

RESOLUTION NO. 23-00472

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 11, 2023.) April 13, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 11th day of April 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for April 11, 2023, was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services for a change of position for Protective Services Worker 3 Melissa Tokar and Abigail Grieser to Protective Services Supervisor; from Wood Haven for the appointment of part-time STNA Emily Grim and the voluntary separation of Dietary Aide Dylan Greene.

Commissioner Bowlus inquired about a travel request for a substantial amount submitted by Job and Family Services (JFS) for numerous staff to attend a conference in Columbus. Ms. Stanley stated that JFS has been using state incentive funds awarded for outstanding performance for many of their recent travel expenses.

Commissioner Bowlus moved to approve the resolutions on the attached listing. Commissioner Herringshaw seconded the motion. All voted yes and the motion carried.

III. -- Staff Reports

Building Inspection Quarterly Update – Due to unforeseen circumstances this meeting will need to be rescheduled.

Ms. Stanley stated that Kristel Asmus submitted a request to allow Bible readings to be held outside near the main entrance of the courthouse the week of May 1st – 4th leading up to the National Day of Prayer. The Commissioners agreed with the request.

Ms. Stanley also mentioned that the League of Women Voters reached out to ask if the Commissioners would like to display the Ohio History Connection exhibit Ohio Women Vote in the Alvin L. Perkins Atrium. The Commissioners agreed to hosting the exhibit.

The Commissioners reviewed invitations to upcoming events.

Information Technology (IT) Quarterly Update (9:45 a.m.) – IT Director Ben Hendricks stated that he has been working on installing the new endpoint management system Ninja, but it is not ready to produce meaningful reports yet. He mentioned that IT Support Technician II Julie Nieset has replaced over 300 desk phones. He intends to make one more purchase this year and once installed all will be updated. Mr. Hendricks stated he has been reviewing multi-factor authentication proposals and has three vendors to consider. He is also going through an RFP process to contract with a company to help monitor county systems and troubleshoot during non-working hours. Staff will be pushing out PC's which have already been purchased to offices. He noted there was an increase in PC costs this year, but because they were purchased in bulk the price came down some. The meeting concluded at 9:53 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted yes and the motion carried at 9:54 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Lattote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u> </u>	<u>ABSENT</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00458	4/11/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/6/2023		
23-00459	4/11/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00460	4/11/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE WOOD COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING CHANGE ORDER NO. 4 WITH MEL LANZER COMPANY FOR INTERIOR RENOVATIONS TO THE EXISTING WOOD COUNTY COMBINED GENERAL HEALTH DISTRICT BUILDING LOCATED AT 1840 E. GYPSY LANE ROAD, BOWLING GREEN, OHIO.		
23-00461	4/11/2023	AUTHORIZE CONTRACT WITH SCOTT J. HEACOCK, ARCHITECT TO PROVIDE PROFESSIONAL PROJECT DESIGN AND CONSTRUCTION CONSULTING SERVICES TO PLAN, COORDINATE, AND DESIGN A SET OF CONSTRUCTION DOCUMENT PLANS AND SPECIFICATIONS TO BE USED FOR THE COMMON PLEAS COURTROOM #2 RESTROOM, BREAK ROOM, JURY ROOM, MILLWORK, CABINETRY, FIXTURES, DEVICES, ETC.		
23-00462	4/11/2023	RECEIVE AND REJECT PROPOSALS FOR A CASE MANAGEMENT SYSTEM AND RELATED SERVICES FOR WOOD COUNTY PROBATE COURT.		
23-00463	4/11/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE WOOD COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A MARKET DEVELOPMENT SUBGRANT AGREEMENT WITH PHOENIX TECHNOLOGIES INTL, LLC FOR AN EQUIPMENT GRANT ON BEHALF OF THE WOOD COUNTY SOLID WASTE MANAGEMENT DISTRICT.		
23-00464	4/11/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00465	4/11/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
23-00466	4/11/2023	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT APRIL 2023 LEASE PAYMENT		
23-00467	4/11/2023	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR APRIL 2023		
23-00468	4/11/2023	DIRECT SUPPLY - AUTHORIZING THE PURCHASE OF A NEW SHOWER BED FOR WOOD HAVEN HEALTHCARE TO REPLACE AN EXISTING UNSAFE ONE.	554373	\$1,267.23
23-00469	4/11/2023	AUTHORIZE VARIOUS ROAD WORK WITHIN PERRYSBURG TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
23-00470	4/11/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-00471	4/11/2023	AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND GKN DRIVELINE BOWLING GREEN, INC.		

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 11th day of April, 2023.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

Ben Hendricks

IT
