

**RESOLUTION NO. 23-01027**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
August 3, 2023. ) August 8, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 3<sup>rd</sup> day of August 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for August 3, 2023, was as follows:

*I. 9:22 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long also present. Commissioner LaHote noted the receipt of the minutes of the previous session.

No out of state travel requests were submitted. The personnel actions submitted were from the Commissioners’ Office to amend resolution 23-00451 to reflect correct ending balances for employee Pamela Boyer; from Wood Haven to cancel the appointment of non-STNA Tierra Howard, change from full-time to intermittent status for STNA Desiree Langley, and appointment of new intermittent RN Shift Supervisor Henry Osando.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 23-00996 (agreement with Horizon Technology) which will be tabled. Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

No staff reports were scheduled.

Ms. Stanley mentioned that resolution 23-01022 acknowledges that she signed the Joint Use Agreement with Bowling Green State University for the countywide computer aided dispatch and mobile and law records management system (“CAD system”) on behalf of the Commissioners as discussed during session on August 1<sup>st</sup>. She also noted it was necessary for her to sign on the Commissioners’ behalf to replace a rooftop HVAC unit at the Juvenile Detention Center/Juvenile Court that had stopped working.

Ms. Stanley stated that she reached out to Northwestern Water and Sewer District (NWSD) Engineer Tom Stalter after receiving an e-mail from a constituent concerned with having his water shut-off without notice. Ms. Stanley replied to the constituent that the Board of County Commissioners do not have jurisdiction over NWSD, informing him that NWSD has their own Board. Mr. Stalter contacted the constituent immediately to discuss the issue.

Ms. Stanley stated the Commissioners received an e-mail from a constituent who was having issues regarding solar panels he installed on his property in 2021. The constituent stated he worked with Building Inspection for the installation, but the Center Township Trustees did not approve the panels due to zoning regulations. Ms. Stanley will discuss this with Chief Building Official Rob Cendol and provide an update to the Commissioners.

Ms. Stanley stated that she was contacted by CORSA regarding driver license background checks. CORSA recommends conducting driver license background checks only on new employees who are categorized as essential drivers. Currently background checks are conducted on every new employee. Commissioners LaHote and Bowlus both agreed to follow the recommendation from CORSA.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:32 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. yes Doris I. Herringshaw

DR. THEODORE H. BOWLUS yes Th H Bowlus

CRAIG LAHOTE yes Craig LaHote

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00996	8/3/2023	AUTHORIZE AGREEMENT WITH HORIZON TECHNOLOGY GROUP, LLC DBA 360 SOC FOR CYBERSECURITY CONSULTING AND VALIDATION SERVICES AND MANAGED DETECTION AND RESPONSE AKA 3RD PARTY SECURITY OPERATIONS CENTER (SOC) SERVICES FOR ALL COUNTY TECHNOLOGY (TABLED FROM 8/1/2023)		
23-01013	8/3/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 8/1/2023		
23-01014	8/3/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01015	8/3/2023	AUTHORIZING PAYMENT TO JACOB N. COX, BENEFIT CONSULTANT, FOR REIMBURSEMENT OF LIABILITY INSURANCE PREMIUMS FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN.		
23-01016	8/3/2023	AUTHORIZE CONTRACT WITH SYNERGEX INTERNATIONAL CORPORATION FOR ABACUS SOFTWARE PROGRAM THAT TRACKS INCOME MAINTENANCE OVERPAYMENTS MADE BY CONSUMERS OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
23-01017	8/3/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01018	8/3/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01019	8/3/2023	AMAZON CAPITAL SERVICES - AUTHORIZING THE PURCHASE OF A TWENTY-NINE PIECE IMPACT SOCKET SET FOR THE WOOD COUNTY HIGHWAY GARAGE.	314128	\$711.48
23-01020	8/3/2023	RECEIVE AND AWARD STATEMENT OF QUALIFICATIONS FOR ENGINEERING AND ARCHITECTURAL SERVICES FOR VARIOUS PY2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS		
23-01021	8/3/2023	AUTHORIZING ENGAGEMENT LETTER WITH BARROW WEATHERHEAD LENT, LLP TO PROVIDE LEGAL COUNSEL FOR WOOD COUNTY'S HEALTH BENEFITS PROGRAM.		
23-01022	8/3/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A JOINT USE AGREEMENT WITH BOWLING GREEN STATE UNIVERSITY (BGSU) ON BEHALF OF THE WOOD COUNTY SHERIFF.		
23-01023	8/3/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A CONTRACT WITH J L MECHANICAL SERVICES, INC. TO REPLACE THE TRANE ROOFTOP UNIT AT THE WOOD COUNTY JUVENILE DETENTION CENTER/JUVENILE COURT BUILDING LOCATED AT 1032 S. DUNBRIGE ROAD, BOWLING GREEN, OHIO.		
23-01024	8/3/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A PURCHASE ORDER FOR A TRANE ROOFTOP UNIT AT THE WOOD COUNTY JUVENILE DETENTION CENTER/JUVENILE COURT BUILDING LOCATED AT 1032 S. DUNBRIGE ROAD, BOWLING GREEN, OHIO		
23-01025	8/3/2023	AUTHORIZE CONTRACT RENEWAL BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND SUPPLEMENTAL STAFFING FOR THE PURCHASE OF FISCAL CONSULTING AND SUPPORT SERVICES		
23-01026	8/3/2023	FOOD SERVICE EQUIPMENT SPECIALISTS - AUTHORIZE THE PURCHASE OF A REPLACEMENT ACCUTEMP N61201E060 DBL BOILERLESS, CONVECTION STEAMER FOR THE PREPARATION OF MEALS FOR THE WOOD COUNTY JUVENILE DETENTION CENTER, JUVENILE RESIDENTIAL CENTER AND THE JAIL.	135023	\$26,980.74