

**RESOLUTION NO. 22-00816**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 16, 2022. ) June 21, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 16<sup>th</sup> day of June 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for June 16, 2022, was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were received. The personnel actions submitted were from Job and Family Services for the resignation of Protective Services Worker 3 Ethan Gensler-Nic; from Wood Haven to amend pay rate for STNA Caitlin Grose, new hire part-time Activity Leader Catherine Becker, resignation of LPN Berkeley Becker, probationary termination of Dietary Aide Shelby Claussen, and voluntary separation of STNA Florence Williams.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Stanley shared the most recent cost estimate for the jail renovation project, which includes the base cost of the project and several recommended additional items to be included as alternates during the bid process. The total estimated cost including the recommended additional items is \$28,083,231. Ms. Stanley stated that numerous meetings have been held to review and discuss the project scope and costs. Some of the additional items will need to be done at some point in the future and there has been discussion that it may be more efficient to include these items while contractors are on site. Ms. Stanley reviewed the permanent improvement fund balance with the Commissioners and shared that after discussions with Mr. Kalmar, the recommendation is for the county to pay \$15 million of the project from the permanent improvement fund and finance the remaining \$13 million. Ms. Stanley stated Andy Brossart, financial advisor, indicated the estimated current average interest rate is 4.50%. If the bonds were financed for 20 years at 4.50%, the annual payment would be approximately \$1 million. Mr. Kalmar stated that they would speak with

Treasurer Spoerl to inquire about her interest in purchasing some portion of this debt. The Commissioners agreed to proceed with the proposed financing and to speak with Treasurer Spoerl before moving forward with the bonds.

Historical Museum Quarterly Update (9:35 a.m.) – Historical Museum Director Kelli Kling was joined by Historical Society Board of Directors member Mike Ginnetti to share the attached information. Mr. Ginnetti previously worked at the Museum as a Technician after receiving his master’s degree in history at BGSU in 2015. Mr. Ginnetti is currently a Pastoral Associate at St. Aloysius Catholic Church in Bowling Green. The Commissioners thanked them for the update. The meeting concluded at 9:56 a.m.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:01 a.m.

*V. 10:15 a.m. -- Meet with Adult Probation Staff for Presentation of 2021 Employee Recognition Award*

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

*VI. 10:30 a.m. -- Meet with Recorder’s Office Staff for Presentation of 2021 Employee Recognition Awards*

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

*VII. 10:50 a.m. -- Meet with Building Inspection Staff for Presentation of 2021 Employee Recognition Awards*

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

*VIII. 11:00 a.m. -- Workers’ Compensation Update – Commissioners’ Hearing Room*

Commissioner Herringshaw reconvened the Commissioners’ session with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, Human Resources/Benefits Manager Pam Boyer, Risk Coordinator Erica Noel and Kelly Lowry from Sedgwick present. Ms. Boyer and Ms. Lowry reviewed the attached information. The Commissioners agreed with their recommendation to remain in the Individual Retro Rating for plan year 2023. The meeting concluded at 11:25 a.m.

Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:25 a.m.

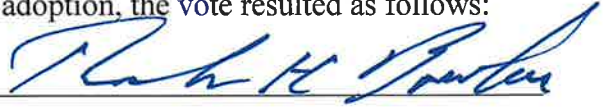
*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes 

CRAIG LAHOTE

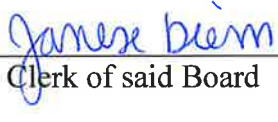
ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes 

Board of County Commissioners,  
Wood County, Ohio

Attest:

