

RESOLUTION NO. 22-01397

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
October 27, 2022.) November 1, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 27th day of October 2022 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 27, 2022, was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk Sandy Long and WBGU Radio host Clint Corpe were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Information Technology to amend resolution 22-01298 to reflect correct ending balances for former employee Robert Swank; from Buildings and Grounds for new hire full-time Maintenance Worker II Gavin Wilson; from the Dog Shelter for a one-day suspension without pay for Kennel Worker David Webb; from Wood Haven for the resignation of Environmental Services Aide Bianca Oliver, new hire intermittent LPN Emmanuel Agwunnia, intermittent STNA Alexis Baer, full-time LPN Vanna Campbell, and part-time Dietary Aide Jacob Gill.

Ms. Long mentioned that resolution 22-01369 (view a portion of Township Road 505), which was tabled during session held on Tuesday, will be voided.

Commissioner Bowlus moved to approve the resolutions on the attached listing acknowledging that previously tabled resolution 22-01369 will be voided. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Buildings and Grounds Monthly Update (9:25 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:39 a.m.

Buildings and Grounds 2023 Appropriation Review (9:40 a.m.) – Mr. Blausey shared the 2023 Buildings and Grounds appropriation and strategic budget requests. Fiscal Manager Dee Stewart was also present. The meeting concluded at 9:55 a.m. Mr. Blausey and Mr. Corpe exited at this time.

Commissioners’ Office 2023 Appropriation Review and Domestic Violence Funding Report (9:55 a.m.) – Ms. Stanley shared the 2023 Commissioners’ Office appropriation and strategic budget

requests. Ms. Stewart stated the funding report has not yet been received from The Cocoon and will need to be reviewed at a later date. The meeting concluded at 10:10 a.m.

Solid Waste Management District (SWMD) and Landfill 2023 Appropriation Review (10:11 a.m.) – Ms. Stanley shared the 2023 SWMD and Landfill appropriation and strategic budget requests. Account Clerk II Kam Schick was also present. The meeting concluded at 10:45 a.m. Ms. Schick exited at this time.

Building Inspection 2023 Appropriation Review (10:45 a.m.) – Chief Building Official Mike Rudey was joined by Assistant Chief Building Official Rob Cendol to share the 2023 Building Inspection appropriation and strategic budget requests. The meeting concluded at 11:04 a.m. Mr. Rudey and Mr. Cendol exited at this time.

Recorder's Office 2023 Appropriation Review (11:05 a.m.) – Recorder Jim Matuszak was joined by Chief Deputy Recorder Matthew Bartow to share the 2023 Recorder's Office appropriation and strategic budget requests. The meeting concluded at 11:19 a.m. Mr. Matuszak and Mr. Bartow exited at this time.

Veterans Service Office 2023 Appropriation Review (11:20 a.m.) – Veterans Service Office Executive Director Zach Migura was joined by Veterans Service Commission President Joe Fawcett to share the Veterans Service Office 2023 appropriations. The meeting concluded at 11:41 a.m. Mr. Migura and Mr. Fawcett exited at this time.

Ms. Stanley mentioned that Board of Developmental Disabilities (DD) Superintendent Brent Baer reached out to her on Wednesday to inquire whether the Commissioners would be interested in extending a service road from Napoleon Road to East Gypsy Lane Road on the county's property. Mr. Baer indicated that the question had been raised by a board member. The property is currently being farmed. After brief discussion, the Commissioners agreed that they are not interested in installing a connecting service road at this time.

Ms. Stanley stated the Center Township Trustees have passed a resolution requesting the Commissioners restrict the construction of economically significant wind farms and solar facilities within the township. Ms. Stanley stated the Henry Township Trustees passed a similar resolution in the spring. The Commissioners sent the Henry Township Trustees a letter stating they would not restrict the construction for the entirety of the township but would consider any proposed project on a case-by-case basis. Ms. Stanley asked the Commissioners if they would like to send a similar letter to the Center Township Trustees. She said she would provide a copy of the letter sent to Henry Township for the Commissioners to review.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 11:48 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes Theodore H Bowlus

