

RESOLUTION NO. 22-01314

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
October 11, 2022.) October 13, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 11th day of October 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 11, 2022, was as follows:

I. 9:15 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services for new hire full-time Protective Services Worker 3 Alexa Buck; from Wood Haven for the resignation of STNAs Angelina Keister, Jeremy Hutchinson and Shawna Wilcox and Environmental Services Aide Jenna Winnick, voluntary separation of Dietary Aide Susana Asuamah, amend resolution 22-01175 to reflect correct ending date for former employee Kaylee Bishop, amend resolution 22-01281 to reflect correct ending balances for former employee Kalista Bear, medical leave without pay for RN Shift Supervisor Jason Bowser and STNA Brooklyn Hinton.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Commissioner Herringshaw moved to recess until 9:30 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:23 a.m.

Building Inspection Quarterly Update (9:30 a.m.) – Chief Building Official Mike Rudey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:43 a.m. Mr. Rudey exited at this time.

Information Technology Quarterly Update (9:44 a.m.) – IT Director Ben Hendricks reviewed Help Desk ticket items with the Commissioners. He noted that most requests are received via e-mail. Mr. Hendricks stated that Robert Swank, IT Support Technician II, has submitted his resignation. He also stated the IT Office is helping county offices with last minute purchases for this budget cycle. Ms. Stanley asked about phish alerts. Mr. Hendricks stated that most phishing e-mails are directed toward the Auditor’s Office. Commissioner LaHote asked about white-listing legitimate e-mails so

they do not generate phish alerts. Mr. Hendricks stated that he does not like to white-list emails as it allows emails to go through with no additional checks. The meeting concluded at 9:57 a.m.

Commissioner Bowlus moved to recess until 10:30 a.m. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:58 a.m.

Emergency Management Agency (EMA) 2023 Appropriation Review (10:32 a.m.) – EMA Director Jeff Klein, who was joined by Administrative Assistant Suzette Hall, shared the 2023 EMA appropriation and strategic budget requests. The meeting concluded at 10:43 a.m. Mr. Klein and Ms. Hall exited at this time.

Public Defender 2023 Appropriation Review (10:43 a.m.) – Chief Public Defender Justin Daler and Office Administrator Paula Hudak shared the 2023 Public Defender appropriation and strategic budget requests. The meeting concluded at 10:51 a.m. Mr. Daler and Ms. Hudak exited at this time.

Records Center 2023 Appropriation Review (10:55 a.m.) – Records Center Manager Brenda Ransom shared the 2023 Records Center appropriation and strategic budget requests. The meeting concluded at 11:07 a.m.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:09 a.m.

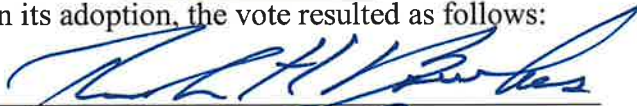
The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lafotte moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes




CRAIG LAHOTE yes



DORIS I. HERRINGSHAW, Ed.D. yes



Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01304	10/11/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/6/2022		
22-01305	10/11/2022	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF OCTOBER 2022		
22-01306	10/11/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01307	10/11/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01308	10/11/2022	AUTHORIZE CONTRACT WITH DYNAMIC MEP TO PROVIDE PROFESSIONAL ENGINEERING DESIGN (MECHANICAL AND ELECTRICAL), FIELD OBSERVATION AND CONSTRUCTION ADMINISTRATION SERVICES TO ASSIST WITH THE REPLACEMENT OF TWO EXISTING DOMESTIC WATER BOILERS WITH TWO NEW BOILERS, HEAT EXCHANGER AND SECONDARY PUMP FOR THE WOOD COUNTY JAIL.		
22-01309	10/11/2022	AMERICAN INTERIORS - AUTHORIZING AN AMENDMENT TO ORIGINAL PURCHASE ORDER DUE TO ADDITIONAL COST FOR THE PURCHASE OF OFFICE FURNITURE AND WORKSTATIONS FOR THE MAIN WORK AREA ON THE FIRST FLOOR OF THE WOOD COUNTY RECORDS CENTER.	134883A	\$987.50
22-01310	10/11/2022	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND WOOD COUNTY EDUCATIONAL SERVICES CENTER FOR THE PURCHASE OF EMPLOYEE RETENTION SERVICES AND STUDENT FELLOWSHIP RECRUITMENT SERVICES.		
22-01311	10/11/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01312	10/11/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA BIZHUB 450I COPIER FOR WOOD COUNTY PUBLIC DEFENDER'S OFFICE.		
22-01313	10/11/2022	PERRY PROTECH - AUTHORIZE THE PURCHASE OF A KM-BIZHUB 450I COPIER FOR THE WOOD COUNTY PUBLIC DEFENDER'S OFFICE.	673512	\$5,975.00

