

**RESOLUTION NO. 22-00024**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
January 6, 2022. ) January 11, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 6<sup>th</sup> day of January 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for January 6, 2022 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

(WBGU Radio host Clint Corpe entered at 9:22 a.m.)

Mr. Kalmar mentioned that the Solid Waste Management District Office Manager is retiring at the end of January. While reviewing the duties of the position it was decided that Kam Schick, a current employee from the Commissioners’ Office, would be the best fit for the position. The employee will begin training with the current Office Manager next week. At this time the intention is to combine most of the duties of the two positions and re-evaluate in the coming months.

Wood Haven Monthly Update (9:25 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Finance Manager Dan Scherger. Mr. Orłowski stated that Wood Haven received many notable accolades in 2021 including the Northwest Ohio Top workplace Award for the 6<sup>th</sup> year, the National Silver Award, Wood County Best Nursing Facility for the 4<sup>th</sup> year and they have maintained a 4-star rating from CMS. Mr. Orłowski mentioned that staffing levels are better since the new wage increase was implemented. He stated there were 72 new hires in 2021: 10 nurses, 35 STNAs, 11 in Dining, and 16 in Environmental Services. They are currently seeking one full-time nurse. Mr. Orłowski stated that since the beginning of the pandemic Wood Haven has had 14 residents test positive for COVID. Six have been the Omicron variant likely contracted from visitors as no staff members tested positive during that time. He noted they are not allowed to stop visits or mandate tests for visitors. Overall, there have been 23 positive cases of staff members. Mr. Orłowski stated that through the end of November there were 153 admissions in 2021 which will likely be short of the 2020 admissions of 175. He stated they still see referrals, but are challenged on the number of residents they can take while the southwest wing is still closed.

Mr. Scherger stated Wood Haven's cash balance is good. CARES Act funding of \$56,000 was received at the end of 2020. On November 23, 2021, Wood Haven received federal rural distribution funds of \$422,000. He also mentioned that with the passage of HB169, Wood Haven will likely receive \$326,000 from the state for direct care only staffing. He is currently working on a plan on how to best utilize these funds. Mr. Scherger thanked the Commissioners for the Accushield system which logs temperatures and other data necessary to retain for ODH review.

Commissioner Bowlus asked about the current census. Mr. Orłowski stated it is at 65 and they have 3 referrals. The capacity is 72 due to the southwest wing closure. The Commissioners thanked them both for the update. The meeting concluded at 9:48 a.m. Mr. Orłowski, Mr. Scherger and Mr. Corpe exited at this time.

Mr. Kalmar stated that he and Ms. Stanley are reviewing American Rescue Plan (ARP) funding to determine whether certain projects are eligible to utilize the funds. He also noted that the Cocoon Shelter has requested \$200,000 of the ARP funds annually through 2024.

Mr. Kalmar mentioned that he is currently reviewing the list of donors on the plaque for the Veterans Memorial.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:53 a.m.

*V. 10:00 a.m. -- Meet Staff for 2020 Employee Recognition at the Health Department - 1840 East Gypsy Lane Road*

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00009	1/6/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/4/2022		
22-00010	1/6/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00011	1/6/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00012	1/6/2022	DESIGNATING A REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL OR SPECIAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2022		
22-00013	1/6/2022	AUTHORIZE AGREEMENT WITH HANCOCK COUNTY FOR THE BOARDING OF JUVENILES AT THE WOOD COUNTY DETENTION CENTER.		
22-00014	1/6/2022	KALIDA TRUCK EQUIPMENT INC - AUTHORIZE THE PURCHASE OF A BOSS 8' 6" STEEL SUPER DUTY PLOW FOR THE WOOD COUNTY LANDFILL.	615374	\$6,150.00
22-00015	1/6/2022	ASSIGNING AUTHORITY TO DAVE WIGENT, DIRECTOR, WOOD COUNTY JOB & FAMILY SERVICES TO ACT AS THE WOOD COUNTY COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS.		
22-00016	1/6/2022	AUTHORIZING INTEREST COLLECTED ON CERTIFICATES OF JUDGMENT TO BE DEPOSITED IN THE CLERK OF COURTS COMPUTERIZATION FUND.		
22-00017	1/6/2022	AUTHORIZE CONTRACT WITH PANDA TECHNOLOGIES FOR THE PURCHASE AND INSTALLATION OF VIDEO SURVEILLANCE EQUIPMENT AT THE WOOD COUNTY LANDFILL.		
22-00018	1/6/2022	AUTHORIZE CONSULTING AGREEMENT WITH C.H. JOHNSON CONSULTING, INC. TO PROVIDE CONSULTING SERVICES FOR THE FAIRGROUNDS OPTIMIZATION STUDY/BUSINESS PLAN IN WOOD COUNTY, OHIO.		
22-00019	1/6/2022	AUTHORIZE STONEFLY, INC. TO PROVIDE STONEFLY XS-SERIES ENTERPRISE APPLIANCE EQUIPMENT, SUPPLIES AND SERVICES TO EXPAND DATA STORAGE FOR VMWARE ENVIRONMENT FOR ALL COUNTY TECHNOLOGY.	134833	\$26,813.00
22-00020	1/6/2022	PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF JANUARY, 2022.		
22-00021	1/6/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00022	1/6/2022	AUTHORIZE CONTRACT WITH BIS DIGITAL, INC. TO PROVIDE DCR REMOTE MONITOR SOFTWARE, ANNUAL DCR REMOTE SUPPORT, INSTALLATION AND TRAINING FOR WOOD COUNTY JUVENILE COURT.		
22-00023	1/6/2022	AUTHORIZE AGREEMENT WITH FELLER FINCH & ASSOCIATES, INC. FOR PY20 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SOUTH CUSTAR ROAD PAVEMENT IMPROVEMENTS PROJECT.		