  
*acting* Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00798	6/16/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/14/2022		
22-00799	6/16/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00800	6/16/2022	AUTHORIZING COLLECTION OF MAINTENANCE ASSESSMENTS BASED ON THE ENGINEER'S ESTIMATE, FOR DUPLICATE YEAR 2022 ON VARIOUS SINGLE COUNTY DITCHES IN WOOD COUNTY, OHIO		
22-00801	6/16/2022	AUTHORIZING COLLECTION OF MAINTENANCE ASSESSMENTS BASED ON APPRAISED BENEFITS, FOR DUPLICATE YEAR 2022 ON VARIOUS DITCHES IN WOOD COUNTY, OHIO		
22-00802	6/16/2022	AMENDING THE 2019 ENTERPRISE ZONE AGREEMENT AMONG WOOD COUNTY, THE CITY OF ROSSFORD AND FC TOLEDO OH LANDLORD, LLC		
22-00803	6/16/2022	APPROVING COMPENSATION PAID TO APPOINTEES OF THE PROBATE JUDGE WHICH EXCEEDS THE TOTAL FEES EARNED BY THE PROBATE COURT DURING THE PRECEDING YEAR.		
22-00804	6/16/2022	AUTHORIZE AGREEMENT WITH MILLENIUM BUSINESS SYSTEMS, INC. FOR THE PURCHASE OF ONE (1) TOSHIBA E-STUDIO 3015AC 30PPM DIGITAL COLOR COPIER/PRINTER/SCANNER FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00805	6/16/2022	AUTHORIZE MAINTENANCE AGREEMENT WITH MILLENIUM BUSINESS SYSTEMS, LLC FOR THE NEW TOSHIBA E-STUDIO 3015AC30 PPM DIGITAL COLOR COPIER/PRINTER/SCANNER FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00806	6/16/2022	MILLENIUM BUSINESS SYSTEMS - AUTHORIZING THE PURCHASE OF A NEW TOSHIBA E-STUDIO 3015AC30 PPM DIGITAL COLOR COPIER/PRINTER/SCANNER FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.	042804	\$4,350.00
22-00807	6/16/2022	WOOD COUNTY BDDD - AUTHORIZING THE PURCHASE OF WC 19 COMPLIANT TRANSPORT CHAIR FOR JFS.	042805	\$4,132.76
22-00808	6/16/2022	AUTO VALUE AUTO PARTS - AUTHORIZE THE PURCHASE OF AN ASSOCIATED EQUIPMENT BATTERY CHARGER 6006AGM FOR THE WOOD COUNTY HIGHWAY GARAGE.	361089	\$831.49
22-00809	6/16/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00810	6/16/2022	PAYMENT FOR SERVICES - MAY 2022 FUEL FACILITY		
22-00811	6/16/2022	RECEIVE PROPOSALS AND AWARD CONTRACT FOR HEALTH SERVICES FOR THE NORTHWEST COMMUNITY CORRECTIONS CENTER.		
22-00812	6/16/2022	TRAFFIC STOP UNIFORM SUPPLY - AUTHORIZING THE PURCHASE OF (1) ARMOR EXPRESS VORTEX LEVEL IIIA BODY ARMOR, (1) ARMOR EXPRESS ARA SHOCK ICW INSERT, (1) ARMOR EXPRESS REVOLUTION CARRIER AND (1) ELBECO BODYSHIELD EXTERNAL VEST CARRIER FOR WOOD COUNTY DOG SHELTER DEPUTY DOG WARDEN. SAID PURCHASE WILL BE MADE THROUGH OHIO STATE PURCHASING CONTRACT #RS901918, GDC006.	142881	\$1,122.67
22-00813	6/16/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00814	6/16/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00815	6/16/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		



## MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS March•April•May 2022

### **SITE AND FACILITIES**

- Roof repairs to keep out pests (Buckeye Wildlife Solutions)
- Annual/Quarterly inspections complete/in-progress: Museum, Asylum, and Oil Derrick Boilers; Fire Extinguishers; Elevator
- Parking pad installed at Herb Garden (Morlock Asphalt)
- Dying trees cut and chipped or removed; Fill dirt and grass seed (Park District, County Maintenance)
- Facility & Property *pending* projects:
  - Brandeberry Wall and Arch upkeep
  - Monitor Asylum Rising Damp
  - Cement Fence at Linwood Road (Park District)
  - Pest House - gutters and flashing
  - Power House - bat seal and removal
  - Herb Garden and landscaping/grounds improvements
  - Security Camera System inside and outside
  - Oil Derrick Power House and Steam Engine - replace skylights with galvanized roofing

### **EDUCATIONAL and MUSEUM OUTREACH – over 2,000 served this quarter**

#### **Adult Groups**

Pemberville Sr Cntr  
Wayne Sr Cntr  
Otterbein (Pemberville)  
Walbridge Sr Cntr  
Rossford Sr Cntr  
OH Local History Alliance Rgn 1  
OH Local History Alliance Rgn 2  
Ohio Tourism Day (Columbus)  
St. Mark's Lutheran Church  
Wood Co Genealogical Society  
North Baltimore Sr. Cntr.  
North Baltimore Chamber  
Walbridge Sr Cntr  
BG Women's Club  
KanDu adults w/ disabilities  
St. Paul New Rochester Ladies  
Wood Co. Library Behind-the-Scenes Tour

