

RESOLUTION NO. 23-01529

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 12, 2023.) December 14, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of December 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for December 12, 2023, was as follows:

I. 9:25 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Soil and Water Conservation District Administrator Jim Carter and Wood County Chief Building Official Rob Cendol present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from the Commissioners’ Office for the retirement of Benefits Coordinator Cheryl Albrecht and from Job and Family Services for the resignation of Clerk Typist I Brittany Hickman.

Commissioner LaHote noted that Mr. Carter and Mr. Cendol were present to be reappointed to the Floodplain Variance and Appeals Board for a four-year term. Mr. Carter stated that he has had a positive experience on the Board and is happy to continue serving. Wood County Engineer John Musteric previously stated his willingness for reappointment to the Board.

Commissioner Herringshaw moved to approve the resolutions on the attached listing, including resolution 23-01521, reappointing members to the Floodplain Variance and Appeals Board. Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Engineer Musteric entered at 9:30 a.m. Photos were taken. Mr. Carter, Mr. Cendol and Engineer Musteric exited at 9:31 a.m.

II. -- Staff Reports

Ms. Stanley mentioned that she and Commissioner LaHote attended a meeting earlier in the day with representatives from Kleinfelder and Engineer John Musteric regarding a proposal to apply for state capital funds for a portion of a new highway garage. Ms. Stanley stated the county was recently notified that \$700 million of one-time funding is available through the state in the capital budget. This capital funding is not required to have a benefit to the state or higher education but can be used for local projects. Engineer Musteric has asked the Commissioners to consider applying for the funding to construct a portion of a new highway garage. The proposed budget for the project application is estimated to be approximately \$28 million. Ms. Stanley said the group discussed that to make the application competitive, the Commissioners’ match should be 40%-50% of the project

costs. She mentioned the state wants projects that are ready to go that will make a meaningful impact in the local community, and she noted that Kleinfelder has provided a rendering and several budget options. Ms. Stanley said there are still many questions about the funding and selection process. She and Commissioner LaHote will be reaching out to Representative Haraz Ghanbari for additional guidance. She asked the Commissioners if they were in support of applying for the one-time funding. The Commissioners agreed to apply for funding to be used for construction of a portion of a new highway garage. The application deadline for the funding is December 18th.

Dog Shelter Quarterly Update (9:47 a.m.) – Chief Dog Warden Jodi Harding shared the attached information which was referenced throughout the discussion. Ms. Harding noted that more permanent dog licenses continue to be sold. She stated that 34 more dogs have been in the shelter in 2023 compared to 2022. Also, the adoption rate increased 25% from 2022. Ms. Harding intends to perform a cost analysis study in 2024 for dog shelter fees. Fee costs are generally reviewed every 5-7 years. The last change in fees occurred in 2017. Ms. Harding mentioned that she participated in the first off-site adoption event last Friday, partnering with the Wood County Humane Society. She also mentioned that she and the new Wood County Humane Society Shelter Manager are discussing the placement of shelter dogs in the Humane Society foster program. The Commissioners thanked Ms. Harding for the update. The meeting concluded at 9:55 a.m. Ms. Harding exited at this time.

Ms. Stanley mentioned that the Commissioners' Office email recently received several complaints. The first complaint was regarding a barking dog in the City of Bowling Green. The Dog Warden has followed up with Bowling Green Police Department who will investigate the situation as the Dog Warden does not have authority to enforce noise/barking complaints. The second complaint was about dumping of debris outside of Weston. The Health Department has reached out to that individual. The third complaint was from a county employee regarding her spouse's eligibility for county health insurance. From the information provided, it was determined that the spouse would be required to pay a spousal premium based on the spouse's income. The issue will be reviewed further with the County Prosecutor. The Commissioners agreed that an exception to the policy should not be made for just one person.

Mr. Scherger stated that a final review of the 2024 appropriations will be held next Tuesday.

Due to a scheduling conflict the Information Technology quarterly update will be rescheduled.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:59 p.m.

IV. 10:00 a.m. -- Investment Advisory Committee Meeting immediately followed by the Quarterly Financial and Debt Review Committee Meeting

Minutes for these meetings are maintained separately by this office. Commissioners LaHote, Bowlus and Herringshaw, along with Ms. Stanley, Mr. Scherger, Fiscal Managers Dee Stewart and Aimee Chafins, Clerk of Courts Doug Cubberley, Treasurer Jane Spoerl, Auditor Matt Oestreich, Deputy Auditor Julie Allison, and Audit and Financial Reporting Accountant Stephanie Abke were present. Andy Brossart and Zach Logan, Bradley Payne Advisors, LLC, and Michael Dean, bond counsel from Dinsmore, joined the meeting via teleconference. The meeting concluded at 10:35 a.m.

