

RESOLUTION NO. 22-00401

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
March 24, 2022.) March 29, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 24th day of March 2022 with the following members present: CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 24, 2022, was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. One personnel action was submitted from Buildings and Grounds for the retirement of Maintenance Worker II Michael Cranker.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Buildings and Grounds Monthly Update (9:27 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. Mr. Kalmar stated the Board of Developmental Disabilities (DD) is still interested in exchanging property with the Commissioners near their current complex. The Board of DD originally looked at acreage along Napoleon Road but now believes property along East Gypsy Lane Road will better serve their needs. The Board of DD intends on creating a cul-de-sac type setting for the facilities they are planning. More discussion will be held on this topic. Mr. Blausey exited at 9:54 a.m.

Mr. Kalmar mentioned a letter received from Clerk of Courts Cubberley regarding Title Administration funds. Mr. Cubberley stated there is a surplus in the fund and he would like to provide the Commissioners with \$500,000 to be placed in the general fund. Mr. Kalmar suggested rather than placing in the general fund, the Commissioners could identify special projects for which the funds could be used. The Commissioners agreed. More discussion will be held at a later date.

Mr. Kalmar mentioned that he and Ms. Stanley recently met with Judge Reger and Brandy Hartman regarding several items in the Domestic Relations Court. Magistrates Herringhaus and Hyrne have recently retired. Mr. Hyrne previously served as both magistrate and mediator and intends to return in the mediator role at a later date. One new magistrate has been hired and another is still needed,

however with Mr. Hyrne serving as the mediator only, separating the magistrate/mediator position will result in adding another position. Mr. Kalmar also mentioned the vacant clerical position in the Domestic Relations office and the difficulties they have experienced trying to fill this position. They will ask for an additional increase in the starting wage to help fill the vacancy. A request from Court Administration has also been received to change a current part-time employee to full-time to assist Mr. Hyrne with mediation tasks. Mr. Kalmar stated that Judge Reger has requested a review of the space on the first floor of the courthouse to see how it can be better utilized as many changes in use have occurred over the past 25 years. Mr. Kalmar suggested a space study could be conducted. More discussion will need to be held on these topics, once additional information is received from the courts.

IV. -- Open Forum Citizens Comments/Concerns

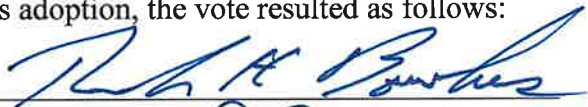


No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:09 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Latbke moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00388	3/24/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/22/2022		
22-00389	3/24/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00390	3/24/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00391	3/24/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00392	3/24/2022	PAYMENT FOR SERVICES - FEBRUARY 2022 TRASH DISPOSAL		
22-00393	3/24/2022	REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES		
22-00394	3/24/2022	AUTHORIZE CONTRACT WITH NORTHWOOD DOOR, LLC FOR THE PURCHASE AND INSTALLATION OF A REPLACEMENT OVERHEAD DOOR OPERATOR ON THE WEST SIDE DOOR OF THE NORTH BUILDING AT THE WOOD COUNTY HIGHWAY GARAGE.		
22-00395	3/24/2022	ACQUIRING A PERMANENT EASEMENT AND RIGHT-OF-WAY (PARCEL L45-412-3100-00-007.002) FOR PUBLIC HIGHWAY, ROAD AND DRAINAGE PURPOSES FROM BEVERLY A. BOULIS AND LEE A. BOULIS FOR EMERSON ROAD RECONSTRUCTION, JERRY CITY TO STATE ROUTE 281, MONTGOMERY TOWNSHIP, WOOD COUNTY, OHIO.		
22-00396	3/24/2022	ACQUIRING A PERMANENT EASEMENT AND RIGHT-OF-WAY (PARCEL L45-412-3100-00-007.000) FOR PUBLIC HIGHWAY, ROAD AND DRAINAGE PURPOSES FROM BEVERLY A. BOULIS AND LEE A. BOULIS FOR EMERSON ROAD RECONSTRUCTION, JERRY CITY TO STATE ROUTE 281, MONTGOMERY TOWNSHIP, WOOD COUNTY, OHIO.		
22-00397	3/24/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00398	3/24/2022	AUTHORIZE TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR JANITORIAL SERVICES FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00399	3/24/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00400	3/24/2022	AUTHORIZE SANITECH SYSTEMS, INC. TO PROVIDE (1) ST1046/36 - 10HP REFUSE AND RECYCLING COMPACTOR TO REPLACE EXISTING COMPACTOR AT THE WOOD COUNTY COURTHOUSE COMPLEX.	134874	\$28,687.68

Buildings & Grounds Monthly Update

March 24, 2022

Completed Projects

The Jail Kitchen Flooring project finished up earlier this week. A couple other items needed to be addressed while this work was happening which included replacing gas lines that serviced various appliances, replacing electrical floor receptacles, and the installation of stainless-steel panels to the south wall behind the steamer. Placing these panels will solve a maintenance issue with painting here. These updates were performed by EGLC maintenance crews.

J L Mechanical installed a new heat exchanger in one of the domestic boilers at the Jail yesterday.

The Health Department's large water heater failed earlier this week. A new one had to be ordered. We did receive it Tuesday afternoon and it was up and running by Wednesday afternoon. This work was done by EGLC maintenance crews.

Current Projects

New refrigerant has been added, needed parts have been installed, and cleaning of the cooling tower is complete on the Office Building's chiller. The next time Gardiner is here, they will begin start up.

The Toilet/Lav project at JDC is in its final stage. Two wings are complete, and they are scheduled to start the last wing today.

The new antenna bracket for the Sheriff's Office has been installed. Antenna relocating will be done by Willman Technologies.

Upcoming Projects

We are expecting the crane back this coming Tuesday to begin the Courthouse roof work.

Jail Server Room cooling project should start next week.

Quotes have been received for a water treatment system to be installed at JDC. Our staff will have a meeting next week to discuss this proposal and to decide our next move forward.

Courthouse maintenance crews are going to do a landscape improvement project at the Highway Garage's northeast corner along the silhouette fence.

MISC.

Starting to get equipment ready for spring.

