

RESOLUTION NO. 22-01293

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
October 4, 2022.) October 6, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 4th day of October 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 4, 2022, was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk Sandy Long, and Job and Family Services (JFS) Director Dave Wigent were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

The personnel actions submitted were from JFS to authorize a new intermittent Student Worker Fellowship position and appoint Plamedie Katusevanako and Jordyn Bogdanski to the position, and a change of position for Income Maintenance Worker Jessica Johnson to Protective Services Worker 3; from Wood Haven for new hire full-time STNA Christine Settlemire and part-time Dietary Aide Susana Asumah, amend resolution 22-01205 to reflect correct ending balances for former employee Stephany Thompson and resignation of Dietary Aide Kalista Bear.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Wigent provided the reasoning behind adding Student Help Fellowship employees. He stated that approximately 9 months ago a project was initiated in regard to retention and recruitment efforts. He noted that this is a statewide crisis and only affects children’s services personnel. The intent of the new fellowship program is to bring in college seniors and provide 120 hours of specialized training. As noted many times in the past, it takes about 6 months before employees are trained for their position. He is hopeful this new program will help prepare the students for employment. The program is getting a lot of statewide attention. Mr. Wigent stated the positions are intermittent and the pay is \$15 per hour. Approximately 17 applications were received from BGSU and Tiffin University students. Two Student Help Fellowship employees were appointed today and Mr. Wigent anticipates two more may be appointed in January.

JFS Director Dave Wigent and Child Support Unit Administrator Jessica Clements re: Child Support Unit Monitoring Tool (9:30 a.m.) – Sentinel-Tribune reporter Marie Thomas was also present. Mr. Wigent stated that the Children’s Services employees do not telecommute. The Income

Maintenance unit employees are only in the office two days per week, working from home the remaining three days. Ms. Clements stated that Case Managers work from home 50% of the time. Mr. Wigent stated the agency looked into building a monitoring tool to capture how many transactions were completed while telecommuting versus in-office. Ms. Clements stated that reports can be generated from the Support Enforcement Tracking System (SETS), but it is not conclusive. If an employee speaks with a client on the phone and only makes note of the conversation in the system with no changes being made to the file, then it will not register in SETS. Ms. Clements coded her own monitoring tool for Case Managers. With the system she has created, information gathered also includes phone calls, referral information, and how much in-office traffic there has been. She stated that reports are pulled for individual employees and provided to them monthly. Mr. Wigent stated the average daily transaction amount is 242 and if the amount differs from that by 15% either way it will be flagged. Ms. Clements stated that sometimes connectivity affects these numbers whether at home or in-office. Mr. Wigent noted the whole system goes down statewide sometimes for 2 to 3 hours. The Commissioners commended Ms. Clements on her work and thanked them both for the information. The meeting concluded at 10:00 a.m. Mr. Wigent and Ms. Clements exited at this time.

Soil and Water Conservation District (SWCD) 2023 Appropriation Review (10:00 a.m.) – SWCD Administrator Jim Carter, was joined by SWCD Board Supervisors Kris Swartz and Matt Davis, to share the 2023 appropriation requests. Fiscal Manager Dee Stewart was also present. Commissioner Herringshaw asked about the staff workload due to the H2Ohio Program. Mr. Swartz stated that as predicted last year, to keep up with the program another full-time staff member is needed. The meeting concluded at 10:09 a.m. Mr. Carter, Mr. Swartz and Mr. Davis exited at this time.

Board of Elections 2023 Appropriation Review (10:10 a.m.) – Board of Elections Directors Julie Baumgardner and Terry Burton shared the 2023 Board of Elections appropriation and strategic budget requests. The meeting concluded at 10:17 a.m. Ms. Baumgardner and Mr. Burton exited at this time.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:17 a.m.

Dog Shelter 2023 Appropriation Review (10:34 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Ms. Stanley, Mr. Scherger, Ms. Long, Ms. Stewart, Ms. Thomas and Wood County Chief Dog Warden Jodi Harding present. Ms. Harding shared the 2023 Dog Shelter appropriation and strategic budget requests. The meeting concluded at 10:42 a.m.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:43 a.m.

