

RESOLUTION NO. 22-00314

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 8, 2022.) March 15, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 8th day of March 2022 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 8, 2022 was as follows:

I. 9:24 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Wood County Chief Dog Warden Jodi Harding, Deputy Dog Warden Zachery Jenkins, Humane Ohio Executive Director Julie Lyle and Steve Serchuk from the Big Fix Program were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

No out of state travel requests were submitted. The personnel actions submitted were from the Records Center to post a Records Technician position in-house for 5 days; from Wood Haven for the resignation of STNA Kayla Jones, request to change from full-time to part-time status for Environmental Services Aide Stephanie Garcia, personal leave without pay for STNA Ashley Brown, temporary change from RN Supervisor to Director of Nursing for Brandy Reyes, new hire full-time Dietary Aide Tze Joo Lim and full-time Account Clerk I Vickie Miller.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 22-00313 (agreement with City of Findlay) which will be tabled. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Steve Serchuk re: The Big Fix Program Check Presentation (9:26 a.m.) – Mr. Serchuk stated the Big Fix Program is entering its 6th year in Wood County, during which time over 900 dogs have been spayed or neutered. He stated the program reduces the number of homeless dogs and makes communities safer. Mr. Serchuk thanked the Commissioners for their continued support. Ms. Lyle stated that she is happy to continue support of the program. Ms. Harding stated the Big Fix is a fantastic program. The Commissioners presented Mr. Serchuk with a check for \$6,000 to help fund the program for Wood County residents. Photos were taken. The meeting concluded at 9:31 a.m.

Wood County Dog Shelter Quarterly Update (9:31 a.m.) – Ms. Harding introduced Mr. Jenkins. He began working as a deputy at the shelter in October. Mr. Jenkins stated that he grew up in Pataskala and attended BGSU. The Commissioners welcomed him to the team of Wood County employees.

Ms. Harding stated the live release rate of dogs brought into the shelter in January and February is 95% with most dogs being reclaimed by their owner. Commissioner Bowlus asked how the drop-off area works. Ms. Harding stated the shelter has 3 new kennel runs which are generally used overnight for drop-offs by Sheriff's deputies. The total number of dogs licensed in 2021 was 19,379. There have been 18,788 licenses obtained in 2022. Shelter staff have made phone calls to people who had purchased a license in 2021 but not yet in 2022. Mr. Serchuk suggested adding an opt-in option on the dog license renewal forms for 2023 which would allow contact to be made via email rather than by phone. Ms. Harding mentioned that Dog Park membership is down but spring is coming and they are working with the City of Bowling Green to promote the facility. The Commissioners thanked her for the update. Photos were taken of Mr. Jenkins with the Commissioners. The meeting concluded at 9:44 a.m. Ms. Harding, Mr. Jenkins, Mr. Serchuk and Ms. Lyle exited at this time.

Buildings and Grounds Monthly Update (9:45 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 10:01 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*



