

RESOLUTION NO. 22-01485

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
November 15, 2022.) November 17, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 15th day of November 2022 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for November 15, 2022, was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Acting Clerk Janese Diem, Museum Director Annette Wells, and Julie Launstein were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted.

Personnel actions were submitted from the Dog Shelter to request to post the vacant part time Kennel Worker; Building Inspection for the resignation of Bryon Traynoff, Inspector/Residential Plans Examiner; Buildings and Grounds for the retirement of Maintenance Worker III William Pultz, the full-time appointment of Andrew Stalter as Maintenance Worker II, and acceptance of prior service credit for Maintenance Worker II Gavin Wilson; and from Wood Haven for the part time appointment of Hailey Davis as a Dietary Aide, a status change from part time to full time for Dietary Aide Kade Warren, and the intermittent appointment of Christina Stearns as Community Relations Director. (Job and Family Services Assistant Director Michael Fuller, Michael Sibbersen, and Earlene Kilpatrick entered at 9:23 a.m.)

Annette Wells reported that the Historical Society is hosting an upcoming bourbon education and tasting event as a fundraiser at the Museum. The Historical Society is applying for a temporary liquor permit for the event and needs the Board of Commissioners to sign a section of the permit acknowledging the event is occurring on property owned by the Board of Commissioners. The acknowledgement form is attached to resolution 22-1484.

Ms. Stanley provided information regarding the distribution of funds to shelters of domestic violence. The county has two facilities providing services: First Step and the Cocoon Shelter. The funding is prorated based on services provided to county residents, with the Cocoon Shelter receiving the largest percentage of funding.

The Commissioners welcomed Mrs. Kilpatrick and Mr. Sibbersen and thanked them for their assistance on the Buildings and Grounds Committee. Mrs. Kilpatrick and Mr. Sibbersen expressed their appreciation to the Board for their willingness to reappointment them to the committee. Judge

Reger was unavailable to attend but was also reappointed to the Committee. Photos were taken. Mrs. Kilpatrick and Mr. Sibbersen exited at 9:33 a.m.

The Commissioners welcomed Julie Launstein for reappointment to the Job and Family Services Planning Committee. Mr. Fuller noted that Ms. Launstein is a great person to have involved on the committee as she is a former employee of the agency and understands the programs provided. Photos were taken. Ms. Launstein and Mr. Fuller exited at 9:36 a.m.

Commissioner Bowlus inquired about Resolution 22-01478, the advancement of funds for Wood Haven Health Care. Mr. Scherger noted that the funds being advanced are payments that Wood Haven would have otherwise paid to the County from the last three quarters for the cost allocation program.

Commissioner Bowlus moved to approve the resolutions on the attached listing except for resolution 22-01470 (agreement with Pharmaceutical Horizons) which was tabled. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Ms. Stanley updated the Commissioners on a letter from Engineer Musteric regarding a request for \$16,000 of additional funding for the storm water program. The Engineer's Office manages the storm water program on behalf of several entities in the northern part of the county. The entities pay a portion of the costs, the county pays a portion and permit fees are another source of revenue. Ms. Stanley is scheduled to meet with Engineer Musteric to review funding options to see if the entities can share in some of the increased costs. It is her understanding that the costs have not been reviewed in many years.

Ms. Stanley reported the Dog Shelter is continuing to receive animal calls that should be directed to the Humane Society. She noted the Board was copied on a letter several months ago from the Humane Society stating the Humane Society no longer employs a Humane Agent. The letter was directed to local law enforcement agencies asking whether they would be willing to perform these services. The Sheriff has said that he is not interested in performing these services. Ms. Stanley reminded the Board that funding was provided to the Humane Society earlier this year to pay a portion of the salary of the Humane Agent. She has scheduled a meeting with Humane Society representatives to discuss these issues, including how calls should be handled and what services the Humane Society will be providing. She has asked the Dog Warden, Prosecutor's Office and the Sheriff to attend as well. (Clerk of Court Doug Cubberley entered at 9:51 a.m.)

Ms. Stanley informed the Commissioners that the Solid Waste District will be applying for a grant from the Ohio Recycling Partnership to develop a program to reduce contamination at the recycling drop-off locations. Only four grants are being awarded statewide for this program. There may be future grant opportunities through OEPA if the district is not selected for this funding.

Commissioner Bowlus inquired about the Sheriff's CAD request. Ms. Stanley reported that ARPA funds have been designated for the project and the Prosecutor's Office is currently reviewing the contract.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Bowlus moved to adjourn, and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:56 a.m.

