

RESOLUTION NO. 22-00661

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
May 12, 2022.) May 17, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of May 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for May 12, 2022, was as follows:

I. 9:14 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant County Administrator Carri Stanley, Clerk Sandy Long, City of Bowling Green Mayor Mike Aspacher and Assistant Municipal Administrator Joe Fawcett were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The resolutions will be considered later in the day’s session.

III. -- Staff Reports

City of Bowling Green Mayor Mike Aspacher re: Historic Preservation (9:20 a.m.) – Commissioner Herringshaw stated that resolution 22-00645 is to authorize a Memorandum of Understanding between the City of Bowling Green and the Wood County Commissioners in support of the historic preservation of the Wood County Courthouse and former jail through the Bowling Green Historic Preservation Commission. Commissioner Bowlus moved to approve the resolution and Commissioner LaHote seconded the motion. All voted aye and the motion carried. Mayor Aspacher thanked the Commissioners for their willingness to support the historic preservation initiative even though the county is an independent political subdivision. He stated that it is vital for elected officials to recognize the importance of historic preservation and applauded their commitment to doing so. Mayor Aspacher noted that as he approached the courthouse this morning a crew was setting up to perform maintenance work on the roof. He was pleased that the Commissioners’ commitment to the initiative was being demonstrated at the same time they are approving the historic preservation resolution. Photos were taken. The meeting concluded at 9:26 a.m. Mayor Aspacher and Mr. Fawcett exited at this time.

There was one out of state travel request submitted from the Veterans Service Office for Zach Migura, Monica Davis and Virginia Sutherland to attend the National Association of County Veterans Service Officers 2022 Annual Conference in San Antonio, Texas.

The personnel actions submitted were from Wood Haven for a change of pay grade for the Administrator position and a change of pay rate for Administrator Jeff Orłowski, probationary termination of STNA Madison Sears, personal leave without pay for RN Shift Supervisor Kimberly Smith, amend resolution 22-00606 to reflect correct ending balances for former employee Lynette Collins, new hire part-time STNA Chloe Thomas, retirement of LPN Kelly Patton; from Job and

Family Services to add an intermittent Protective Services Supervisor position to the organizational chart, request to post three full-time Income Maintenance Worker positions.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 22-00645 which was approved earlier in this session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

Great Lakes Community Action Partnership (GLCAP) Update (9:30 a.m.) – GLCAP President Ruthann House thanked the Commissioners for their continued support and shared the attached information outlining programs utilized and clients assisted in 2021. She noted that GLCAP assisted 428 households primarily with emergency rental funds. Ms. House stated that GLCAP has a balance of \$6 million of these funds and a lot of utility funds available. Ms. House stated that a new service is now offered to assist with water and sewer. Also, the GLCAP staff is currently reaching out to county treasurers regarding delinquent real estate taxes. Ms. House mentioned that 1,293 households received winter or summer utility assistance in 2021. Ms. House stated the Head Start Program is doing well and 200 families were served last year.

Perrysburg/Rossford Center Family Advocate Denice Huth, who will be retiring next month after 27 years with GLCAP, introduced client Destiny Aaron and her daughter Anaya. Ms. Aaron stated that Anaya is her fourth child to be enrolled in the Head Start Program. She stated that since her first meeting with the GLCAP staff she has felt welcomed and at home. Ms. Aaron stated the programs which are offered are wonderful. She mentioned that Anaya's teacher is very patient and kind and that she appreciates the program for all that it is. (Wood County Health Commissioner Ben Robison entered at 9:43 a.m.) Joel Burg, Financial Opportunity Coach, stated that he had scheduled a client to come in and meet the Commissioners but he was called into work. Alex Boroff, Public Relations Director, stated that he has been with GLCAP for 8 years and believes the clients are the best advocates for the GLCAP programs. The Commissioners thanked them all for the update. Photos were taken. The meeting concluded at 9:55 a.m. Ms. House, Ms. Destiny and Anaya Aaron, Ms. Huth, Mr. Burg and Mr. Boroff exited at this time.

