

RESOLUTION NO. 22-00835

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
June 23, 2022.) June 28, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 23rd day of June 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for June 23, 2022, was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Acting Clerk Janese Diem, Rachel Sizer, Amanda Sharp, Tamara and Ron Sharp, Aimee Coe and Kaylee Smith were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

Amanda Sharp re: Appointment to the Wood County Alcohol, Drug Addiction and Mental Health Services Board - The Commissioners welcomed Amanda Sharp as a new appointee to the Wood County Alcohol, Drug Addiction and Mental Health Services Board. Ms. Sharp noted that she is excited for this opportunity as she has served as a drug/mental health counselor for many years. She introduced her parents, Tamara and Ron Sharp, who noted that they are very family orientated. Aimee Coe also welcomed Ms. Sharp to the ADAHMS Board and introduced Kaylee Smith who was recently hired at ADAMHS as the Coordinator of Strategic Initiatives. The Commissioners took photos with Ms. Sharp. Ms. Sharp, Mr. and Mrs. Sharp, Ms. Coe, and Ms. Smith exited at 9:30 a.m. with Facilities Director Steve Blausey entering at this time.

Ms. Stanley introduced Rachel Sizer, the new Recycling Outreach Coordinator with the Solid Waste Management District. Ms. Sizer noted she is from the Cleveland area and is a recent graduate of BGSU with a degree in Environment Policy and Analysis. The Commissioners welcomed Ms. Sizer to the Wood County team and took photos with her.

Personnel actions were submitted from Wood Haven for the intermittent appointment of RN Shift Supervisor Lindsey Bixler; canceling appointments for Activity Leader Catherine Becker, STNA Kelsey Simon, and STNA Delores Haynes; a status change from full time to part time for STNA Kenzie Sheeks; and the resignation of Account Clerk I Corbin Bates. Job and Family Services requested posting of a Protective Services Worker 3 position. Also included were personnel actions for the IT Department to change the paygrade for the IT System Administrator following review of

the position by Archer along with a rate increase for Catherine Potridge who serves in that role, and the appointment of Daniel Whiting as the new IT Applications Manager.

Ms. Stanley asked the Commissioners if they had any questions regarding the estimates of revenue that were provided at the last meeting. The Commissioners indicated they had no follow-up questions.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of Resolution 22-830 (Maintenance Assessments for 2022 on Various Joint County Ditches) which will be acted on later during session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Buildings and Grounds Monthly Update (9:34 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. Mr. Kalmar clarified that the carpet replacement for one of the two rooms in the Commissioners’ Office would be for the meeting room, not the session room as noted. The meeting concluded at 9:42 a.m. and Mr. Blausey exited at that time.

Ms. Stanley provided an update on the financing of the jail expansion/renovation project. Ms. Stanley stated that Andy Brossart, Financial Advisor will be preparing a schedule for the bond issuance. Mr. Brossart also provided updated financing options for the project comparing a 20- and 30-year bond repayment schedule. He noted there would be a minimal increase in the interest rate when financing over 30 years and a longer term may provide the county with more financial flexibility and a lower annual payment. The financing will likely be completed in early September. Treasurer Spoerl is also researching the possibility of acquiring some portion of this debt issuance.

The Commissioners discussed the county mileage reimbursement rate and the Board decided to adopt a new resolution that will automatically adjust the county’s mileage reimbursement rate to the IRS published rate. Ms. Stanley noted that the Commissioners could reconsider this in the future, should fuel costs lower.

IV. -- Open Forum Citizens Comments/Concerns

No members of the public were present. Mr. Kalmar noted that Judge Mack requested moving the 10:15 a.m. meeting until after the 10:30 meeting to better accommodate schedules. Commissioner Herringshaw moved to recess until 10:30 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:50 a.m.

