

RESOLUTION NO. 23-00146

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
January 31, 2023.) February 2, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 31st day of January 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for January 31, 2023, was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk Sandy Long and Wood County resident Connor Rose were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven for a change in pay rate due to temporary coverage as the Director of Nursing for Brandy Reyes, appointments of intermittent Activities Leader Sara Cade and full-time Dietary Aide Emily Miller; from Job and Family Services for the appointment of full-time Protective Services Worker 2 Andrea Retcher and the resignation of Income Maintenance Worker Lauren Benedict.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 23-00143 (contract with Ohio Cat) which will be tabled and resolution 23-00136 (reappointment to the Residential Board of Appeals) which will be acted upon later in the day’s session. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Reappointment of Connor Rose to the Residential Board of Appeals (9:25 a.m.) – Mr. Rose stated there were no appeals filed during his first term which he attributed to the Building Inspection department doing a good job. The Commissioners thanked him for his willingness to serve another term. Commissioner Bowlus moved to approve resolution 23-00136 to reappoint Mr. Rose to the Residential Board of Appeals and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried. Photos were taken. The meeting concluded at 9:27 a.m. Mr. Rose exited at this time.

Ms. Stanley mentioned she was contacted by the City of Bowling Green Chamber of Commerce inquiring whether the Commissioners will be holding the State of the County address in person this year. The Commissioners have recorded the State of the County address for the last two years due to COVID. Commissioner Bowlus stated that he believes it is time to go back to an in-person presentation. The Commissioners agreed March 22nd would be the best date. Ms. Stanley will contact the Chamber to inform them of the decision.

Wood Soil and Water Conservation District (SWCD) 2023 Allocation Check Presentation (9:36 a.m.) – SWCD District Administrator Jim Carter was joined by SWCD Board of Supervisors member Matt Davis to accept a check from the Commissioners for \$292,960.90. The state matches the amount allocated by the Commissioners at a variable rate each year. Mr. Carter stated the SWCD staff has been busy with the H2Ohio Program and private ditch cleaning projects. Mr. Davis mentioned they are ramping things back up after the pause on public meetings. Tree seedling sales and the fingerling fish sales and pond clinic are coming up soon. Mr. Carter mentioned that long-term Board of Supervisors member Lee Sundermeier recently stepped down from the Board and Mark Schaller was chosen as his replacement. The Commissioners thanked them both for the update. Mr. Carter was also presented with his employee recognition award for 30 years of service. Photos were taken. The meeting concluded at 9:44 a.m. Mr. Carter and Mr. Davis exited at this time.

Ms. Stanley mentioned that she and Fiscal Manager Dee Stewart attended a meeting on Monday regarding storm water funding. County Engineer John Musteric and Engineer's Office employees Kevin Laughlin, Jason Sisco, and Dana Schrott were also present. Ms. Stanley noted the Engineer's original 2023 stormwater appropriations request was \$190,000. She stated during the budget process, the appropriations were reduced to match estimated revenue. Over the past several years, the Engineer's Office absorbed additional costs of the program and is now proposing that the participation contract fees be increased. Ms. Stanley stated the Commissioners many years ago agreed to provide \$25,000 to the program so long as the participating political subdivisions also provided a total of \$25,000. Ms. Stanley stated originally there were only three townships in the program and now there are four townships and four municipalities. Ms. Stanley stated that as political subdivisions were added to the program, the county's cost remained the same and the political subdivision costs were reduced. She said this was despite the workload for the program increasing. Ms. Stanley noted the Engineer's Office also collects fees for permits and plan review. The group agreed that the cost structure needs to be reviewed. Ms. Stanley stated that another meeting will be scheduled to discuss different funding structures and the Engineer's Office has reached out to the OEPA to ask a representative to explain the requirements of the program.

Mr. Scherger mentioned he will be attending a OneOhio meeting on Wednesday. He said the county has already received two payments from the opioid settlements this year and the fund has a balance of approximately \$169,000.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 10:22 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

<i>DORIS I. HERRINGSHAW, Ed.D.</i>	<u>yes</u>	<u><i>Doris I Herringshaw</i></u>
<i>DR. THEODORE H. BOWLUS</i>	<u>yes</u>	<u><i>Th. H. Bowlus</i></u>
<i>CRAIG LAHOTE</i>	<u>yes</u>	<u><i>Craig LaHote</i></u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: *Sandy Song*
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00128	1/31/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/26/2023		
23-00129	1/31/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00130	1/31/2023	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR JANUARY 2023		
23-00131	1/31/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS		
23-00132	1/31/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS		
23-00133	1/31/2023	PAYMENT FOR SERVICES - PROCESSED FINGERPRINTING 2022 4TH QUARTER		
23-00134	1/31/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00135	1/31/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-00136	1/31/2023	REAPPOINTING CONNOR ROSE TO SERVE ON THE WOOD COUNTY RESIDENTIAL BOARD OF APPEALS (TERM EXP. 12/31/27)		
23-00137	1/31/2023	LASERTECH - AUTHORIZE THE PURCHASE OF (1) LTI 20-20 TRUSPEED LR LASER FOR TRAFFIC CRASH MEASUREMENT FOR USE BY WOOD COUNTY SHERIFF ROAD PATROL. SAID PURCHASE WILL BE MADE THROUGH OHIO STATE PURCHASING CONTRACT STS009102.	134961	\$2,174.55
23-00138	1/31/2023	GOVDIRECT - AUTHORIZE THE PURCHASE OF (5) PANASONIC RUGGED TOUGHBOOKS WITH KEYBOARD AND DOCKING STATIONS FOR THE WOOD COUNTY SHERIFF PATROL VEHICLES.	134962	\$23,640.00
23-00139	1/31/2023	MPH INDUSTRIES - AUTHORIZING THE PURCHASE OF (3) REPLACEMENT RADAR UNITS FOR THE WOOD COUNTY SHERIFF ROAD PATROL.	859166	\$4,125.00
23-00140	1/31/2023	AUTHORIZE IV-D CONTRACT AMENDMENT BETWEEN THE WOOD COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND THE WOOD COUNTY CLERK OF COURTS.		
23-00141	1/31/2023	AUTHORIZE CONTRACT WITH NORTHWOOD DOOR, LLC FOR THE PURCHASE AND INSTALLATION OF A NEW THERAPY ENTRANCE DOOR AT WOOD HAVEN HEALTH CARE.		
23-00142	1/31/2023	AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR A FEASIBILITY STUDY OF THE BUILDINGS OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, 1928 EAST GYPSY LANE ROAD AND 1940 EAST GYPSY LANE ROAD, BOWLING GREEN, OH 43402.		
23-00143	1/31/2023	AUTHORIZE CONTRACT WITH OHIO CAT FOR THE PURCHASE OF (1) ATLAS COPCO XAS 188 COMPRESSOR FOR THE WOOD COUNTY HIGHWAY GARAGE. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #0141719-ACC.		
23-00144	1/31/2023	AUTHORIZE THE COUNTERTOP SHOP TO PROVIDE REPLACEMENT COUNTERTOPS FOR MEN'S AND WOMEN'S RESTROOMS ON THE 2ND AND 3RD FLOOR OF THE WOOD COUNTY COURTHOUSE.	134963	\$4,960.00
23-00145	1/31/2023	AUTHORIZE CHANGE ORDER NO. 2 WITH MEL LANZER COMPANY FOR INTERIOR RENOVATIONS TO THE EXISTING WOOD COUNTY COMBINED GENERAL HEALTH DISTRICT BUILDING LOCATED AT 1840 E. GYPSY LANE ROAD, BOWLING GREEN, OHIO.		

