

RESOLUTION NO. 22-00798

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
June 14, 2022.) June 16, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 14th day of June 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for June 14, 2022, was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

An out of state travel request was received for Heidi Culley from the Clerk of Courts and Meredith Nicholson from the Sheriff’s Office to attend the 2022 Hyland Community Live event in Nashville, Tennessee. A request was also received from Job and Family Services for Alysa Rohrer to travel to Raleigh/Fayette, North Carolina for visitation of a youth in custody.

The personnel actions submitted were from the Commissioners’ Office for a request to post the Assistant County Administrator position, change of rate of pay for Clerk of the Board Sandy Long and Clerk Typist I Marcy Collins; from Solid Waste Management District to amend resolution 22-00700 for correction of appointment as full-time regular for Recycling Outreach Coordinator Rachel Sizer and to extend the intermittent appointment of Recycling Outreach Coordinator Hannah Bumb; from Wood Haven for the resignation of Dietary Aide Naomi Alexander, medical leave without pay for STNA Angelina Keiester and Environmental Services Aide Samantha Meyers, personal leave without pay for STNA Kenzie Sheeks.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolutions 22-00785, 22-00786, 22-00787 and 22-00788 (joint county ditch maintenance projects) which will be held until later in the day’s session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Dog Shelter Quarterly Update (9:28 a.m.) – Chief Dog Warden Jodi Harding stated the Dog Shelter received a bequest for \$20,000 to be used for veterinary care. She stated some of these funds have been used to treat two dogs with skin conditions. Ms. Harding stated the year-to-date Dog Park membership revenue is just over \$4,000 which is consistent with the revenue from 2021. The first Dog Park event was held this past Sunday with 12 dogs in attendance. They were given bandanas

and treat bags. Ms. Harding held her first Safety City Talk with the City of Maumee Police and over 80 children attended. Ms. Harding stated river rock will be placed at the Dog Park around the divider fencing in the kennel area. This will prevent dogs from being able to get under the fence. The Commissioners thanked her for the update. The meeting concluded at 9:35 a.m. Ms. Harding exited at this time.

Mr. Kalmar stated that he sent an e-mail to the Commissioners regarding a 150-acre wetlands project in Perrysburg Township. Ms. Stanley stated there is concern regarding ditches which are under maintenance within this area. More information will be forthcoming regarding this topic.

Commissioner Bowlus exited at 9:45 a.m. to attend the Elder Abuse Awareness Ceremony at the Senior Center and present a proclamation.

Information Technology Quarterly Update (9:45 a.m.) – IT Director Ben Hendricks stated that his staff has finished the access control process to remove the ability of departments to access information found in other departments. They are currently working on getting the new Cisco phones installed. He noted that his newest employee, Tony Simon, is doing a great job at Job and Family Services and Juvenile Court. Mr. Simon also helped the Northwest Community Corrections Center navigate the leasing of new computers from New Era. Mr. Hendricks was happy to announce there have been no issues causing staff to have to work extra hours. Mr. Hendricks stated that he has been working with maintenance to find a way to remove hot air in the server room to make cooling easier on the A/C units. He noted eventually the expanding IT needs will outgrow the 2 A/C units and will need to be replaced. The meeting concluded at 9:57 a.m. Mr. Hendricks exited at this time.

Conference Call with Ottawa and Sandusky County Commissioners re: Joint County Ditch Maintenance Projects (10:00 a.m.) – Wood County Ditch Maintenance Coordinator Nick Stahl and Ditch Maintenance Clerk Cassidy Eblen were also present. A conference call was held with Ottawa and Sandusky County Commissioners to review joint county ditch maintenance assessment projects. Resolutions 22-00785, 22-00786, 22-00787 and 22-00788 were approved. Please see the resolutions for further details. The call concluded at 10:10 a.m. Mr. Stahl and Ms. Eblen exited at this time.