V. 10:00 a.m. -- Investment Advisory Committee Meeting immediately followed by Quarterly Debt Review Committee Meeting

Commissioners Herringshaw and Bowlus were in attendance. Minutes for these meetings are maintained separately by this office.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>ya</u>	<u>Craig LaHote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Marcy M. Collins
Acting Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01459	11/15/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/8/2022		
22-01460	11/15/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01461	11/15/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01462	11/15/2022	PAYMENT FOR SERVICES - SEPTEMBER 2022 ECONOMIC DEVELOPMENT LEASE PAYMENT		
22-01463	11/15/2022	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR NOVEMBER 2022		
22-01464	11/15/2022	PAYMENT FOR SERVICES - OCTOBER 2022 MEALS FOR INMATES AT JDC & JRC.		
22-01465	11/15/2022	APPROVAL OF REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01466	11/15/2022	REAPPOINTING MEMBERS TO SERVE ON THE COURTHOUSE COMPLEX BUILDINGS & GROUNDS COMMITTEE (TERM EXP. 12/31/2025)		
22-01467	11/15/2022	REAPPOINT JULIE LAUNSTEIN TO SERVE ON THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PLANNING COMMITTEE (TERM EXP. 12/31/2025)		
22-01468	11/15/2022	AUTHORIZING THE SUMMARY PLAN DESCRIPTION, MARKETPLACE NOTIFICATION AND FUNDING RATES FOR PLAN YEAR 2023 FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
22-01469	11/15/2022	AUTOMATED LOGIC CONTRACTING SERVICES, INC. - AUTHORIZE TO PROVIDE UPDATES TO THE EXISTING AUTOMATED LOGIC WEBCTRL BUILDING AUTOMATION SYSTEM ON THE EXISTING HEATING VENTILATION AND AIR CONDITIONING (HVAC) SYSTEM AT THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, PURSUANT TO BCC APPROVED CONTRACT #22-1451, DATED NOVEMBER 8, 2022.	134932	\$48,811.91
22-01470	11/15/2022	AUTHORIZING AN AGREEMENT WITH PHARMACEUTICAL HORIZONS, FOR PRESCRIPTION DRUG CONSULTING SERVICES FOR THE PERIOD JULY 1, 2022 THROUGH DECEMBER 31, 2024, WITH OPTIONS TO RENEW.		
22-01471	11/15/2022	AUTHORIZING CONTRACT WITH WILLMAN TECHNOLOGIES FOR THE PURCHASE OF ACTIVE GPS ANTENNAS, JUMPERS, 5 PORT NETWORK SWITCHES, BATTERIES, CAT5E NETWORK PATCH CORDS, MISCELLANEOUS TECH MATERIALS WITH INSTALLATION FOR THE SHERIFF'S RADIO SYSTEM UPGRADE PROJECT.		
22-01472	11/15/2022	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND JERL MACHINE INC.		
22-01473	11/15/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-01474	11/15/2022	AUTHORIZE CONTRACT WITH QUINN CONCRETE CONSTRUCTION, INC. FOR THE PY2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITY OF NORTHWOOD - SIDEWALK REPAIR AND INSTALLATION PROJECT.		
22-01475	11/15/2022	AUTHORIZING A CONTRACT WITH GUARANTEE CARPET CLEANING, LLC TO CLEAN CARPETS, STRIP AND WAX ALL CERAMIC TILE, VCT TILE FLOORS AND EPOXY FLOORS AT WOOD COUNTY JUVENILE COURT.		
22-01476	11/15/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING ENGAGEMENT LETTER WITH THE AUDITOR OF STATE, ON BEHALF OF THE WOOD COUNTY AUDITOR, ANNUAL FINANCIAL STATEMENTS FOR WOOD COUNTY FOR THE YEARS ENDING DECEMBER 31, 2022 AND DECEMBER 31, 2023.		
22-01477	11/15/2022	AUTHORIZING THE DISTRIBUTION OF FUNDS FOR 2023 TO SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE, PURSUANT TO ORC SECTIONS 3113.33 TO 3113.39		
22-01478	11/15/2022	ADVANCE OF FUNDS - WOOD HAVEN HEALTH CARE		

Resolution	Date	Description	PO	Cost
22-01479	11/15/2022	AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN OHIO ALCOHOL MONITORING SYSTEMS, LLC AND WOOD COUNTY COMMISSIONERS ON BEHALF OF WOOD COUNTY JUVENILE COURT TO UTILIZE ALCOHOL AND LOCATION MONITORING PROGRAMS AND DRUG TESTING PROGRAMS FOR JUVENILE COURT.		
22-01480	11/15/2022	RECEIVE AND AWARD BIDS FOR THE PY2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT - VILLAGE OF CUSTAR - SOUTH SUPERIOR STREET IMPROVEMENTS PROJECT.		
22-01481	11/15/2022	MORIARTY MACHINERY & SUPPLY - AUTHORIZING THE PURCHASE OF A 2200 WATT HONDA GENERATOR EU2200I SUPER QUIET PORTABLE GENERATOR FOR USE BY THE WOOD COUNTY HIGHWAY GARAGE.	314094	\$1,145.00
22-01482	11/15/2022	GRANT PERPETUAL, NON-EXCLUSIVE UTILITY EASEMENT (PARCEL NO. B07-511-290000026000) TO THE CITY OF BOWLING GREEN, OHIO.		
22-01483	11/15/2022	GRANT PERPETUAL, NON-EXCLUSIVE UTILITY EASEMENT (PARCEL NO. B07-511-290000026001) TO THE CITY OF BOWLING GREEN, OHIO.		
22-01484	11/15/2022	AUTHORIZE PRESIDENT OF THE BOARD OF WOOD COUNTY COMMISSIONERS TO SIGN REAL PROPERTY OWNER ACKNOWLEDGEMENT OF HISTORICAL SOCIETY'S F-2 PERMIT APPLICATION.		