WOOD COUNTY BUILDING INSPECTION
Monthly Activity Report
September 2022

TYPE OF BUILDINGS	Current Month Sept., 2022		Previous Month Aug., 2022		Same Month Last Year Sept., 2021		Year to Date 2022		Previous Year To Date 2021	
	No	Value	No	Value	No	Value	No	Value	No	Value
HOUSEKEEPING RESIDENTIAL										
New Single Family Dwellings	9	4,412,040	15	4,313,797	22	5,344,499	144	53,431,449	202	61,534,216
Additions to Residential Dwellings	21	1,036,114	20	1,177,931	22	1,077,421	157	8,969,752	204	8,424,699
Private Garages & Carports	9	253,700	11	483,212	7	244,000	64	2,337,640	60	2,107,657
Manufactured Homes	4	12,000			1	2,000	6	24,500	18	52,000
MULTI-FAMILY RESIDENTIAL										
Two Family Dwellings									23	3,830,000
Three Family Dwellings										
Four Family Dwellings					1	600,000	4	1,685,000	5	2,274,000
Five Family Dwellings										
Six & More Family Dwellings							1	657,600	7	9,600,000
NON-HOUSEKEEPING RESIDENTIAL										
Transient Motels, cabins, etc.										
Other shelter							1	655,000		
COMMERCIAL										
Amusement & Recreational	1	1,100,000	1	3,000	1	60,000	14	2,812,500	9	2,101,980
Churches & Religious Bldgs			1	20,000			2	72,000	4	2,002,000
Commercial Storage Bldgs	5	7,615,000			2	1,138,372	27	35,882,500	54	14,406,994
Hospitals & Institutions					1	970,000			1	970,000
Industrial Buildings	1	11,410,105	1	3,258,000			4	80,152,276	7	416,575,000
Office, Bank & Professional			1	7,994,250	1	30,000	7	27,436,040	4	27,650,000
Parking Garages							2	600,000		
Public Works & Utilities					2	65,000	4	8,419,500	14	11,812,832
Restaurants			1	1,867,676			6	6,170,371		
Service Stations & Repair Gar.	2	2,052,443					5	4,899,443		
Schools & Educational Bldgs			2	17,540,000	1	34,558,669	6	20,845,000	4	35,048,669
Stores & Other Mercantile			1	3,200,000	1	973,500	2	3,270,000	7	14,197,038
Structures other than Bldgs	8	542,746	3	29,590	5	282,147	60	6,447,683	62	4,724,319
Additions & Alterations	37	32,631,540	35	16,468,609	32	6,649,690	282	149,015,003	279	72,573,872
TOTAL PERMITS & CONSTRUCTION VALUE	97	61,065,688	92	56,356,065	99	51,995,298	803	412,667,007	943	653,050,711
FEES RECEIVED for Period		\$366,695.38		\$247,783.64		\$204,544.42		\$2,207,921.74		\$2,026,619.30

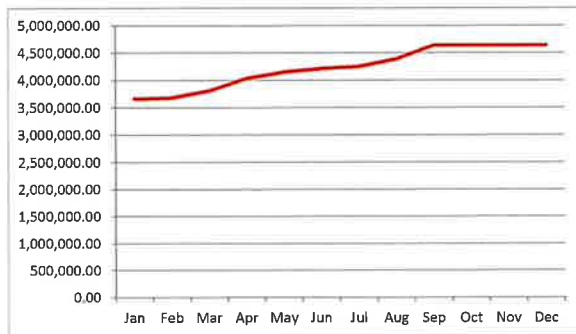
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$365,315.38	64	Plumbing	13	Sprinkler
Contractor Registrations	1,350.00	124	Heating	10	Fire Alarm
Other	30.00	142	Electric		
Total	\$366,695.38			450	Total for Month

