

RESOLUTION NO. 23-00447

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
April 4, 2023.) April 6, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 4th day of April 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for April 4, 2023, was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Acting Clerk Janese Diem and Assistant Chief Building Official Rob Cendol were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted included requests to post the vacant Assistant Chief Building Official for Building Inspection and Records Technician for the Records Center; promotion of Kim Barnes from Records Technician to Assistant Records Manager; the appointments of Jennifer Ostrander as a part-time LPN and Cyona Taylor-Randolph as an Intermittent LPN; an effective date correction for RN Shift Supervisor Judy Szczublewski; and the resignation of STNA Emma Bahnsen.

Commissioner Bowlus moved to approve the resolutions on the attached listing. Commissioner Herringshaw seconded the motion. All voted yes and the motion carried.

III. -- Staff Reports

Mr. Cendol was invited to provide an explanation about a complaint from the City of Northwood regarding a delayed building permit. The Commissioners inquired about the process of obtaining a permit. Mr. Cendol said that the department must perform plan review within 30 days of receiving the plans and inspections must be performed within 4 days of request. Mr. Cendol then reviewed the submission dates for the project in question as recorded within the department’s software system and confirmed that all required deadlines were met by building inspection. Mr. Cendol said the city initially issued a foundation permit, which the builder relied upon, that did not comply with the submitted plans. The builder also changed plans and architects, which caused further delay. Discussion was held regarding whether municipalities can provide foundation permits without having a certified building official on staff. Mr. Cendol indicated he is willing to work with the builder and the city to help them move this project forward. He understands the builder is working

on new plans to match the work that has been already performed. Mr. Cendol noted that resubmission of plans is common, adding that many builders start the process by submitting plans for a foundation permit in advance of the building plan review in order to keep a project moving. Commissioner LaHote will reach out to the Mayor of the City of Northwood to review the plan submission process and Mr. Cendol will continue to work with the builder. Mr. Cendol exited at 10:12 a.m.

Ms. Stanley noted that she received a call from Garry McAnally, Wachtel and McAnally Architects/Planners regarding several potential change orders for the jail expansion/renovation project. She said that Mr. McAnally indicated some change orders should be expected during a renovation project. Ms. Stanley has requested detailed information from the architect for each proposed change. Ms. Stanley noted that current prices for construction materials are also affecting total cost.

Commissioner Herringshaw moved to enter executive session to consider employment of a public employee, and to prepare for collective bargaining sessions with public employees. Commissioner Bowlus seconded the motion. All voted yes and the motion carried at 10:20 a.m. Ms. Diem exited at this time. The Commissioners returned from executive session at 12:23 p.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All voted yes and the motion carried at 12:24 p.m.

V. 5:30 p.m. -- Planning Commission Meeting – Commissioners’ Hearing Room

Commissioners LaHote, Bowlus and Herringshaw attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u> </u>	<u>ABSENT</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A. Dong
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00429	4/4/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/30/2023		
23-00430	4/4/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00431	4/4/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00432	4/4/2023	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR APRIL 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00433	4/4/2023	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR APRIL 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00434	4/4/2023	AUTHORIZING VISION INSURANCE FOR APRIL 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00435	4/4/2023	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR APRIL 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00436	4/4/2023	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR APRIL 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00437	4/4/2023	AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH VARIOUS OFFICE(S)/DEPARTMENTS(S) FOR PARTICIPATION IN THE WOOD COUNTY EMPLOYEE INSURANCE BENEFITS PROGRAM.		
23-00438	4/4/2023	AUTHORIZING A RENEWAL TO THE AGREEMENT WITH HUNTINGTON BANK FOR 2024, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS TRUST FUND.		
23-00439	4/4/2023	AUTHORIZE ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-00440	4/4/2023	AUTHORIZE CONTRACT WITH ADVANCED EXCAVATING & DEMOLITION, LLC DBA ADVANCED DEMOLITION SERVICES FOR ASBESTOS ABATEMENT AND DEMOLITION OF 313 CENTRAL AVENUE, NORTH BALTIMORE, OHIO.		
23-00441	4/4/2023	AUTHORIZE PURCHASE ORDER FOR HABITEC SECURITY, INC. FOR THE PURCHASE OF ADDITIONAL SECURITY EQUIPMENT THROUGHOUT THE COURTHOUSE COMPLEX.	134990	\$8,760.00
23-00442	4/4/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE WOOD COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A CONTRACT WITH AXON ENTERPRISE, INC. (A SOLE AUTHORIZED DISTRIBUTOR) FOR THE PURCHASE OF TASER BRAND ENERGY WEAPON VIRTUAL REALITY PRODUCTS FOR THE WOOD COUNTY SHERIFF AS A SUBRECIPIENT FOR COVID-19 DETECTION MITIGATION IN CONFINEMENT FACILITIES THROUGH THE WOOD COUNTY HEALTH DISTRICT.		
23-00443	4/4/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
23-00444	4/4/2023	AUTHORIZE CONTRACT WITH THE BRASS KEY SHOP FOR THE PURCHASE AND INSTALLATION OF ELECTRIC DOOR STRIKES AND ELECTRIC DEADBOLTS FOR ADDITIONAL SECURITY IN VARIOUS WOOD COUNTY OFFICES.		
23-00445	4/4/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-00446	4/4/2023	AUTHORIZE PLANS AND TO ADVERTISE FOR BIDS FOR THE REPLACEMENT OF BAYS ROAD BRIDGE NO. 2-55D OVER BILLS DITCH, LIBERTY TOWNSHIP, WOOD COUNTY, OHIO.		

