

RESOLUTION NO. 22-01196

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
September 15, 2022.) September 20, 2022

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 20th day of September 2022 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for September 20, 2022, was as follows:

I. 9:21 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Clerk Sandy Long, Planning Commission Director Dave Steiner and Planner Jamie Stanley were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services to authorize revised position descriptions for the Human Resources Officer, Assistant Director and Director positions; from Wood Haven to amend resolution 22-01060 to reflect correct ending balances for former employee Heather Almaguer, create new Payroll/Accounts Receivable position, change of position for Account Clerk II Karen Keller to Payroll/Accounts Receivable, abolish vacant Account Clerk II position and update organizational chart.

Mr. Steiner presented a follow-up from Tuesday’s discussion regarding a Community Housing and Impact Program (CHIP) and Lead Abatement Program (LAP) competitive grant which recently became available through the Ohio Department of Health. The grant funding could be used to purchase an X-Ray Fluorescence (XRF) machine which detects lead on paint surfaces and for lead abatement costs. Mr. Steiner stated that after further discussion with Paul Tecpanecatl from Poggemeyer Design Group (PDG), he recommends only applying for the lead abatement funding. He stated that part of the requirement of purchasing the XRF machine is to have an employee registered to use it. At this point, the only individuals trained to use it would be PDG employees. He also noted the machine may or may not contain radium. Mr. Steiner stated it is possible to consider applying for the grant funding for the machine in future grant cycles. Ms. Stanley stated Wood County will still be able to do lead paint abatement projects. The Commissioners agreed to move forward with application of grant funding for the lead abatement funding only. Mr. Steiner and Ms. Jamie Stanley exited at 9:32 a.m.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Insurance Update (9:33 a.m.) – Human Resources/Benefits Manager Pam Boyer, Assistant Human Resources Manager Janese Diem, Benefits Coordinator Cheryl Albrecht, Benefits Clerks Josh Schroeder and Shelby Williams, and Jason Beaver of Mercer Consulting were present. Please see the attached for topics discussed. Ms. Diem stated the Wellness Subcommittee recommends opening wellness screenings to all employees in 2023 rather than only new hires. They will also be working on promoting the wellness programs to get more employees involved. The requested amount for the 2023 wellness program is \$77,814.00. The Commissioners agreed with the requested amount. The meeting concluded at 10:09 a.m. Ms. Boyer, Ms. Diem, Ms. Albrecht, Mr. Schroeder, Ms. Williams, and Mr. Beaver exited at this time.

Ms. Stanley reviewed a letter from Judge Woessner requesting a modification of his existing CASA staffing to combine two part-time positions into one full-time position. He noted that since 2019 he has hired six part-time employees and has retained none. The Commissioners agreed to the change from two part-time to one full-time employee. Ms. Stanley will notify Judge Woessner of the decision.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 10:12 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

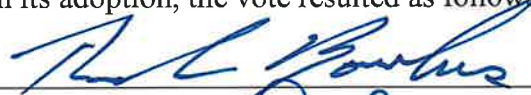
RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Lattote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes



CRAIG LAHOTE

yes



DORIS I. HERRINGSHAW, Ed.D.

ABSENT

Board of County Commissioners,
Wood County, Ohio

Attest:


Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01185	9/15/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/13/2022		
22-01186	9/15/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01187	9/15/2022	AUTHORIZE CHANGE ORDER NO. 2 - PY20 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VILLAGE OF BRADNER - ELEVATED WATER TANK REPAIR PROJECT.		
22-01188	9/15/2022	AUTHORIZE DAMSCHRODER ROOFING, INC. TO PROVIDE LABOR AND MATERIALS FOR THE RE-ROOFING OF THE INTERNAL LOW/FLAT SLOPED ROOF AREAS OF THE JUVENILE RESIDENTIAL CENTER OF NORTHWEST OHIO (JRC) BUILDING, LOCATED AT 1012 SOUTH DUNBRIDGE ROAD, BOWLING GREEN, OHIO.	933380	\$132,000.00
22-01189	9/15/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01190	9/15/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01191	9/15/2022	PAYMENT FOR SERVICES - AUGUST 2022 MEALS FOR INMATES AT JDC & JRC.		
22-01192	9/15/2022	FIXING THE DATE AND AUTHORIZING PUBLICATION OF NOTICE FOR THE PY2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM 5TH PUBLIC HEARING FOR THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) AND PROPOSED LEAD ABATEMENT PROGRAM (LAP)		
22-01193	9/15/2022	AUTHORIZE CONTRACT WITH SOFTWARE SOLUTIONS, INC. FOR THE PURCHASE OF VISUAL INTELLIGENCE PORTFOLIO (VIP) ACCOUNTING SUITE, VIP PAYROLL SUITE, VIP DEPARTMENTAL PURCHASING, VIP DEPARTMENTAL TIME ENTRY VIP ANALYTICS SUITE WITH CONFIGURATION AND TRAINING FOR WOOD COUNTY.		
22-01194	9/15/2022	RECEIVE AND AWARD STATEMENT OF QUALIFICATIONS AND PROPOSALS FROM QUALIFIED PROFESSIONAL ENVIRONMENTAL AND/OR OTHER QUALIFIED CONSULTING FIRMS FOR ASBESTOS CONSULTING SERVICES FOR THE BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM.		
22-01195	9/15/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		

**Employee Health Benefits Plan
Ongoing Update Presented to Board
September 15, 2022**

Wellness Recommendations for 2023 Plan Year

Janese Diem/Pam Boyer

Review Handout
Requested Budget \$77,814

Other Updates

Jason Beaver/Pam Boyer

**RFP Update: Network, Rx, Dental & Stop Loss
CAA Federal Reporting**

Trust Fund Update as of August 31

Pam Boyer

<u>County</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Active	\$ 15,284,665	\$ 16,112,018	\$ 15,211,373	\$ 13,885,886
Long Term	\$ 2,012,694	\$ 2,009,103	\$ 1,987,666	\$ 1,943,062
	\$ 17,297,359	\$ 18,121,121	\$ 17,199,039	\$ 15,828,948

Next Meeting: October 20, 2022 - Rates Recommendations