Commissioner LaHote called the session back to order at 10:35 a.m. with Commissioners Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long and Labor Relations Consultant Steve Spirn

present. Ms. Stanley requested an executive session for the purpose of reviewing and preparing for bargaining sessions with public employees. Commissioner Herringshaw moved to enter executive session for the aforementioned purpose. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:36 a.m. The Commissioners left executive session at 11:50 a.m.

Discussion was held about funding for several outside agencies. Commissioners agreed to fund a portion of the paving and all of the electrical repairs at the Agricultural Society. Mr. Scherger advised that he had viewed several of the requested budget items to be replaced. He will schedule a time to have the Commissioners view the Courtroom 1 administration area proposed project and furniture request. Mr. Scherger also mentioned that he had conversations with the EMA Director on several requested items. It was agreed that several items should be funded by other departments. The request for a new EMA vehicle was also discussed. Mr. Scherger suggested due to funding challenges, that it should be re-evaluated next year. Discussion was had about the age and mileage of the EMA vehicles. Ms. Stanely suggested having the vehicle serviced and evaluated. The Commissioners agreed.

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 12:10 p.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01511	12/12/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/5/2023		
23-01512	12/12/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01513	12/12/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01514	12/12/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01515	12/12/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01516	12/12/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01517	12/12/2023	AUTHORIZING A SELF-CERTIFYING MICRO-PURCHASE THRESHOLD OF \$50,000 FOR THE EXPENDITURE OF FEDERAL FUNDS.		
23-01518	12/12/2023	CONFERRING THE COUNTY ADMINISTRATOR WITH THE POWERS AND DUTIES PURSUANT TO THE OHIO REVISED CODE SECTION 305.30 THROUGH DECEMBER 31, 2024.		
23-01519	12/12/2023	AUTHORIZING PAYMENT TO THE CITY OF BOWLING GREEN, CITY OF FOSTORIA, AND CITY OF PERRYSBURG FOR COSTS OF CRIMINAL PROSECUTION FOR CASES HEARD BY THE RESPECTIVE MUNICIPAL COURT (O.R.C. SEC 1901.34)		
23-01520	12/12/2023	AUTHORIZE CONTRACT WITH BIS DIGITAL, INC. TO PROVIDE SYSTEM SUPPORT FOR THE AUDIO/VISUAL RECORDING SOFTWARE AND HARDWARE USED IN THE COMMISSIONERS' SESSION ROOM, THE GRAND JURY COURT ROOM, PROBATE COURT, DOMESTIC RELATIONS SMALL COURT ROOM AND JUVENILE COURT ROOMS 1 AND 2.		
23-01521	12/12/2023	APPOINTING/REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY FLOODPLAIN VARIANCE AND APPEALS BOARD (TERM EXP. 12/31/2027)		
23-01522	12/12/2023	AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS/PROPOSALS FROM QUALIFIED SERVICE OFFERORS TO PERFORM NECESSARY FUNCTIONS RELATED TO A BROWNFIELD REMEDIATION PROGRAM.		
23-01523	12/12/2023	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF DECEMBER 2023		
23-01524	12/12/2023	GRAINGER - AUTHORIZING THE PURCHASE OF (1) QMARK SURFACE-MOUNT ELECTRIC WALL HEATER TO REPLACE THE ORIGINAL HEATER IN THE WOOD COUNTY OFFICE BUILDING BASEMENT ELEVATOR LOBBY.	135045	\$2,591.00
23-01525	12/12/2023	GRAINGER - AUTHORIZING THE PURCHASE OF (1) DRINKING FOUNTAIN WITH BOTTLE FILLER FOR THE FIRST FLOOR OF THE WOOD COUNTY COURTHOUSE.	135046	\$1,596.74
23-01526	12/12/2023	FIXING DATE OF FINAL HEARING ON SINGLE COUNTY DITCH NO. 2486, PETITIONED BY ROBERT MOSER LOCATED WITHIN MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO		
23-01527	12/12/2023	AUTHORIZE CONTRACT WITH COMMERCIAL FLOORING OF TOLEDO TO REPLACE CARPET IN THE BOARD OF ELECTIONS OFFICE AREA		
23-01528	12/12/2023	AUTHORIZE CONTRACT WITH COMMERCIAL FLOORING TO TOLEDO TO REPLACE CARPET ON THE FOURTH FLOOR LOBBY OF THE WOOD COUNTY OFFICE BUILDING		

Wood County Dog Shelter

Jodi Harding, Chief Dog Warden

A department under the Board of County Commissioners
 Craig LaHote Dr. Theodore Bowlus Doris I Herringshaw