No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 10:01 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u> </u>	<u>ABSENT</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00289	3/8/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/3/2022		
22-00290	3/8/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00291	3/8/2022	AUTHORIZE TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN EMPLOYEES		
22-00292	3/8/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00293	3/8/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00294	3/8/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR SERVICE MAINTENANCE OF K454E I4046 AND KC554 G2155 COPIERS IN THE PROSECUTORS OFFICE.		
22-00295	3/8/2022	CDW-G GOVERNMENT INC - AUTHORIZING THE PURCHASE OF A OWL LABS VIDEO CONFERENCING CAMERA TO BE USED FOR VARIOUS MEETINGS AT JFS.	42799	\$910.00
22-00296	3/8/2022	CDW-G GOVERNMENT INC - AUTHORIZING THE PURCHASE OF A 58" SAMSUNG TELEVISION AND A 65" SAMSUNG TELEVISION TO BE USED IN THE DIRECTOR'S OFFICE FOR MEETINGS AT JFS.	42800	\$1,469.36
22-00297	3/8/2022	VANCE'S LAW ENFORCEMENT - AUTHORIZING THE PURCHASE OF (1) TASER AND HOLSTER FOR WOOD COUNTY COURT SECURITY.	134861	\$1,253.77
22-00298	3/8/2022	PERRYSBURG AUTO MALL - AUTHORIZING THE PURCHASE OF A 2022 GMC SIERRA 2500HD PICKUP FOR THE WOOD COUNTY LANDFILL.	615377	\$49,984.50
22-00299	3/8/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN GRAND RAPIDS TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00300	3/8/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN BLOOM TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00301	3/8/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN CENTER TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00302	3/8/2022	AUTHORIZE HEALTH INSURANCE WITH TRUSTMARK FOR THE MONTH OF MARCH 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-00303	3/8/2022	AUTHORIZE PRESCRIPTION INSURANCE WITH PHARMACY DATA MANAGEMENT INC. FOR MARCH 2022 FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-00304	3/8/2022	AUTHORIZE VISION COVERAGE FOR MARCH 2022 FROM THE WOOD COUNTY EMPLOYEE TRUST FUND		
22-00305	3/8/2022	AUTHORIZE DENTAL WITH DELTA DENTAL OHIO FROM THE WOOD COUNTY EMPLOYEE TRUST FUND		
22-00306	3/8/2022	AUTHORIZE LIFE INSURANCE WITH METLIFE FOR MARCH 2022 FROM THE WOOD COUNTY EMPLOYEE TRUST FUND		
22-00307	3/8/2022	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF MARCH, 2022.		
22-00308	3/8/2022	AUTHORIZE CONTRACT WITH FISHBECK, INC. FOR PROFESSIONAL DESIGN SERVICES, FOR THE REPLACEMENT OF THE MILTON ROAD NO. 1-40G DESIGN OVER DITCH 2389, GRAND RAPIDS TOWNSHIP, FOR THE WOOD COUNTY ENGINEER.		
22-00309	3/8/2022	AUTHORIZING REVISIONS TO THE WOOD COUNTY PROCUREMENT POLICY FOR FEDERAL FUNDS.		
22-00310	3/8/2022	AUTHORIZING A SELF-CERTIFYING MICRO-PURCHASE THRESHOLD OF \$50,000 FOR THE EXPENDITURE OF FEDERAL FUNDS.		
22-00311	3/8/2022	STAPLES - AUTHORIZING THE PURCHASE OF A FELLOWES 3306301 FORTISHRED HIGH SECURITY CROSS-CUT SHREDDER FOR USE AT JFS.	42801	\$1,500.00
22-00312	3/8/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-00313	3/8/2022	AUTHORIZE AGREEMENT WITH THE CITY OF FINDLAY FOR HOUSING OF PRISONERS AT THE WOOD COUNTY JAIL.		

Buildings & Grounds Monthly Update

March 8, 2022

Completed Projects

Painting of the EMA offices and the EOC is finished. This work was done by Courthouse maintenance.

The retrofitting of the Law Library lights is now completed.

The Public Defender's Office requested that their bathroom and kitchen undergo a slight remodeling. Courthouse maintenance has completed the bathroom and will start the kitchen work soon.

Soil borings were taken last week in 7 different areas around the jail for the Jail Expansion project.

A new heat pump was installed by JL Mechanical in the breakroom at JDC.

Current Projects

The Jail Kitchen Flooring Project began last week. This is a joint effort with Comte Construction and EGLC maintenance. This project is being done in 2 phases as to not shut down the kitchen entirely. The 1st phase is done and we are moving right on to phase 2. This work is being performed at night to hold down the amount of disruption to regular schedules at the jail.

New shower stations are being installed at Wood Haven. A total of 6 units are being replaced. There are 4 units completed and in use now.

The Toilet/Lav project for JDC is underway. The A/B wing is finished and they will be starting on the other wings soon. This work is being done by Dimech.

A new furnace and A/C unit is being installed at the Dog Shelter. JL Mechanical is installing this.

Gardiner continues to work on the Office Building chiller.

At the request of the Sheriff to “tidy up” the miles of cable on the Sheriff’s Office roof, it was decided that we should install a large bracket on the south parapet wall to accept the antennas. EGLC maintenance have started building this bracket. This will keep all antennas in one centralized area. It will also keep the wires much neater.

Upcoming Projects

We expect the Jail Server Room Chiller project to start in a couple weeks.

JFS has asked for help to come up with ideas for more storage in their building.

We are currently waiting for quotes for installing water filtration systems for a couple buildings that continue to have water issues that prevents our equipment from lasting as long as it should.

MISC.

Update on Health Dept. renovation

Court 2 still in design process