For Month of: SEPTEMBER 2022

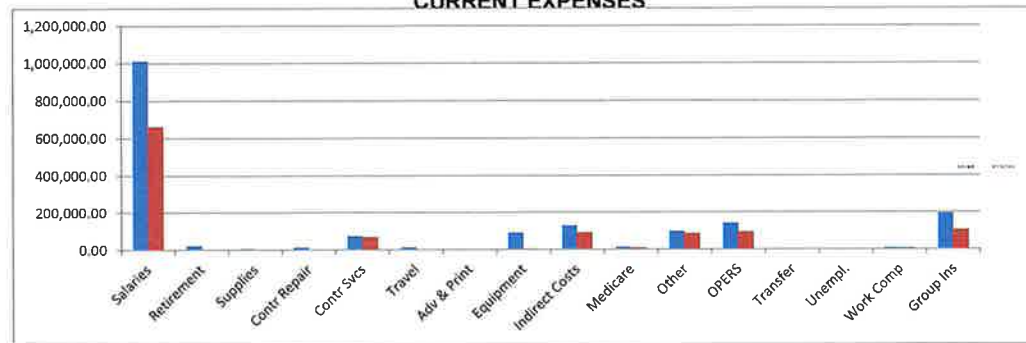
Expense 2022

2021 Balance	3,571,688.03																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Budget	Yr to Date	Left			
Salaries	65,169.13	72,377.29	67,577.56	69,327.22	69,366.80	69,510.58	110,735.39	69,614.78	69,293.26				1,012,960.00	662,972.01	349,987.99			
Retirement													21,740.00	0.00	21,740.00			
Supplies	364.50	1,603.51	172.21	171.42	258.90	54.92	155.58	492.13	235.99				7,000.00	3,509.16	3,490.84			
Contr Repair	520.56		169.97	99.99	355.30	131.88	55.94	214.93	1,505.19				15,000.00	3,053.76	11,946.24			
Contr Svcs	4,071.37	14,421.95	7,354.35	4,584.84	7,821.29	8,522.60	3,809.29	6,115.21	12,117.67				75,000.00	68,818.57	6,181.43			
Travel		863.04	750.00										15,000.00	1,613.04	13,386.96			
Adv & Print													500.00	0.00	500.00			
Equipment	456.48		598.72	2,794.87			1,273.89						90,456.48	5,123.96	85,332.52			
Indirect Costs			30,331.50	30,331.50			30,331.50						130,000.00	90,994.50	39,005.50			
Medicare	913.66	1,018.18	948.58	979.04	1,005.82	972.92	1,575.17	974.43	969.77				14,687.92	9,357.57	5,330.35			
Other	13,081.60	6,753.94	5,347.90	9,911.44	8,053.40	16,433.10	12,798.82	7,747.34	6,781.73				98,812.64	86,909.27	11,903.37			
OPERS	9,113.71	13,799.22	9,320.04	9,633.70	9,720.84	9,725.32	9,708.11	14,592.27	9,706.10				141,814.40	95,319.31	46,495.09			
Transfer														0.00	0.00			
Unempl.														0.00	0.00			
Work Comp					6,773.63								8,367.05	6,773.63	1,593.42			
Group Ins	12,352.22	12,352.22	12,352.22	12,352.22		13,800.00	13,800.00	13,800.00	13,800.00				195,000.00	104,608.88	90,391.12			
TOTAL	106,043.23	123,189.35	134,923.05	140,186.24	103,355.98	119,151.32	184,243.69	113,551.09	114,409.71	0.00	0.00	0.00	1,826,338.49	1,139,053.66	687,284.83			
INCOME	197,469.09	134,656.53	273,167.12	361,794.55	219,026.14	177,723.90	223,292.89	247,783.64	366,695.38					2,201,609.24				
OREGON														0.00				
MAUMEE						6,312.50								6,312.50				
NAPOLEON														6,312.50				
WAUSEON														0.00				
DEFIANCE														0.00				
OTHER														0.00				
CASH BAL	3,663,113.89	3,674,581.07	3,812,825.14	4,034,433.45	4,150,103.61	4,214,988.69	4,254,037.89	4,388,270.44	4,640,556.11	4,640,556.11	4,640,556.11	4,640,556.11						