CRAIG LAHOTE yes Craig Lahote

DORIS I. HERRINGSHAW, Ed.D. yes Doris Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Hong
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01382	10/27/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/25/2022		
22-01383	10/27/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01384	10/27/2022	PAYMENT FOR SERVICES - SEPTEMBER 2022 TRASH DISPOSAL		
22-01385	10/27/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01386	10/27/2022	AUTHORIZE CONTRACT WITH EASTERN ENGINEERING TO PROVIDE ANNUAL MAINTENANCE ON ONE (1) EPSON C529R PRINTER AND ONE (1) EPSON 879R PRINTER FOR THE WOOD COUNTY RECORDER.		
22-01387	10/27/2022	AUTHORIZE CONTRACT WITH HABITEC SECURITY INC. FOR THE PURCHASE AND/OR INSTALL OF A CARD READER, INTERFACE MODULE AND A DOOR LICENSE FOR THE WOOD COUNTY ADULT PROBATION LAB DOOR.		
22-01388	10/27/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01389	10/27/2022	AUTHORIZE CONTRACT WITH BIS DIGITAL, INC. TO PROVIDE SYSTEM SUPPORT FOR THE AUDIO/VISUAL REORDING SOFTWARE AND HARDWARE USED IN THE COMMISSIONERS' SESSION ROOM, THE GRAND JURY COURT ROOM, PROBATE COURT, DOMESTIC RELATIONS SMALL COURT ROOM AND JUVENILE COURT ROOMS 1 AND 2.		
22-01390	10/27/2022	APPROVAL OF REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01391	10/27/2022	PAYMENT FOR SERVICES - SEPTEMBER 2022 FUEL FACILITY		
22-01392	10/27/2022	EASTERN ENGINEERING SUPPLY - AUTHORIZING THE PURCHASE OF (1) EPSON C529R PRINTER AND ONE (1) EPSON 879R PRINTER FOR THE WOOD COUNTY RECORDER.	911076	\$5,598.00
22-01393	10/27/2022	AUTHORIZE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND SANDUSKY COUNTY JOB AND FAMILY SERVICES FOR EQUIPMENT FOR THE CHILD WELFARE FELLOWSHIP PILOT PROGRAM.		
22-01394	10/27/2022	VACATING A PORTION OF TOWNSHIP ROAD 505 IN THE PLAT OF HULL PRAIRIE LOCATED WITHIN MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO (RESCHEDULE DATE OF VIEW & FINAL HEARING)		
22-01395	10/27/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-01396	10/27/2022	PAYMENT FOR SERVICES - SEPTEMBER 2022 CENTRAL SERVICES		

Buildings & Grounds Monthly Update

October 27, 2022

Completed Projects

New gas lines were installed to both the Courthouse and Office Building along with new regulators and we have been told sidewalks will be repaired before winter arrives.

Seal coating for this year is now finished.

New furniture for Clerk of Courts was delivered yesterday.

Landscaping in the far east parking lot islands was completed a couple of weeks ago. This wraps up our landscaping improvement projects for the year.

Current Projects

Courthouse Administration painting and carpeting is now underway. Carpet is scheduled to be delivered tomorrow with installation starting on Monday the 31st.

Painting at JDC is getting close to being completed. The final wing should be done by the end of the week leaving just the common areas to do.

Courthouse maintenance crews are getting materials around to begin a kitchen remodel at Public Defenders. This will involve painting cupboards, new countertops, and new flooring.

Still doing prep work at the Health Department for the upcoming renovation.

Upcoming Projects

A pre-construction meeting was held yesterday at the Health Department for the renovation project that is going to start on November 7th. This work is expected to be completed by April of 2023. This work is being done by Mel Lanzer Construction.

Granger will be performing some preliminary work for the Jail Expansion today and next Monday.

Damschroder Roofing is scheduled to begin a roof replacement project at JRC on November 14th.

MISC.

Plans for the NWCCC addition should be complete by the end of the week. This work isn't scheduled to begin until spring.

Leaf collecting has begun at a few of our buildings.

Crops have been harvested off the fields near East Gypsy.

Museum fields update.

Museum work.