#### **Schools / Youth**

Liberty Center (8<sup>th</sup>)  
Montpellier (4<sup>th</sup>)  
We Thrive Together (virtual)  
Patrick Henry High School  
St. Rose (4<sup>th</sup>)  
Otsego (4<sup>th</sup>)  
Ft. Meigs (4<sup>th</sup>)  
Lakota (4<sup>th</sup>)  
Toth (3<sup>rd</sup>)  
Conneaut (3<sup>rd</sup>)  
Montessori BG  
Old Fort (3<sup>rd</sup>)

#### **Programs**

History of Spiritualism  
Legend of Shutnok  
Golden Era of Lodge  
Curse of Bairdstown  
Mis-Origin 2: Turkeyfoot Rock  
Underground Railroad  
Native Americans of NWOH  
Civil War  
Ralph Olmstead Keeler  
Holcomb Woods  
Base Ball / Interurban  
War of 1812  
WWI



MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS  
 March•April•May 2022



**HISTORICAL SOCIETY**

- Spring *Chanticleer* newsletter mailed
- Collections Storage project to begin May/June 2022
- Bach Article - *American Ass'n for State & Local History*

**MARKETING & EVENTS**

- (APR) Ribbon Cutting *Allure & Illusion* Wedding Exhibit
  - (APR & MAY) Monthly Tea & Talk series
    - *Spousal Roles in American Life* • *Wedding Food Traditions*
      - Easter Egg Hunt on grounds (600 participants)
    - Media features & networking: *NBC 24, WTOL "Your Day," WBGU Morning Show, Destination Toledo, HerHub, Toledo Blade, Sentinel-Tribune, Perrysburg Chamber, International Women's Day, Toledo Creatives Social Meet-up, State of Travel, Buzz Book, BG Magazine, Findlay Parent*
  - (APR & MAY) Demonstration Days:
    - *Blacksmithing, Ohio Along the Portage, Log Cabin Spring Cleaning*
- (MAY) #savingplaces – group photo for National Preservation Month

**PUBLIC SERVED**

- Harvest Host (RV) guests continue to utilize the site
  - Ohio History Day (media judge)(APR)
  - Ohio Museums Association Conference (APR)
  - Ohio Tourism Leadership Academy (APR ZOOM)

**Comparison of visitation and # served\* 2017 – 2022**

\*served includes museum and site visitors, events, education programs  
 \*as of 05/24/22. Excludes 2020

	MARCH	APRIL	MAY	TOTAL
	# served	# served	# served	SERVED
	(mus. visitors)	(mus. visitors)	(mus. visitors)	JAN-MAY
2022	423 (76)	2249 (295)	895 (165)	4209
2021	827 (126)	897 (155)	1084 (102)	2140
2019	439 (104)	944 (185)	1363 (167)	3716
2018	511 (181)	868 (230)	1007 (139)	3548
2017	658 (211)	1023 (482)	1287 (255)	4124

**Workers' Compensation & Work Safety Program  
Ongoing Update Presented to Board  
June 9, 2022**

**Consideration of 2023 BWC Rating Options**

Kelly Lowry

Projected Experience & Premium Handout  
Recommendation: Individual Retro Rated @ \$200K & 200%  
Individual Retro Applications due by 7/31/22

**Other Updates**

Pamela Boyer

2022 Charge for Services Collected (fund from 039; 2019 refund)  
Substance Use Recovery Grant

**Workers' Comp Fund Balances (as of May 31)**

Pamela Boyer

<u>Policy Period</u>	<u>Policy Type</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
7/1/2008 Ongoing*	Self Ins (15K Med Only) - 039	\$ 4,558,772	\$ 4,598,185	\$ 4,061,357
2008-2014	Individual Retro Rated II - 046	\$ 1,079,625	\$ 1,079,625	\$ 1,081,236
2015-2016	Group Retro Rated - 048	\$ -	\$ -	\$ 371,659
1/1/2017 Ongoing	Individual Retro Rated III - 040	\$ 1,924,069	\$ 1,802,337	\$ 1,508,958
	<b>Total Balance</b>	<b>\$ 7,562,466</b>	<b>\$ 7,480,147</b>	<b>\$ 7,023,210</b>

\* Not available with Group Retro Rated Policy in 2015-2016

2021 CFS waived (\$592,705). Funded from: 048 \$371,659 (closed); 040 \$168,868 ('19 BB); 039 \$52,177

2019 Charge for Services waived 2019, funded from 048 Fund. Total transfer \$487,654 (\$216,119 general fund)

2010-2014 Charge for Services waived. Funded from 039 Fund. Total transfer \$2.297M (\$932K general fund)

**Next Meeting:**

**8/11/2022**

**Recommended Budget**

