

**RESOLUTION NO. 22-00352**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
March 15, 2022. ) March 17, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 15<sup>th</sup> day of March 2022 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for March 15, 2022, was as follows:

*I. 9:19 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from the Solid Waste Management District for a request to post full-time Recycling Outreach Coordinator position; from the IT Department to create a new full-time IT Applications Manager position and post the position; from Planning Commission to create a new intermittent Project Assistant position and post the position; from Job and Family Services medical leave without pay for Income Maintenance Worker Angelique Jenkins and new hire full-time Employment Services Representative Kaitlyn Throckmorton; from Wood Haven to acknowledge prior service for Community Relations Director Heather Greeno, probationary termination of STNA Ashley Brown, medical leave without pay for STNA Corina Malagon, resignation of LPN Christy Pacer, amend resolution 21-01513 to reflect correct end date of employment for STNA Tanisha Randle, medical leave without pay for STNA Melinda Rollman, resignation of Environmental Services Aide Zoey Schroeder, new hire part-time STNA Jessica Henderson.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolutions 22-00346, 22-00347, 22-00348, 22-00349, 22-00350 and 22-00351 (agreements and purchase orders with Perry Protech) which will be tabled. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

No staff reports were scheduled.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:30 a.m.

V. 10:00 a.m. -- Meet Job and Family Services Staff for 2020 Employee Recognition – 1928 East Gypsy Lane Road

Commissioners Herringshaw and Bowlus presented employee recognition awards for years of service.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lattote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>Abstain</u>	<u>Craig LaHote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00313	3/15/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE AGREEMENT WITH THE CITY OF FINDLAY FOR HOUSING OF PRISONERS AT THE WOOD COUNTY JAIL. (TABLED FROM 3/8/2022)		
22-00314	3/15/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/8/2022		
22-00315	3/15/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00316	3/15/2022	AUTHORIZE PROFESSIONAL SERVICES AGREEMENT WITH SIPP TEPPE ARCHITECTS, LLC TO PROVIDE PLANS EXAMINATION SERVICES FOR WOOD COUNTY BUILDING INSPECTION.		
22-00317	3/15/2022	AUTHORIZE CONTRACT WITH GARDINER TO PROVIDE LABOR AND MATERIALS TO REPAIR THE AWS CHILLER AT THE WOOD COUNTY JAIL.		
22-00318	3/15/2022	AUTHORIZE CONTRACT WITH TAWA MULCH AND LANDSCAPE SUPPLY TO GRIND BRUSH, LEAVES AND TO REGRIND MATERIALS COLLECTED AT THE WOOD COUNTY LANDFILL		
22-00319	3/15/2022	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND CMC GROUP, INC.		
22-00320	3/15/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00321	3/15/2022	AUTHORIZE CONTRACT WITH COMPASSIONATE HEALTHCARE, LLC FOR THE REIMBURSEMENT OF INCIDENTAL COSTS FOR RESIDENTIAL SERVICES AND SUPPORT TO A MINOR CHILD IN THE CARE AND CUSTODY OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00322	3/15/2022	TRANSFER OF FUNDS - VARIOUS FUNDS		
22-00323	3/15/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE THE PURCHASE OF A BRONZE PLAQUE FOR THE WOOD COUNTY VETERANS MEMORIAL.	134862	\$5,375.00
22-00324	3/15/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00325	3/15/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF A REPLACEMENT DELL LATITUDE 5520 FOR THE WOOD COUNTY ENGINEER'S OFFICE.	134864	\$1,266.51
22-00326	3/15/2022	AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND ROSENBOOM MACHINE & TOOL, INC.		
22-00327	3/15/2022	AUTHORIZE CONTRACT WITH NORTHWOOD DOOR, LLC TO PROVIDE AND INSTALL A STOREFRONT SECURITY GATE IN BOARD OF ELECTIONS TO PROVIDE SECURE AND PROPER STORAGE OF VOTING EQUIPMENT, BALLOTS, AND THE COMPUTER SERVER ROOM.		
22-00328	3/15/2022	D R EBEL POLICE & FIRE EQUIPMENT - AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT NEEDED TO OUTFIT NEW PATROL VEHICLES. SAID PURCHASES WILL BE MADE THROUGH STATE PURCHASING NO. RS900920 AND RS900821.	134860	\$67,731.05
22-00329	3/15/2022	HOWARD T MORIARTY CO INC - AUTHORIZE THE PURCHASE OF A 14" QUICK CUT SAW FOR THE WOOD COUNTY HIGHWAY GARAGE.	032188	\$847.50
22-00330	3/15/2022	ADOPT A REVISED APPLICATION FOR EMPLOYMENT FOR USE BY WOOD COUNTY COMMISSIONERS' DEPARTMENTS		
22-00331	3/15/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN WASHINGTON TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00332	3/15/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		\$30,963.00
22-00333	3/15/2022	AUTHORIZE CONTRACT WITH NCC GROUP SOFTWARE RESILIENCE (NA) LLC TO PROVIDE SECURE STORAGE OF COURTVIEW PROPRIETARY DATA FOR THE WOOD COUNTY CLERK OF COURTS.		
22-00334	3/15/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00335	3/15/2022	GOVDIRECT - AUTHORIZE A PURCHASE OF (6) TOUGHBOOK MCT'S FOR THE NEW SHERIFF PATROL VEHICLES.	134863	\$27,498.00