IV. -- Open Forum Citizens Comments/Concerns

Mr. Robison read a letter on behalf of the Board of Health regarding building renovation. The Board would like to convert the open-aired courtyard in the middle of the building into office space for the WIC program. The initial estimate to achieve this is \$450,000. The Health Board is requesting this amount from Wood County's ARPA funding. Commissioner LaHote asked Mr. Robison's thoughts on giving up the outdoor space. Mr. Robison stated the space is not utilized much especially in the winter. He noted that it would be nice to have all the services in one building. The Commissioners will add the request to the list of other potential ARPA funded projects. Mr. Robison thanked the Commissioners for their time. Mr. Robison exited at 10:05 a.m.

Mr. Kalmar mentioned that a press release has been sent regarding the change to the Wood County on-line auction site. He reminded the Commissioners that a contract with GovDeals, Inc., was entered into last month and went into effect yesterday. Mr. Kalmar stated the change will allow the county to reach a wider audience. Also, payments will now be made on-line eliminating the need for staff to handle cash.

There were no further comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:08 a.m.

V. 10:30 a.m. -- Meet with Wood Haven Health Care Staff for 2021 Employee Recognition Awards, 1965 East Gypsy Lane Road

Commissioners Herringshaw, LaHote and Bowlus presented employee recognition awards for years of service.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

T. H. Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-00633	5/12/2022	APPROVAL OF PRIOR MEETING MINUTES FOR THE REGULAR SESSION HELD ON 5/10/2022		
22-00634	5/12/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-00635	5/12/2022	AUTHORIZE AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS WITH HUNTINGTON NATIONAL BANK.		
22-00636	5/12/2022	AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR TO SIGN SUBORDINATION OF MORTGAGE FOR COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) MORTGAGES.		
22-00637	5/12/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-00638	5/12/2022	AUTHORIZE CONTRACT WITH VITAL RECORDS CONTROL COMPANIES, LLC TO SPONSOR TWO "SHRED EVENTS" ON BEHALF OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
22-00639	5/12/2022	NICHOLS PAPER & SUPPLY CO. - AUTHORIZE THE PURCHASE OF (1) NSS STALLION 818 CARPET EXTRACTOR AND (2) PRO FORCE 1500XP HEPA UPRIGHT VACUUMS WITH ATTACHMENTS FOR THE WOOD COUNTY BUILDINGS & GROUNDS CUSTODIAL STAFF.	134891	\$5,244.59
22-00640	5/12/2022	GOPHER - AUTHORIZING THE PURCHASE OF A GAMEPLAY LAWN PACKAGE AND AN ACTION 4 POINT SET FOR JUVENILE DETENTION CENTER TO UTILIZE FOR OUTDOOR RECREATION.	711200	\$1,478.00
22-00641	5/12/2022	AUTHORIZE CONTRACT WITH DIRECT SUPPLY EQUIPMENT AND FURNISHINGS FOR THE PURCHASE OF A NEW RANGE FOR THE PREPARATION OF RESIDENT MEALS AT WOOD HAVEN HEALTH CARE.		
22-00642	5/12/2022	DIRECT SUPPLY EQUIPMENT AND FURNISHINGS - AUTHORIZE THE PURCHASE OF A 60" GAS SOUTHBEND RANGE FOR THE PREPARATION OF RESIDENT MEALS AT WOOD HAVEN HEALTH CARE, PURSUANT TO BOARD OF COUNTY COMMISSIONERS APPROVED CONTRACT #22-641 DATED MAY 12, 2022.	134892	\$11,342.99
22-00643	5/12/2022	AUTHORIZE TO RECEIVE, REJECT AND RE-ADVERTISE BIDS FOR BRIDGE MATERIALS FOR DROULLIARD ROAD BRIDGE NO. 2-11E OVER CEDAR CREEK, VILLAGE OF WALBRIDGE, WOOD COUNTY.		
22-00644	5/12/2022	AUTHORIZING MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WOOD COUNTY ALCOHOL DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD, ON BEHALF OF THE WOOD COUNTY SHERIFF TO FACILITATE THE ASSESSMENT, CONSULTATION, AND APPROPRIATE TREATMENT OF JAIL INMATES SUFFERING FROM MENTAL ILLNESS OR SUBSTANCE USE DISORDER.		
22-00645	5/12/2022	AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BOWLING GREEN AND THE WOOD COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF THE HISTORIC PRESERVATION OF THE WOOD COUNTY COURTHOUSE AND FORMER JAIL		
22-00646	5/12/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
22-00647	5/12/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-00648	5/12/2022	IMAGESOFT- AUTHORIZING THE PURCHASE OF ADDITIONAL ONBASE SOFTWARE SUBSCRIPTIONS CONSISTING OF ONE (1) WORKFLOW NAMED USER CLIENT, TWO (2) NAMED USER CLIENT AND FIVE (5) CONCURRENT CLIENT LICENSES FOR THE EXISTING ONBASE SOLUTION FOR WOOD COUNTY CLERK OF COURTS.	104460	\$3,482.10
22-00649	5/12/2022	AUTHORIZE CONTRACT WITH TRANSTAR ELECTRIC SECURITY AND TECHNOLOGIES TO REWORK PARKING LOT LIGHTING AND PROVIDE PANEL CIRCUIT IDENTIFICATION FOR WOOD HAVEN HEALTH CARE.		
22-00650	5/12/2022	AUTHORIZE LPA FEDERAL LOCAL-LET PROJECT AGREEMENT FOR LUCKEY ROAD IMPROVEMENTS (PID NUMBER 116424).		
22-00651	5/12/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF (5) LX- LEXMARK M3250 B&W PRINTERS FOR POST 1, 2, 3, 4 AND KITCHEN AT THE WOOD COUNTY JAIL.		

