

RESOLUTION NO. 23-01511

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 5, 2023.) December 12, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 5th day of December 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for December 5, 2023, was as follows:

I. 9:20 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from Solid Waste Management District to acknowledge prior service for Recycling Outreach Coordinator Rachel Sizer; from Job and Family Services to extend the probationary period for Protective Services Worker 3 Lauren Scheurle; from Wood Haven medical leave without pay for STNA Anita Solis, change from full-time to part-time status for STNA Shelby Bauman, appointments of intermittent STNA Alexis Bear, part-time Dietary Aides Sawyer Rader and Anne Knitz, full-time Environmental Services Aides Nicole Joy, Sydney Adkins and Tina Billings, probationary termination of Environmental Services Aides Akwasi Sarpong and Taylor Wolfe, Dietary Aide Leah Ragland, and STNA Elizabeth Johns, resignations of STNAs Kristie Gilliam, Emily Grim, Robin Pierce and Rebecca Schmursal, Dietary Aide Erin Sullivan and LPN Ashley Reese, appointment cancelled for STNA Jennifer Motter.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:31 a.m.

II. -- Staff Reports

Introduction of New Job and Family Services Employee (9:45 a.m.) – Protective Services Supervisor Jennifer Whiting introduced new Fellowship Coordinator Summer Repass. Fiscal Manager Aimee Chafins was also present. Ms. Repass stated that she previously worked for Sandusky County and has over 11 years of experience in child welfare as an ongoing case worker and investigator. As the Fellowship Coordinator she will be serving 19 counties. The Commissioners welcomed her to the team of Wood County employees. Photos were taken. The meeting concluded at 9:35 a.m. Ms. Repass and Ms. Whiting exited at this time.

Review 2024 Appropriations (9:35 a.m.) – Mr. Scherger provided information regarding 2024 appropriations. OSU Extension Area Leader Megan Arnold was also present. Mr. Scherger stated

that Ms. Arnold was present as a follow-up to the 2024 appropriation request submitted for the OSU Extension Office. Mr. Scherger stated the appropriations for OSU Extension have increased 27.7% over the last six years and mentioned the 2024 request is 4.8% higher than 2023. He noted there was an increase in hourly staff in 2022 and also large retirement payouts were provided during that time. Ms. Arnold acknowledged the retirement payout and stated it was a one-time request. She does not anticipate any retirements for at least three years. Ms. Arnold also explained the increase in hourly staff. The position of Registered Dietician Shannon Smith was previously paid using grant funds. Once the grant funding ended a request was submitted to the Commissioners for funding of the position. The position of 4-H Program Assistant Sara Foos previously was paid by 4-H endowment interest while she was working under the summer assistance program. OSU Extension will no longer be hiring summer assistance and Ms. Foos has become a part-time employee working 20 hours per week. Ms. Arnold noted that The Ohio State University performed a compression of equity study in 2021 of all positions other than faculty. Changes were made which included job descriptions and titles. As a result of the study, three positions (4-H Associate, Office Associate, and Family and Consumer Sciences Assistant) were changed at the Wood County Office as of September 1, 2023. The Commissioners thanked Ms. Arnold for explaining some of the changes made at OSU Extension. The meeting concluded at 9:52 a.m. Ms. Arnold exited at this time.

Mr. Scherger reviewed the strategic budget requests from county offices. Mr. Scherger mentioned the all-county technology requests which include internet, phones, data storage and security software, have no significant changes from the 2023 appropriations. IT has also requested updates to the infrastructure and servers in the permanent improvement budget. Some of the other highlighted requests included: a kitchen remodel in Adult Probation, server replacements and poll pad replacements for board of elections, the annual inspection and repair of the courthouse roof, county land use plan update, lighting and floor repair at the Juvenile Detention Center, changes to workstations in Probate Court, remodel of the Auto Title Office, remodel of Common Pleas Courtroom 1 office space, remodel of Courtroom 4 restroom, replacement of service weapons and dispatch consoles for Sheriff's Office, and vehicle replacements for JFS and Building Inspection. Ms. Stanley noted that some vehicles that were approved for purchase in the 2022 and 2023 budget have still not been received due to on-going shortages. (Commissioner Herringshaw exited at 11:15 a.m.) Discussion was also held regarding some items requested that should be considered permanent improvements rather than general fund expenditures. The Commissioners intend to visit some offices to get a better perspective of the need for certain requests or to view inefficiencies.

