

RESOLUTION NO. 23-00519

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 20, 2023.) April 25, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 20th day of April 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for April 20, 2023, was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

An amendment to a previously approved travel request was submitted by Job and Family Services for several employees to attend Conducting Unexplained Child Death Investigations Training in Tucson, Arizona. The personnel actions submitted were from the Dog Shelter for the resignation of Kennel Worker Terra Boudreaux and request to post the position; from Job and Family Services for a change of position for Protective Services Worker 3 Brienne Gillis to Quality Assurance/Managed Care Monitor and a request to post 4 (four) Protective Services Worker 3 positions, amend resolution 23-00474 to reflect correct end date for Student Help employee Jackson Carlisle; from Wood Haven for the resignation of STNA Zeirica Wolford.

Commissioner Bowlus moved to approve the resolutions on the attached listing. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Ms. Stanley mentioned that she met with Engineer Musteric and several staff members on Wednesday to discuss storm water program funding. She said the group has met several times on this issue. She stated that years ago the Commissioners agreed to pay \$25,000 annually towards the \$50,000 storm water program. The participating political subdivisions who are co-permittees under the OEPA stormwater permit, contribute the remaining \$25,000. The Engineer’s Office oversees the program. Ms. Stanley stated that when the program began there were only three participating entities sharing the \$25,000 cost and now there are four townships and four municipalities. She said that the program has grown, but there has been no change in the participation contract fees. The Engineer’s Office has been absorbing the costs. Ms. Stanley said that the Engineer’s Office has proposed increasing the budget for the program to \$180,000 with the county, municipalities, and townships each incurring one-third of the cost. Commissioner LaHote inquired whether the county

is required to be part of the program long term. Ms. Stanley stated the County is required to comply with the OEPA stormwater permit and has responsibility for at least the road right-of-way. She noted the Prosecutor's Office is researching whether the County is responsible for additional areas. Ms. Stanley asked the Commissioners if they were agreeable to incurring one-third of the program cost. The Commissioners were open to the idea but would like to meet with Engineer Musteric for further discussion and to understand why the cost of the program has increased from \$50,000 to \$180,000. Ms. Stanley will schedule a meeting.

Insurance Update (9:36 a.m.) – Human Resources/Benefits Manager Pam Boyer was joined by Assistant Human Resources Manager Janese Diem and Benefits Clerks Shelby Williams and Josh Schroeder to share the attached information. Ms. Boyer mentioned that Wood County has been offering wellness programs to employees for over 30 years. She noted the trust fund balance decreased which she attributes to the numerous joint replacement procedures completed in 2022. Ms. Boyer mentioned that a meeting was held with Trustmark, the third-party administrator for health insurance in 2022. Ms. Boyer stated that Trustmark asked for a deadline of February 28th to wrap up the outstanding balances of claims from 2022 and the deadline was extended to March 31st. The issue is still not resolved. She suggested April 30th as the final date to rectify the claims and at that point payment of the outstanding balance should then be submitted to Wood County. Ms. Boyer stated the search for a new insurance consultant has been progressing. The Commissioners' Office insurance staff has met with four consultants and will be meeting a second time with one of the consultants on Friday. Ms. Boyer stated that she would like to finalize a decision by June 30th. The meeting concluded at 10:12 a.m. Ms. Boyer, Ms. Diem, Ms. Williams and Mr. Schroeder exited at this time.

Ms. Stanley mentioned that a Board of Revisions meeting will be held this afternoon. Due to scheduling conflicts the Commissioners are not available for the meeting. Commissioner Bowlus moved to appoint Ms. Stanley as the Commissioner representative for the April 20, 2023 Board of Revisions meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

Ms. Stanley mentioned the recycling RFP was sent out yesterday. Mr. Scherger stated that he attended a OneOhio meeting on Wednesday and the main topic was litigation at the state level regarding how the program was started and whether there has been violation of the open meetings act.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:21 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