CASH POSITION

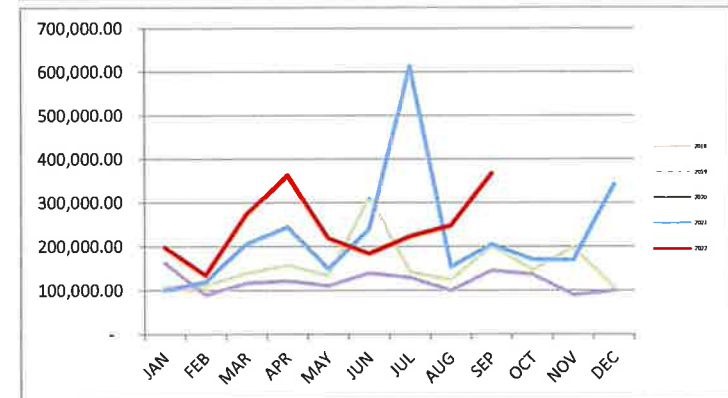
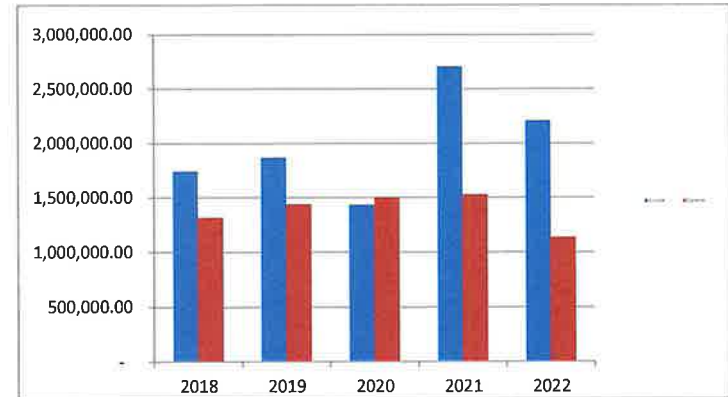


CURRENT EXPENSES



Bldg 2022

	2018	2019	2020	2021	2022
JAN	101,965.37	107,991.64	161,832.57	100,903.62	197,469.09
FEB	100,910.69	110,777.90	88,920.44	119,044.32	134,656.53
YTD TOTAL	202,876.06	218,769.54	250,753.01	219,947.94	332,125.62
MAR	114,249.26	138,131.62	116,498.22	205,229.95	273,167.12
YTD TOTAL	317,125.32	356,901.16	367,251.23	425,177.89	605,292.74
APR	216,418.99	156,671.71	121,726.17	243,915.87	361,794.55
YTD TOTAL	533,544.31	513,572.87	488,977.40	669,093.76	967,087.29
MAY	224,074.64	133,061.75	110,326.02	148,233.20	219,026.14
YTD TOTAL	757,618.95	646,634.62	599,303.42	817,326.96	1,186,113.43
JUN	154,618.14	311,380.54	138,571.51	239,531.26	184,036.40
YTD TOTAL	912,237.09	958,015.16	737,874.93	1,056,858.22	1,370,149.83
JUL	132,382.01	142,443.82	129,048.11	612,575.67	223,292.89
YTD TOTAL	1,044,619.10	1,100,458.98	866,923.04	1,669,433.89	1,593,442.72
AUG	140,367.92	122,475.59	98,984.57	152,640.99	247,783.64
YTD TOTAL	1,184,987.02	1,222,934.57	965,907.61	1,822,074.88	1,841,226.36
SEP	129,720.73	200,059.23	144,765.45	204,544.42	366,695.38
YTD TOTAL	1,314,707.75	1,422,993.80	1,110,673.06	2,026,619.30	2,207,921.74
OCT	125,777.95	145,630.07	135,920.90	169,748.87	
YTD TOTAL	1,440,485.70	1,568,623.87	1,246,593.96	2,196,368.17	
NOV	189,828.74	197,508.96	89,363.82	168,950.79	
YTD TOTAL	1,630,314.44	1,766,132.83	1,335,957.78	2,365,318.96	
DEC	114,900.33	105,244.40	99,635.19	341,599.12	
Income	1,745,214.77	1,871,377.23	1,435,592.97	2,706,918.08	2,207,921.74
Expense	1,318,658.08	1,441,703.89	1,504,358.38	1,528,379.28	1,139,053.66



ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 11th day of October, 2022.

PLEASE PRINT

<u>NAME</u>	<u>DEPARTMENT/ADDRESS</u>
Mike Rusky	IST
Ben Hendricks	IT
Suzette Hall	EMA
Jeff Klein	EMA
Paula Hudak	Pub Def
Justin Daley	Pub Def.
Brenda Ransom	Records Center