V. 5:30 p.m. -- Planning Commission Meeting – Commissioners' Hearing Room

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01268	10/4/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/29/2022		
22-01269	10/4/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01270	10/4/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01271	10/4/2022	AUTHORIZING THE 2022 INVESTMENT POLICY STATEMENT FOR HUNTINGTON BANK FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS TRUST FUND.		
22-01272	10/4/2022	AUTHORIZING AN AGREEMENT BETWEEN WOOD COUNTY GOVERNMENT AND THE WOOD COUNTY HOSPITAL FOR WELLNESS SCREENINGS & SERVICES, EFFECTIVE 7/1/22 THROUGH 12/31/23, FOR THE WOOD COUNTY EMPLOYEE HEALTH INSURANCE PLAN.		
22-01273	10/4/2022	AUTHORIZING HEALTH INSURANCE THROUGH TRUSTMARK FOR OCTOBER 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-01274	10/4/2022	AUTHORIZING PRESCRIPTION INSURANCE THROUGH PDMI FOR OCTOBER 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-01275	10/4/2022	AUTHORIZING VISION INSURANCE FOR OCTOBER 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-01276	10/4/2022	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR OCTOBER 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-01277	10/4/2022	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR OCTOBER 2022, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
22-01278	10/4/2022	AUTHORIZE CONTRACT WITH FRAME'S PEST CONTROL, INC. TO PROVIDE PEST CONTROL SERVICES AT THE WOOD COUNTY DOG SHELTER.		
22-01279	10/4/2022	PAYMENT FOR SERVICES - AUGUST 2022 FUEL FACILITY		
22-01280	10/4/2022	VACATING A PORTION OF TOWNSHIP ROAD 505 IN THE PLAT OF HULL PRAIRIE LOCATED WITHIN MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO (FIX DATE OF VIEW & FINAL HEARING).		
22-01281	10/4/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01282	10/4/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01283	10/4/2022	TRANSFER OF FUNDS - AUTO TITLE TO GENERAL FUND, PURSUANT TO SECTION 325.33 OF THE OHIO REVISED CODE		
22-01284	10/4/2022	AUTHORIZE COOPERATIVE AGREEMENT FIRST AMENDMENT WITH THE WOOD COUNTY PORT AUTHORITY AS COLLABORATIVE PARTNER WITH THE CITY OF ROSSFORD NORTHWESTERN WATER AND SEWER DISTRICT, THE BOARD OF WOOD COUNTY COMMISSIONERS AND THE WOOD COUNTY ENGINEER FOR A ROADWAY IMPROVEMENT PROJECT CONSISTING OF THE RECONSTRUCTION OF DEIMLING ROAD AND LIME CITY ROAD.		
22-01285	10/4/2022	AUTHORIZE CONTRACT WITH SCHICK ELECTRIC FOR THE PURCHASE AND INSTALL OF VIDEO SURVEILLANCE EQUIPMENT AT THE WOOD COUNTY LANDFILL.		
22-01286	10/4/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-01287	10/4/2022	PAYMENT FOR SERVICES - AUGUST 2022 CENTRAL SERVICES		
22-01288	10/4/2022	AUTHORIZE CONTRACT WITH WASHINGTON TOWNSHIP FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
22-01289	10/4/2022	AUTHORIZE CONTRACT WITH GRAND RAPIDS TOWNSHIP FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
22-01290	10/4/2022	VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF (5) MICROSOFT SURFACE PROS WITH ACCESSORIES AND (3) DELL OPTIPLEX 5000 DESKTOP COMPUTERS FOR THE WOOD COUNTY PROSECUTOR'S OFFICE.	134925	\$11,938.18

Resolution	Date	Description	PO	Cost
22-01291	10/4/2022	AUTHORIZE CONTRACT WITH KASEYA FOR THE PURCHASE AND SUPPORT OF OFFICE 365 BACKUP (900), VOREX IT MANAGEMENT PLATINUM EDITION (10), ANNUAL MAINTENANCE SUBSCRIPTIONS (850), TRAVERSE STANDARD DEVICE MONITORING (150), TRAVERSE NETWORK CONFIGURATION MANAGER (200), AND TRAVERSE NETWORK MONITORING BASE SUBSCRIPTIONS (1), RAPIDSTART ENABLEMENT FOR OFFICE 365 BACKUP AND PROFESSIONAL SERVICES FOR VSA REVIEW FOR ALL COUNTY TECHNOLOGY.		
22-01292	10/4/2022	DELL MARKETING - AUTHORIZING THE PURCHASE OF (4) DELL OPTIPLEX 5000 MICRO DESKTOP COMPUTERS FOR CLERK OF COURTS LEGAL OFFICE.	104472	\$2,805.56

