DESIGN AND CONSTRUCTION CONSULTING SERVICES FOR RENOVATIONS IN COMMON PLEAS COURTROOM #2.		
22-00201	2/15/2022	AUTHORIZE CONTRACT WITH POGGEMEYER DESIGN GROUP FOR PROFESSIONAL SURVEY SERVICES TO ASSIST WITH THE WOOD COUNTY JAIL RENOVATION/EXPANSION PROJECT AT 1960 EAST GYPSY LANE ROAD.		
22-00202	2/15/2022	RECEIVE AND AWARD PROPOSAL FOR 2022 TECHNOLOGY SUPPORT SUBSCRIPTIONS AND HARDWARE PURCHASES.		
22-00203	2/15/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00204	2/15/2022	ACKNOWLEDGING ACTION TAKEN BY THE COUNTY ADMINISTRATOR FOR THE PURCHASE OF A REPLACEMENT WINDOW AND SEAL FOR THE 1585 JOHN DEERE TRACTOR FOR WOOD COUNTY BUILDINGS AND GROUNDS DEPARTMENT.		