V. 10:30 a.m. -- Conference Call with Sandusky and Seneca County Commissioners re: Joint County Ditch Maintenance

Commissioners Herringshaw, LaHote and Bowlus reconvened with Mr. Kalmar, Ms. Stanley, Ms. Diem, and Ditch Maintenance Coordinator Nick Stahl and Ditch Maintenance Clerk Cassidy Eblen from the Engineer’s Office present. A conference call was held with Sandusky and Seneca County Commissioners to review joint county ditch maintenance assessment projects. Resolution 22-830 was approved. Please see the resolution for further details. The call concluded at 10:35 and Mr. Stahl and Ms. Eblen exited at this time.

Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:31 a.m.

VI. 10:35 a.m. -- Meet with Common Pleas Court 2 for Presentation of 2020 Employee Recognition Awards

Commissioners Herringshaw, LaHote and Bowlus traveled to Common Pleas Court 2 and presented employee recognition awards for years of service.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

CRAIG LAHOTE

yes

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw
Craig LaHote
Theodore H. Bowlus
Board of County Commissioners,
Wood County, Ohio

Attest: Jamese Heim
acting Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00825	6/23/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/21/2022		
22-00826	6/23/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00827	6/23/2022	ADOPTING ESTIMATES OF REVENUE FOR WOOD COUNTY FOR FISCAL YEAR ENDING DECEMBER 31, 2023.		
22-00828	6/23/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00829	6/23/2022	APPOINTMENT OF AMANDA SHARP TO SERVE ON THE WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD (TERM EXPIRES 6/30/2023)		
22-00830	6/23/2022	AUTHORIZING MAINTENANCE ASSESSMENTS FOR 2022 ON VARIOUS JOINT COUNTY DITCH PROJECTS (SANDUSKY, SENECA AND WOOD COUNTIES)		
22-00831	6/23/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00832	6/23/2022	SEAGATE OFFICE PRODUCTS - AUTHORIZE THE PURCHASE OF (1) 66" LOCKING HUTCH, (1) 36" TWO DRAWER LATERAL FILING CABINET, AND (1) 28" VERTICAL FILING CABINET FOR JUVENILE RESIDENTIAL CENTER.	933373	\$2,319.00
22-00833	6/23/2022	SEAGATE OFFICE PRODUCTS - AUTHORIZE THE PURCHASE OF (1) ALERA MOTA BIG AND TALL OFFICE CHAIR FOR JUVENILE RESIDENTIAL CENTER.	933374	\$510.00
22-00834	6/23/2022	TREASURER STATE OF OHIO - AUTHORIZING THE PURCHASE OF (30) SURFACE PRO 8 LTE WITH KEYBOARDS, AND DOCKING STATIONS FOR USE AT JFS.	042806	\$46,703.40

Buildings & Grounds Monthly Update

June 23, 2022

Completed Projects

New tube heaters were installed in the sign shop building at the Highway Garage. This work was done by Core Mechanical.

Touch-up painting in Adult Probation has been finished by Courthouse maintenance crews.

Security gate/fence is up in Board of Elections. This was installed by Northwood Door.

EGLC maintenance crews at Wood Haven assisted in the installation of a new gas oven for their kitchen.

New gutters have been installed at Public Defenders. This work was done by Gutterworks.

A new backflow device had to be installed at JFS.

Current Projects

Seal coating of various parking lots has begun out at the EGLC complex. As of now the Museum, Dunbridge Road Bldg., and Health Dept. are complete.

Work has begun in the Records Center with the removal of a counter and cabinets. Floor tile will need installed now and then a complete stripping and rewaxing of entire floor will be performed before a new wall is installed here and new furniture placed.

Landscaping is being done at various locations.

Expect to get estimates for carpet installation and painting for Court Administration this week yet. We will also get estimates for Hearing Room and Session room.

Upcoming Projects

Plans are almost complete for the Court 2 renovation.

The new sump pump for the Office Building is at the vendors. We will go pick it up soon and arrange for the installation to be done by Dimech.

The water treatment project for JDC is scheduled to start next Tuesday.

MISC.

Meetings are still ongoing for the Jail Expansion, Health Dept. Renovation, and the Northwest Addition.