Ms. Stanley requested an executive session for the purpose of reviewing and preparing for bargaining sessions with public employees. Commissioner Bowlus moved to enter executive session for the aforementioned purpose. Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 11:38 a.m. The Commissioners left executive session at 12:11 p.m.

III. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 12:11 p.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Attest: Sandy A. Long
Clerk of said Board

Board of County Commissioners,
Wood County, Ohio

Resolution	Date	Description	PO	Cost
23-01489	12/5/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/30/2023		
23-01490	12/5/2023	APPROVE PAYMENT OF VOUCHERS		
23-01491	12/5/2023	AUTHORIZING MONTHLY PAYMENT TO PART-TIME DEPUTIES/CONSTABLES RECEIVING AN OPERS PENSION WHILE RE-EMPLOYED BY WOOD COUNTY TO OFFSET COST OF HEALTH INSURANCE		
23-01492	12/5/2023	AUTHORIZE AMENDMENT 1 TO CONTRACT WITH WOOD COUNTY EDUCATIONAL SERVICE CENTER FOR THE PURCHASE OF EMPLOYEE RETENTION SERVICES AND STUDENT FELLOWSHIP RECRUITMENT SERVICES.		
23-01493	12/5/2023	AUTHORIZE AGREEMENT BETWEEN THE UNIVERSITY OF CINCINNATI RESEARCH INSTITUTE AND THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY ON BEHALF OF THE WOOD COUNTY ADULT PROBATION DEPARTMENT TO PERFORM TRAINING AND OTHER SERVICES PURSUANT TO THE TARGET COMMUNITY ALTERNATIVES TO PRISON (T-CAP) PROGRAM.		
23-01494	12/5/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01495	12/5/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01496	12/5/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01497	12/5/2023	REAPPOINTING FRANK MCLAUGHLIN TO SERVE ON THE WOOD HAVEN ADVISORY BOARD (TERM EXP. 12/21/2026)		
23-01498	12/5/2023	REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY PLANNING COMMISSION (TERM EXP. 12/31/2026)		
23-01499	12/5/2023	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR DECEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01500	12/5/2023	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR DECEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01501	12/5/2023	AUTHORIZING VISION INSURANCE FOR DECEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01502	12/5/2023	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR DECEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01503	12/5/2023	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR DECEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01504	12/5/2023	ACCEPTANCE OF RE-PLAT OF PART OF LOT 3 FRENCH QUARTER SQUARE LOCATED WITHIN PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO		
23-01505	12/5/2023	AUTHORIZE AGREEMENT WITH MORLOCK ASPHALT FOR INSTALLING WEARING SURFACE ON MEARS ROAD BRIDGE NO. 1-116A, BLOOM TOWNSHIP, WOOD COUNTY, OHIO.		
23-01506	12/5/2023	AUTHORIZE PLANS FOR THE RESURFACING OF TRACY ROAD, PERRYSBURG AND LAKE TOWNSHIPS, WOOD COUNTY OHIO. PID 118118		
23-01507	12/5/2023	CDW-GOVERNMENT - AUTHORIZING THE PURCHASE OF (2) APPLE IPAD 10TH GEN FOR THE WOOD COUNTY CLERK OF COURTS LEGAL OFFICE.	104544	\$1,162.06
23-01508	12/5/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE STOP LOSS INSURANCE FOR PLAN YEAR 2024, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
23-01509	12/5/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01510	12/5/2023	REALITYWORKS INC - AUTHORIZING THE PURCHASE OF (2) REALCARE BABIES, ACCESSORIES, WORKBOOKS, AND SOFTWARE FOR JOB AND FAMILY SERVICES ILLICIT YOUTH.	42820	\$3,975.88

