

**RESOLUTION NO. 22-00073**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
January 18, 2022. ) January 20, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 18<sup>th</sup> day of January 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for January 18, 2022 was as follows:

*I. 9:23 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, WBGU Radio host Clint Corpe, Historical Museum Director Kelli Kling, Planning Commission Director Dave Steiner and Wood County Regional Airport Manager Mark Black were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services for the resignation of Income Maintenance Worker Bethany Dickey; from Wood Haven for the resignation of Activity Leader Alisha Baldwin, STNA Hailey Dickinson, Account Clerk II Kaylee Fleischmann and Environmental Services Aide Maria Sahelemariam, new hire part-time Dietary Aide Lauren Neipp and Environmental Services Aides Anita Rodriguez and Jennifer Reid, amend resolution 22-00007 to reflect correct pay rate for Account Clerk I Lynette Collins, medical leave without pay for STNAs Jasmine Streeter and Kenzie Sheeks, change from part-time to intermittent status for STNA Kendra Brauer.

*III. -- Staff Reports*

Wood County Regional Airport Authority (RAA) re: Presentation of 2022 Allocation Check (9:27 a.m.) – Mr. Black stated the numbers of flights at the airport have been low recently due to weather. The current construction project is on hold until the spring, but the runway project is progressing. Mr. Black stated the RAA is still working with the Federal Aviation Administration to replace a snowplow which is over 10 years old. The Commissioners presented Mr. Black with a check for \$30,000 to assist with annual operating costs for 2022. Photos were taken. The meeting concluded at 9:31 a.m. Mr. Black and Mr. Corpe exited at this time.

Dave Steiner re: Appointment to the Historical Society Board (9:32 a.m.) – Mr. Steiner thanked the Commissioners for the opportunity to serve on the Historical Society Board. Ms. Kling stated that she has previously worked with Mr. Steiner and is delighted that he will be bringing his creativity to the already diverse Board. The Commissioners thanked Mr. Steiner for his willingness to serve on the Board. Commissioner LaHote moved to approve the resolutions on the attached listing which includes resolution 22-00064 appointing Mr. Steiner to the Historical Society Board. Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken. Mr. Steiner and Ms. Kling exited at 9:35 a.m.

Mr. Kalmar reminded the Commissioners of the Leadership BG county government visit to be held tomorrow.

Mr. Kalmar mentioned that he participated in two meetings last Friday to discuss American Rescue Plan (ARP) funds. He and Commissioner LaHote met with representatives from Northwestern Water and Sewer District (NWSW) regarding a project at I-75 and State Route 582. Representatives from NWSW are scheduled to present this project in session on February 1<sup>st</sup>. He and Ms. Stanley met with Buildings and Grounds personnel regarding air handling units in county buildings. Mr. Kalmar mentioned that a study was performed a few years ago when looking at the air handling system at the jail. Renovation of the air handling system will be part of the current jail renovation project. He suggested a study be conducted for all other county buildings. Ms. Stanley stated the Buildings and Grounds staff have identified possible improvements at many buildings, but a study will help determine cost and priority. Mr. Kalmar noted that some buildings that are more in need of attention house people 24 hours a day. Commissioner LaHote suggested using various filtration methods such as UV light.

Mr. Kalmar also mentioned the air conditioning unit in the courthouse complex office building which quit working in October 2021. The cost to repair the 26-year-old unit is approximately \$30,000. The cost to replace the unit is approximately \$500,000. He stated there is not enough time to replace it before it will be needed in the spring. He has asked the Facilities Director to get a firm quote on repair.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:50 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

\_\_\_\_\_

\_\_\_\_\_ ABSENT

CRAIG LAHOTE

\_\_\_\_\_ yes

\_\_\_\_\_ Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

\_\_\_\_\_ yes

\_\_\_\_\_ Doris I. Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest:

\_\_\_\_\_ Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00055	1/18/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/13/2022		
22-00056	1/18/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00057	1/18/2022	AUTHORIZING HABITEC SECURITY TO INSTALL (1) OUTDOOR CAMERA AT THE BACK OF THE AUTO TITLE BUILDING.	104434	\$880.00
22-00058	1/18/2022	PAYMENT FOR SERVICES - DECEMBER 2021 FUEL FACILITY		
22-00059	1/18/2022	VANCES'S LAW ENFORCEMENT - AUTHORIZING THE PURCHASE OF A TASER, MAGAZINE AND HOLSTER FOR JUVENILE COURT.	134835	\$1,619.17
22-00060	1/18/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00061	1/18/2022	AUTHORIZING A ONE-TIME LUMP SUM PAYMENT FOR SHERIFF'S OFFICE BARGAINING UNIT EMPLOYEES.		
22-00062	1/18/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00063	1/18/2022	FIXING DATE OF PUBLIC HEARING #1 AND AUTHORIZING THE PUBLICATION OF NOTICE REGARDING THE PROPOSED PY 2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR WOOD COUNTY, OHIO		
22-00064	1/18/2022	APPOINTING DAVID STEINER TO SERVE ON THE WOOD COUNTY HISTORICAL SOCIETY BOARD (TERM EXP. 12/31/2024)		
22-00065	1/18/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00066	1/18/2022	AUTHORIZING TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN EMPLOYEES		
22-00067	1/18/2022	TRUCK & VAN LAND - AUTHORIZING THE PURCHASE OF A A.R.E 23' H DCU CAP WITH DELUXE RACK FOR THE ENGINEER'S 2022 GMC SIERRA 2500 CREW CAB.	314080	\$3,240.00
22-00068	1/18/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF A DELL OPTIPLEX 7090 MICRO COMPUTER FOR INFOMATION TECHNOLOGY DEPARTMENT. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT #STS033-534109.	134836	\$991.14
22-00069	1/18/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF A DELL MOBILE PRECISION 3561 LAPTOP FOR THE CLERK OF COURTS LEGAL OFFICE.	104435	\$1,688.00
22-00070	1/18/2022	AUTHORIZE CONTRACT FOR RIGHT OF ENTRY WITH RICHARD L. HOWARD AND CHARLOTT LEIGH HOWARD FOR THE CAMPBELL HILL AND NAPOLEON ROAD ROUNDABOUT.		
22-00071	1/18/2022	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND VIAQUEST RESIDENTIAL SERVICES INC. FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.		
22-00072	1/18/2022	MEMORANDUM OF UNDERSTANDING BETWEEN WOOD COUNTY ALCOHOL DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD FOR THE DEVELOPMENT OF AN ASSISTED OUTPATIENT TREATMENT PROGRAM, A LEGAL PROCEDURE TO KEEP INDIVIDUALS WITH MENTAL ILLNESS ENGAGED IN TREATMENT WITHIN THE COMMUNITY.		

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 18<sup>th</sup> day of January, 2022.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Kelli Kling

MUSEUM

DAVE STANOR

PLANNING COMMISSION

MARK BUTCH

WCRRA