Ms. Stanley stated the Internal Revenue Service just announced they will be changing their mileage reimbursement rate from \$.585 to \$.625 cents per mile effective July 1st. She reminded the Commissioners they changed the reimbursement rate for Wood County employees to match the IRS rate effective June 1, 2022. She asked if they would like to match the new IRS rate. Commissioners Herringshaw and LaHote stated that they would. A resolution will be prepared.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 10:13 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00778	6/14/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/9/2022		
22-00779	6/14/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00780	6/14/2022	AUTHORIZE AGREEMENT WITH MAXIMUS US SERVICES, INC. TO PREPARE COST ALLOCATION PLAN FOR USE IN 2023, 2024 AND 2025.		
22-00781	6/14/2022	ADVANCE OF FUNDS - PY20 CDBG		
22-00782	6/14/2022	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE RE-ROOFING OF THE INTERNAL LOW/FLAT SLOPED ROOF AREAS OF THE JUVENILE RESIDENTIAL CENTER OF NW OHIO (JRC) LOCATED AT 1012 SOUTH DUNBRIDGE ROAD, BOWLING GREEN, OHIO.		
22-00783	6/14/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00784	6/14/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00785	6/14/2022	AUTHORIZING MAINTENANCE ASSESSMENTS ON PAUL E. COX JOINT COUNTY DITCH PROJECT #2384 FOR DUPLICATE YEAR 2022 BASED ON APPRAISED BENEFITS. (WOOD & SANDUSKY COUNTIES).		
22-00786	6/14/2022	AUTHORIZING MAINTENANCE ASSESSMENTS FOR DUPLICATE YEAR 2022 ON THE K.W. RECKER JOINT COUNTY DITCH #2255, BASED ON THE BENEFITS (WOOD, OTTAWA AND SANDUSKY COUNTIES)		
22-00787	6/14/2022	AUTHORIZING COLLECTION OF DITCH MAINTENANCE ASSESSMENTS FOR THE 2022 TAX DUPLICATE YEAR ON THE LAKE TOWNSHIP TRUSTEES JOINT COUNTY DITCH #2285, BASED ON THE ENGINEER'S ESTIMATE. (WOOD & OTTAWA COUNTIES)		
22-00788	6/14/2022	AUTHORIZING MAINTENANCE ASSESSMENTS FOR 2022 ON VARIOUS JOINT COUNTY DITCH PROJECTS (SANDUSKY AND WOOD COUNTIES)		
22-00789	6/14/2022	AUTHORIZE CHANGE ORDER NO. 3 WITH B. HILL'Z EXCAVATING, INC. FOR THE PY19 CDBG CRITICAL INFRASTRUCTURE PROGRAM - VILLAGE OF BRADNER CALDWELL STREET WATERLINE IMPROVEMENTS		
22-00790	6/14/2022	AUTHORIZE TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN EMPLOYEES		
22-00791	6/14/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00792	6/14/2022	RECEIVE PROPOSALS AND AWARD CONTRACT FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (WCDJFS) INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES.		
22-00793	6/14/2022	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR JUNE 2022.		
22-00794	6/14/2022	PAYMENT FOR SERVICES - JUNE 2022 ECONOMIC DEVELOPMENT LEASE PAYMENT		
22-00795	6/14/2022	PAYMENT FOR SERVICES - MAY 2022 MEALS FOR INMATES AT JDC & JRC.		
22-00796	6/14/2022	MONTROSE FORD - AUTHORIZING AN AMENDMENT TO PURCHASE ORDER 134841 TO ADD AN ADDITIONAL 2022 FORD HYBRID POLICE EXPLORER FOR THE WOOD COUNTY SHERIFF. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT #CTR006716	134841A	\$36,388.45
22-00797	6/14/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF (12) DELL OPTIPLEX 5090 MICRO COMPUTERS AND (6) DELL LATITUDE 5520 LAPTOP COMPUTERS FOR THE WOOD COUNTY SHERIFF.	134903	\$20,151.06

