

RESOLUTION NO. 23-00458

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 6, 2023.) April 11, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 6th day of April 2023 with the following members present: DORIS I. HERRINGSHAW and THEODORE H. BOWLUS; and

WHEREAS, the Commissioners’ Agenda for April 6, 2023, was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner Bowlus called the meeting to order and waived the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood Haven Administrator Jeff Orłowski and Finance Manager Aimee Chafins were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the appointment of intermittent LPN Kathern St. Myer, for a change of position for Activity Leader Sara Cade to Social Services Coordinator; from the Commissioners’ Office for the retirement of Human Resources Manager Pamela Boyer and appointment of Pamela Boyer to part-time Human Resources Manager; from Buildings and Grounds for the appointment of full-time Maintenance Worker II John Hutchinson.

Commissioner Herringshaw moved to approve the resolutions on the attached listing. Commissioner Bowlus seconded the motion. All present voted yes and the motion carried.

III. -- Staff Reports

Wood Haven Monthly Update (9:25 a.m.) – Ms. Chafins provided an update of January and February revenue and expenses. She stated that she has been successful in recovering monies owed from an old debt and is working on a few more debt recovery cases. She mentioned that STNA classes began last week and she is hopeful that some students may become employees of Wood Haven once they have completed the course.

Mr. Orłowski stated that last week was the first life safety survey conducted by the Ohio Department of Health (ODH) in over 3 years. He noted that a Center for Medicare and Medicaid Services (CMS) surveyor was also present. Some of the life safety concerns were a swinging conference room door leading into a room with an exit door, a space heater, an electrical panel located in a stairwell, door latches, and the need for new doors for the dining area. ODH is required

to submit the report within 10 days and Wood Haven will create a plan of correction. Corrections must be made within 45 days.

Mr. Orłowski mentioned there were 31 employee interviews scheduled in February of which 11 were for STNA positions. He said there were 7 no shows. The year-to-date turnover rate is 12.5%. The turnover rate last year at this time was 25%. He noted that 3 STNAs and 5 RNs have been hired within the last 2 weeks. Mr. Orłowski stated the first Dare to Dream was held on March 24th. Residents also enjoyed outings which included the movie "A Man Called Otto", The Briarfield Cafe in Maumee, shopping, two dine-in orders and a Valentine Tattoo and Booze happy hour. He mentioned that Activities Director Holly Griggs is Activity Professional Certified (APC) after completing a 6 month course offered by the Modular Education Program for Activity Professionals (MEPAP). He also noted that Community Relations Director Aspen Short has been proactive in meeting with physicians and hospital admissions personnel. Mr. Orłowski stated the current census is 78 and he is hopeful they will reach 85 in the coming months. The Commissioners thanked them both for the update. The meeting concluded at 10:11 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted yes and the motion carried at 10:11 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00447	4/6/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/4/2023		
23-00448	4/6/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00449	4/6/2023	AUTHORIZE A RENEWAL TO THE AGREEMENT WITH PHARMACEUTICAL HORIZONS FOR MEDICAL REVIEWS AND THE PRESCRIPTION SAVINGS PROGRAM PRICE UPDATES FOR PLAN YEAR 2024 FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
23-00450	4/6/2023	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (WCDJFS) AND SEAGATE COMMERCIAL INTERIORS FOR THE PURCHASE OF HEIGHT ADJUSTABLE BASES FOR WCDJFS STAFF DESKS.		
23-00451	4/6/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00452	4/6/2023	AMAZON - AUTHORIZING THE PURCHASE OF A 102" SECTIONAL SOFA COUCH TO BE USED IN JOB & FAMILY SERVICES CHILDREN'S SERVICES VISITATION ROOM.	42812	\$749.99
23-00453	4/6/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
23-00454	4/6/2023	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF APRIL 2023		
23-00455	4/6/2023	AUTHORIZE TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR 2023 3RD-PARTY SECURITY OPERATIONS CENTER SERVICE (SOC) AND/OR MANAGE SECURITY SERVICE PROVIDER (MSSP) SOLUTION FOR WOOD COUNTY.		
23-00456	4/6/2023	AUTHORIZE CONTRACT WITH MARKSCH EXCAVATING, LLC FOR ASBESTOS ABATEMENT AND DEMOLITION OF 24189 BRADNER ROAD, GENOA, OHIO; 27821 BRADNER ROAD, MILLBURY, OHIO; 3200 DOUGLAS ROAD, BRADNER, OHIO; AND 350 MEYERS STREET, JERRY CITY, OHIO,		
23-00457	4/6/2023	AUTHORIZE VARIOUS ROAD WORK WITHIN MILTON TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		