<i>DORIS I. HERRINGSHAW, Ed.D.</i>	<u>yes</u>	<u>Doris Herringshaw</u>
<i>DR. THEODORE H. BOWLUS</i>	<u>yes</u>	<u>Th. H. Bowlus</u>
<i>CRAIG LAHOTE</i>	<u>yes</u>	<u>Craig LaHote</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00499	4/20/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/18/2023		
23-00500	4/20/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00501	4/20/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND FRESH PRODUCTS.		
23-00502	4/20/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A PURCHASE ORDER WITH NORTHWOOD DOOR, LLC FOR THE PURCHASE OF 2 NEW YALE PANIC DEVICES FOR DOORS AT WOOD HAVEN HEALTH CARE.	554375	\$3,610.00
23-00503	4/20/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-00504	4/20/2023	AUTHORIZE VARIOUS ROAD WORK WITHIN FREEDOM TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
23-00505	4/20/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00506	4/20/2023	AUTHORIZE LEASE AGREEMENT ON BEHALF OF THE WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND THE ARC OF OHIO, INC. FOR REAL PROPERTY AT 1921 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO.		
23-00507	4/20/2023	AUTHORIZE LEASE AGREEMENT ON BEHALF OF THE WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND VIAQUEST, INC. FOR REAL PROPERTY AT 1921 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO 43402.		
23-00508	4/20/2023	AUTHORIZE AGREEMENT WITH RIGHT OF WAY MANAGEMENT FOR 2023 DITCH SPRAYING WITHIN WOOD COUNTY.		
23-00509	4/20/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
23-00510	4/20/2023	TREASURER STATE OF OHIO - AUTHORIZING THE PURCHASE OF (8) MICROSOFT SURFACE PRO LAPTOPS FOR USE BY JFS. SAID PURCHASE WILL BE MADE USING CW WORKFORCE GRANT FUNDING.	42814	\$15,707.30
23-00511	4/20/2023	AUTHORIZE TO ADVERTISE FOR LETTERS OF INTEREST FROM ENGINEERING FIRMS FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR EAST BROADWAY OVER CEDAR CREEK BRIDGE REHABILITATION PID 117345.		
23-00512	4/20/2023	AUTHORIZE TO ADVERTISE FOR LETTERS OF INTEREST FROM ENGINEERING FIRMS FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR BAYS ROAD OVER BILLS DITCH BRIDGE REPLACEMENT PID 110342.		
23-00513	4/20/2023	COOPERATE WITH THE OHIO DEPARTMENT OF TRANSPORTATION OFFICE OF CONTRACTS/PURCHASING SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE PURCHASE OF ROCK SALT FOR THE 2023 WINTER SEASON FOR USE BY THE WOOD COUNTY ENGINEER.		
23-00514	4/20/2023	AUTHORIZE THE EXECUTION OF AMENDMENT NO. 8 TO AGREEMENT OF SUBLEASE WITH DEPARTMENT OF REHABILITATION AND CORRECTION FOR COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC).		
23-00515	4/20/2023	EIGHTH AMENDMENT TO AGREEMENT OF SUBLEASE WITH RESPECT TO COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC).		
23-00516	4/20/2023	AUTHORIZE CONTRACT WITH WATER MANAGEMENT ADVISORS, LTD TO PROCURE LEGIONELLA TESTING FOR THE SAFETY AND WELFARE OF RESIDENTS AT WOOD HAVEN HEALTH CARE.		
23-00517	4/20/2023	AUTHORIZE SECOND AMENDMENT TO THE AGREEMENT WITH CAROUSEL INDUSTRIES TO RENEW ESSENTIAL PUBLIC SAFETY FOR SUPPORT OF THE VESTA SOLUTIONS ON BEHALF OF THE WOOD COUNTY SHERIFF.		
23-00518	4/20/2023	AUTHORIZING THE WOOD COUNTY DOG SHELTER TO HOLD A ONE DAY ADOPTION EVENT ON NATIONAL ADOPT-A-SHELTER-PET DAY APRIL 30, 2023		

**Employee Health Benefits Plan
Ongoing Update Presented to Board
April 20, 2023**

2022 Wellness Utilization

TPA Update

May 2022

Trust Fund Update as of March 31:

	2023	2022	2021	2020
County				
Active	\$14,602,501	\$16,024,759	\$15,067,780	\$13,576,776
Long Term	\$2,031,240	\$2,007,932	\$1,997,545	\$1,968,123
Total	\$16,633,741	\$18,032,691	\$17,065,325	\$15,544,899

* includes Bd of DD Buy In \$1,373,566 on 1/24/17

Holiday Premiums

2022	May	\$1,024,001	
2021	September	\$1,034,245	
2020	November	\$1,063,818	
2020	March	\$1,052,175	
2019	November	\$155,906	Only 15% Employee PD
		\$4,330,145	

**Next Meeting: May 2
Sept. 21**

Wellness Recommendations

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County Commissioners on the 20th day of April, 2023.

PLEASE PRINT

<u>NAME</u>	<u>DEPARTMENT/ADDRESS</u>
<u>Pam Boyer</u>	<u>BCC</u>
<u>Shelby Williams</u>	"
<u>Josh Schroeder</u>	"