Impound Statistics Date Filter: 1/1/2023 - 11/30/2023

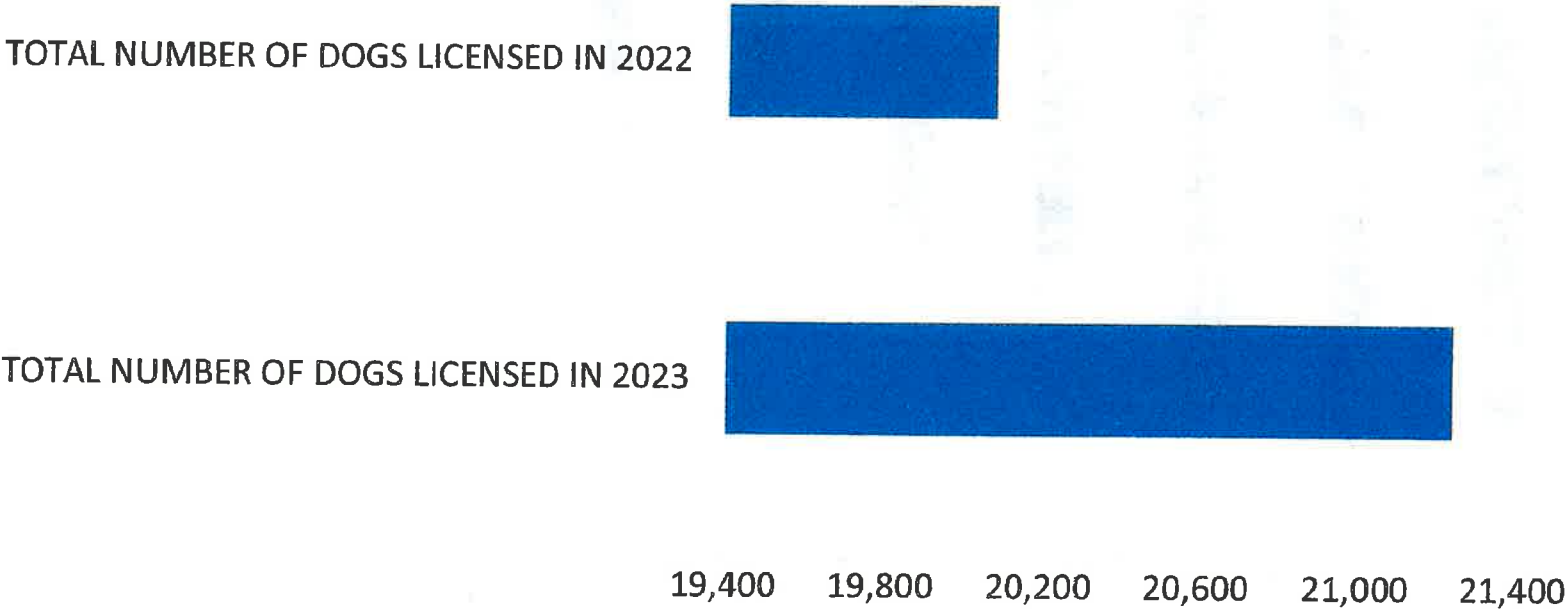
	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	10	30.3%	11	33.3%	7	21.2%	0	0.0%	3	9.1%	2	6.1%	0	0.0%	0	0.0%	33	84.8%
February	5	27.8%	2	11.1%	6	33.3%	0	0.0%	3	16.7%	2	11.1%	0	0.0%	0	0.0%	18	72.2%
March	14	43.8%	2	6.3%	14	43.8%	0	0.0%	1	3.1%	1	3.1%	0	0.0%	0	0.0%	32	93.8%
April	11	42.3%	4	15.4%	8	30.8%	0	0.0%	0	0.0%	3	11.5%	0	0.0%	0	0.0%	26	88.5%
May	14	38.9%	5	13.9%	14	38.9%	0	0.0%	1	2.8%	2	5.6%	0	0.0%	0	0.0%	36	91.7%
June	19	45.2%	12	28.6%	9	21.4%	0	0.0%	0	0.0%	2	4.8%	0	0.0%	0	0.0%	42	95.2%
July	9	30.0%	2	6.7%	14	46.7%	0	0.0%	2	6.7%	3	10.0%	0	0.0%	0	0.0%	30	83.3%
August	17	53.1%	3	9.4%	9	28.1%	0	0.0%	3	9.4%	0	0.0%	0	0.0%	0	0.0%	32	90.6%
September	16	43.2%	4	10.8%	17	45.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	37	100.0%
October	18	43.9%	2	4.9%	16	39.0%	0	0.0%	4	9.8%	1	2.4%	0	0.0%	0	0.0%	41	87.8%
November	11	40.7%	1	3.7%	13	48.1%	0	0.0%	0	0.0%	2	7.4%	0	0.0%	0	0.0%	31	92.6%
Total	144	40.7%	48	13.6%	127	36.9%	0	0.0%	17	4.8%	18	5.1%	0	0.0%	0	0.0%	358	