Resolution	Date	Description	PO	Cost
22-00652	5/12/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA 3000I DIGITAL COLOR SYSTEM FOR THE WOOD COUNTY JAIL RECORD CENTER.		
22-00653	5/12/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA 450I DIGITAL MULTIFUNCTIONAL COPIER FOR THE WOOD COUNTY JAIL BOOKING.		
22-00654	5/12/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA 450I DIGITAL MULTIFUNCTIONAL COPIER FOR THE WOOD COUNTY CLERK OF COURTS.		
22-00655	5/12/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A PANASONIC KV-S5078Y DEPARTMENTAL SCANNER FOR THE WOOD COUNTY RECORDS CENTER.		
22-00656	5/12/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF (5) LC- LEXMARK M3250 B&W PRINTERS FOR THE WOOD COUNTY JAIL POST 1, 2, 3,4 AND KITCHEN.	134867	\$3,375.00
22-00657	5/12/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA DIGITAL MULTIFUNCTIONAL COLOR COPIER FOR THE RECORD CENTER AT THE WOOD COUNTY JAIL.	134868	\$5,675.00
22-00658	5/12/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA 450I DIGITAL MULTIFUNCTION COPIER FOR THE WOOD COUNTY JAIL BOOKING.	134869	\$6,495.00
22-00659	5/12/2022	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A PANASONIC KV-S5078Y DEPARTMENTAL SCANNER FOR THE WOOD COUNTY RECORDS CENTER	134893	\$6,675.00
22-00660	5/12/2022	REAPPOINTING REX HUFFMAN TO SERVE ON THE WOOD COUNTY PUBLIC DEFENDER COMMISSION (TERM EXP. 5/31/2026)		

GLCAP

WOOD COUNTY • 2021 community report



192

children engaged in Head Start and Early Head Start center-based and home-based programs

428

households helped with utility, mortgage, and rental assistance for COVID-related financial hardships



84

families provided with safe, stable housing via homeless assistance programs, including veteran-specific assistance

5

individuals who took part in financial skills training, workforce development, and income supports through the Financial Opportunity Center



23

homes made safer, warmer, and more energy-efficient through added insulation, furnace repairs or upgrades, and other weatherization services

1,293

households that received summer or winter utility assistance, or were set up with affordable payment plans to better manage home utilities



24

local officials trained in topics related to technical, financial, and managerial needs for water and wastewater utilities

25

utility customers provided with home energy education and efficiency improvements through the Electric Partnership Program



www.glcap.org
1-800-775-9767



