

**RESOLUTION NO. 22-00423**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
March 29, 2022. ) March 31, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 29<sup>th</sup> day of March 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for March 29, 2022, was as follows:

*I. 9:20 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the probationary termination of STNAs Reece Bollenbacher and Jessica Henderson, change to part-time status for LPN Asiah Christopher, change from part-time to intermittent status for STNA Arionna Darby, change of pay rate due to previous experience and change from full-time to part-time status for STNA Corina Malagon, resignation of STNA Kathryn Smith.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar stated that he spoke with Wood County Park District Director Chris Smalley regarding the pond at the East Gypsy Lane complex. The Commissioners have an agreement with the Park District for maintaining the pond. In 2021, a significant fish kill occurred in the pond due to adverse weather conditions. And the Park District would like to restock it. The agreement states the cost to restock is to be split between the two entities. Mr. Smalley estimates the cost to be just under \$5,000. Funding is being requested from the Henry Wood Sportsman Alliance, which would reduce the county and Park District shares. The Commissioners agreed with moving forward with the restocking. (Abbot Thayer, bond counsel from Dinsmore & Shohl, entered at 9:29 a.m.)

Mr. Kalmar met with Records Center Manager Brenda Ransom, Prosecutor Paul Dobson and Assistant Prosecutor Arlen de la Serna on Friday to discuss the storage of records. Criminal records from the Prosecutor’s Office accounts for 25% of the total amount of all records stored in the Records Center and they need to be actively managed. Ms. Ransom stated there are over 7,000 records in media form. Mr. Dobson stated that a paralegal could manage the records with oversight from him and Ms. de la Serna. Mr. Kalmar stated he does not anticipate the position to be

permanent, in the long-term, however, Ms. Ransom estimates it will take approximately 3 to 4 years to address the current issue. The Commissioners agreed to the new position.

Mr. Kalmar mentioned that he and Commissioner LaHote attended a meeting last week with Engineer Musteric and the contractor for the Plain Township Trustees ditch project. There has been some discrepancy regarding the amount of payment yet due for the project. The Engineer's Office would like to perform an as-built audit on the project to determine the final cost. Additional information will be coming from the contractor.

Commissioner Herringshaw moved to recess until 10:00 a.m. and Commissioner Bowlus seconded the motion. All voted aye and motion carried at 9:36 a.m.

Andrew Brossart, Bradley Payne Advisors re: Finance Options for Jail Renovation Project (10:05 a.m.) – Commissioner LaHote called the meeting back to order with Commissioner Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, Mr. Thayer, Perrysburg Messenger Journal reporter Jane Maiolo, Fiscal Manager Dee Stewart, Treasurer Jane Spoerl, Auditor Matt Oestreich and Accounting Clerk Julie Allison present. Mr. Brossart shared a bond market update. He stated the county does not have much outstanding debt and has a Moody's rating of Aa1 which is very good. He advised the Commissioners to lock in interest rates as soon as possible. All indications point to a rise in interest rates will be coming soon. Mr. Brossart shared different financing scenarios and a draft of the schedule of events for financing the jail renovation project. The meeting concluded at 10:47 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:47 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u><i>Theodore H. Bowlus</i></u>
CRAIG LAHOTE	<u>yes</u>	<u><i>Craig LaHote</i></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u><i>Doris Herringshaw</i></u>

*Board of County Commissioners,  
Wood County, Ohio*

Attest: *Sandy A. Long*  
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00401	3/29/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/24/2022		
22-00402	3/29/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00403	3/29/2022	AUTHORIZE TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR TRANSPORTATION SERVICES FOR VARIOUS WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PROGRAMS.		
22-00404	3/29/2022	PAYMENT FOR SERVICES - TREASURER DELINQUENT REAL ESTATE TAX FUND TO GENERAL FUND FOR PICK UP OF TAX PAYMENTS BY COURIER.		
22-00405	3/29/2022	COOPERATE WITH THE OHIO DEPARTMENT OF TRANSPORTATION OFFICE OF CONTRACTS/PURCHASING SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE PURCHASE OF ROCK SALT FOR THE 2022-2023 WINTER SEASON FOR USE BY THE WOOD COUNTY ENGINEER.		
22-00406	3/29/2022	AUTHORIZING PAYMENT TO PHARMACEUTICAL HORIZONS FOR PRESCRIPTION SERVICES, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
22-00407	3/29/2022	INTECH IT SOLUTIONS - AUTHORIZING THE PURCHASE OF A LENOVO BUSINESS CLASS LAPTOP FOR JUVENILE RESIDENTIAL CENTER.	933366	\$1,349.98
22-00408	3/29/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-00409	3/29/2022	NORTHWOOD DOOR, LLC - AUTHORIZING NORTHWOOD DOOR, LLC TO FURNISH AND INSTALL (1) LIFT-MASTER OVERHEAD DOOR OPERATOR ON THE WEST SIDE DOOR OF THE NORTH BUILDING OF THE WOOD COUNTY HIGHWAY GARAGE, PURSUANT TO BCC APPROVED CONTRACT NO. 22-394, DATED 3/24/2022.	134875	\$1,520.00
22-00410	3/29/2022	AUTHORIZE CONTRACT WITH WATER MANAGEMENT ADVISORS LTD. TO PROCURE LEGIONELLA TESTING FOR THE SAFETY AND WELFARE OF RESIDENTS AT WOOD HAVEN HEALTH CARE, PURSUANT TO STATE MANDATED REGULATIONS.		
22-00411	3/29/2022	ADVANCE OF FUNDS - DRY CREEK ECOLOGICAL PROJECT		
22-00412	3/29/2022	AUTHORIZE AGREEMENT WITH THE WOOD COUNTY AGRICULTURAL SOCIETY FOR WOOD COUNTY FAIR EXHIBITOR SPACE FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00413	3/29/2022	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
22-00414	3/29/2022	AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 20-1238, DATED 10/27/2020 FOR PY2019 CRITICAL INFRASTRUCTURE (CDBG) GRANT WORK COMPLETION DATE DUE TO WEATHER. WORK COMPLETION DATE IS AMENDED TO MAY 31, 2022.		
22-00415	3/29/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF (6) DELL OPTIPLEX 5090 MICRO COMPUTERS FOR THE COMMISSIONERS OFFICE.	134876	\$4,680.00
22-00416	3/29/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN PORTAGE TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00417	3/29/2022	AUTHORIZE VARIOUS ROAD WORK WITHIN PLAIN TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
22-00418	3/29/2022	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 2/14/22 - 3/15/22 AND MAINTENANCE STAFF FOR MARCH 2022.		
22-00419	3/29/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00420	3/29/2022	PAYMENT FOR SERVICES - FEBRUARY 2022 FUEL FACILITY		
22-00421	3/29/2022	AUTHORIZING A NON-DISCLOSURE AGREEMENT WITH TRAVIS SOFTWARE FOR THE COBRA PROGRAM FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
22-00422	3/29/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		