Live Release	35 Euthanized	1 *	14 **
90.1% No exclusions	18 Owner Requested Euthanasia		
94.9% Excludes deceased before impound, and owner requested euthanasia	4 Caused Exposures/Bites	0	4
95.2% Excludes deceased before impound, rescue only, and owner requested euthanasia	10 People Aggressive	0	10
99.1% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia	0 Injured or Unhealthy	0	0 * Rescue only
99.4% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia	2 Dog Aggressive	1	1 ** Ineligible for adoptio

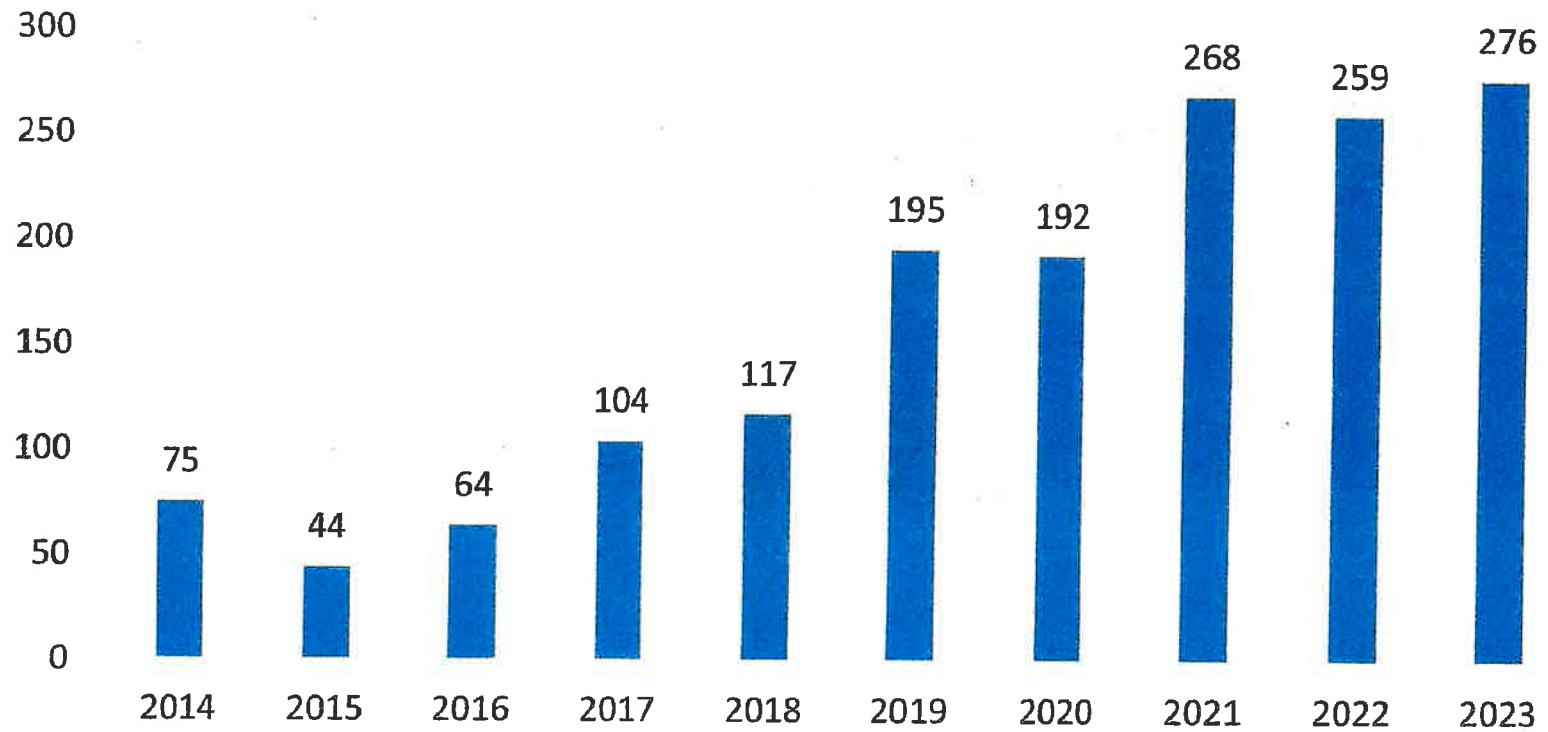
Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification

Dogs licensed in 2022 vs 2023



Number of Permanent tags sold by year



3yr licenses sold by year

