

**RESOLUTION NO. 22-01227**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
September 22, 2022. ) September 27, 2022

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 22<sup>nd</sup> day of September 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for September 22, 2022, was as follows:

*I. 9:18 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from the Commissioners’ Office for a request to post a full-time Account Clerk II position; from Wood Haven to authorize a new Assistant Director of Nursing position and a request to post the full-time position.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Stanley mentioned that she responded to the Jackson Township Fiscal Officer regarding the township’s concerns about the potential expansion of the Reyskens Dairy and its effect on county and township roads. She said she informed the township that the Wood County Engineer’s Office is coordinating a response letter and that the county has not received formal notification of the expansion from the Ohio Department of Agriculture.

Ms. Stanley stated that Northwestern Water and Sewer District (NWSD) Engineer Tom Stalter approached her regarding ARPA funding at a meeting earlier this week. Mr. Stalter stated bids for the Mercer Road water/sewer project came in higher than expected. He asked if \$200,000 of the \$9 million funding allotted for the State Route 582 water/sewer project could be shifted to the Mercer Road project. Ms. Stanley asked the Commissioners if they had any objection to the shift. The Commissioners had no objection. Ms. Stanley will inform Mr. Stalter of the decision.

Buildings and Grounds Monthly Update (9:27 a.m.) – Facilities Director Steve Blausey reviewed the attached information. The meeting concluded at 9:42 a.m. Mr. Blausey exited at this time.

Law Library 2023 Appropriation Review (9:43 a.m.) – Ms. Renda shared the 2023 Law Library appropriation request. Fiscal Manager Dee Stewart was also present. The meeting concluded at 9:47 a.m. Ms. Renda exited at this time.

Ms. Stanley provided some background information regarding the budget process.

IV. -- *Open Forum Citizens Comments/Concerns*



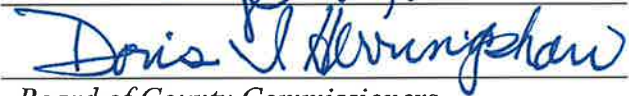
No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:52 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>ye</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,  
Wood County, Ohio

Attest:   
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01212	9/22/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/20/2022		
22-01213	9/22/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01214	9/22/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01215	9/22/2022	TRANSFER OF FUNDS - VARIOUS FUNDS		
22-01216	9/22/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE CONTRACT WITH EARL MECHANICAL SERVICES, INC. TO PROVIDE AND INSTALL A NEW MINI SPLIT HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEM IN THE CONTROL ROOM AT THE WOOD COUNTY JUVENILE DETENTION CENTER.		
22-01217	9/22/2022	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01218	9/22/2022	AUTHORIZE OHIO PUBLIC WORKS COMMISSION (OPWC) PROJECT GRANT AGREEMENT FOR THE LONG JUDSON ROAD BRIDGE 4-79C REPLACEMENT PROJECT, PLAIN TOWNSHIP, WOOD COUNTY, OHIO.		
22-01219	9/22/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01220	9/22/2022	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS FOR THE PURCHASE AND INSTALLATION OF A NEW MINI SPLIT HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEM IN THE WOOD COUNTY JUVENILE DETENTION CENTER CONTROL ROOM.	134918	\$11,917.90
22-01221	9/22/2022	AUTHORIZE AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF (4) PANASONIC S1057C - MKII SCANNERS FOR CLERK OF COURTS.		
22-01222	9/22/2022	PERRY PRO TECH - AUTHORIZING THE PURCHASE OF (4) PANASONIC S1057C - MKII SCANNERS FOR CLERK OF COURTS.	104468	\$4,200.00
22-01223	9/22/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-01224	9/22/2022	REIMBURSEMENT OF FUNDS - JOB AND FAMILY SERVICES		
22-01225	9/22/2022	AUTHORIZE CONTRACT WITH NORTHWOOD DOOR, LLC TO FURNISH AND INSTALL (2) MAIN DOORS IN THE WOOD COUNTY OFFICE BUILDING.		
22-01226	9/22/2022	AUTHORIZE AGREEMENT WITH GRIFFIN PAVEMENT STRIPING, LLC FOR PAVEMENT MARKINGS ON BLOOM, CENTER, GRAND RAPIDS, HENRY, JACKSON, LAKE, LIBERTY, MIDDLETON, MILTON, MONTGOMERY, PERRY, PERRYSBURG, PLAIN, PORTAGE, TROY AND WESTON TOWNSHIP ROADS, WITHIN WOOD COUNTY, OHIO.		

## Buildings & Grounds Monthly Update

### September 22, 2022

#### Completed Projects

A new roof was installed a couple weeks ago on CSEA. This work was done by Technique Roofing.

The Office Building restrooms fan needed replaced this week. This is a large fan mounted on the roof.

Tremco was called out this week to do a repair on the Office Building roof. A seam approximately 20 feet long had opened up. This took a couple of days to repair. We asked that a roof inspection be performed soon.

#### Current Projects

The landscape work along Prospect St. is now finished. We will now begin landscape work in the islands of the parking lots east of the Courthouse.

The maintenance department is meeting with Bowling Green's arborist today to discuss the removal of dead trees on the Courthouse property.

Earl Mechanical is replacing a mini-split unit at JDC today.

EGLC maintenance crews are doing some prep work at the Jail before the expansion project begins.

#### Upcoming Projects

We have been told that the carpet and painting project for Court Administration will begin Oct. 11<sup>th</sup>.

Earlier in the week we had met with architects at JRC to put a plan together for the installation of a new ramp for their loading dock area. We hope to see this work done this fall yet.

Along with relocating a reception window, the Health Dept. has asked for a "dutch door" to be installed in their lab just on a temporary basis until the renovation project is complete. This work will be done next week.

We expect that the Gas company will be installing new gas lines to both the Courthouse and the Office Building sometime within the next two weeks.

#### MISC.

Seal coating of various parking lots continues.

Carpet for Hearing room is one month out yet. Courthouse crews will install power and data in the floor beforehand.

Hope to start Court 2 work before years end.

We have been in touch with Jan Snyder to find proper fixtures for the lamps on the front of the Courthouse.