Resolution	Date	Description	PO	Cost
22-00336	3/15/2022	NORTHWOOD DOOR, LLC. - AUTHORIZING THE PURCHASE OF MATERIALS FOR THE CONSTRUCTION OF A WALL TO ENCLOSE THE CASE MANAGER'S OFFICE IN COMMON PLEAS COURT #4.	134866	\$3,201.00
22-00337	3/15/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN WESTON TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00338	3/15/2022	PAYMENT FOR SERVICES - FEBRUARY 2022 MEALS FOR INMATES AT JDC & JRC		
22-00339	3/15/2022	AUTHORIZE TO ADVERTISE FOR BIDS FOR STONE FOR 2022 FOR THE WOOD COUNTY ENGINEER.		
22-00340	3/15/2022	AUTHORIZE TO ADVERTISE FOR BIDS FOR LIQUID BITUMINOUS FOR USE BY THE WOOD COUNTY HIGHWAY GARAGE DEPARTMENT FOR 2022 PROJECTS.		
22-00341	3/15/2022	AUTHORIZE TO ADVERTISE FOR BIDS FOR 2022 HOURLY RATES FOR EQUIPMENT FOR MAINTENANCE OF DITCHES FOR THE WOOD COUNTY ENGINEER AND HIGHWAY GARAGE.		
22-00342	3/15/2022	AUTHORIZE TO ADVERTISE BIDS FOR 2022 DITCH SPRAYING PROJECTS.		
22-00343	3/15/2022	HPS LLC - AUTHORIZE THE PURCHASE OF (2) BUZZ SEATING DESK CHAIRS FOR COURTHOUSE SHERIFF SECURITY.	134865	\$1,832.70
22-00344	3/15/2022	REQUEST NEW FUND - DRY CREEK ECOLOGICAL DESIGN AND RESTORATION PROJECT		
22-00345	3/15/2022	AUTHORIZE CONTRACT WITH KRAMER ENTERPRISES, INC., D/B/A CITY UNIFORMS AND LINEN TO PROVIDE UNIFORMS AND UNIFORM-RELATED PRODUCTS AND SERVICES FOR THE WOOD COUNTY BUILDINGS AND GROUNDS DEPARTMENT.		
22-00346	3/15/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF (5) LX- LEXMARK M3250 B&W PRINTERS FOR POST 1, 2, 3, 4 AND KITCHEN AT THE WOOD COUNTY JAIL.		
22-00347	3/15/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA 3000I DIGITAL COLOR SYSTEM FOR THE WOOD COUNTY JAIL RECORD CENTER.		
22-00348	3/15/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA 450I DIGITAL MULTIFUNCTIONAL COPIER FOR THE WOOD COUNTY JAIL BOOKING.		
22-00349	3/15/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF (5) LC- LEXMARK M3250 B&W PRINTERS FOR THE WOOD COUNTY JAIL POST 1, 2, 3,4 AND KITCHEN.	134867	\$3,375.00
22-00350	3/15/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA DIGITAL MULTIFUNCTIONAL COLOR COPIER FOR THE RECORD CENTER AT THE WOOD COUNTY JAIL.	134868	\$5,675.00
22-00351	3/15/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA 450I DIGITAL MULTIFUNCTION COPIER FOR THE WOOD COUNTY JAIL BOOKING.	134869	\$6,495.00