

RESOLUTION NO. 23-00001

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 29, 2022.) January 3, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 29th day of December 2022 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for December 29, 2022, was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

No out of state travel requests were received. The personnel actions submitted were from Wood Haven for the appointments of part-time Dietary Aide Jaden Smith and temporary full-time STNA Vern Speaker, change in status from intermittent to part-time for LPN Ciara Simmons, amend resolution 22-01655 to continue full-time status for LPN Polly Ferguson, renew intermittent status for LPN Asiah Christopher, Receptionist James Cress, Activity Leaders Cole Marvin and Parker Chafins, STNAs Bailee Milligan, Talia Turner-Bailey and Victoria Amos-James; from Building Inspection to continue the rate adjustment as temporary residential plans examiner for Duo Inspector Bryan Klakamp; from Planning Commission to continue intermittent appointment of Project Assistant Connor Peterson; from Solid Waste Management District to continue intermittent appointment of Recycling Outreach Coordinator Hannah Bumb.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

No staff reports were scheduled.

Ms. Stanley stated that the winter storm over the weekend caused the boiler system at the Historical Museum to shut down and as a result several radiators throughout the building froze and then burst. The radiators on the third floor were affected first as the wind and cold caused the temperature to drop faster on the upper floor. The water leaks drained down, affecting all three floors. Later, additional radiators began leaking. Ms. Stanley stated the Museum Director received notification from Habitec Security regarding fire alarms malfunctioning at the building but believed it was from a power outage. J L Mechanical has been on site to evaluate the situation and provide a quote for repairs to the radiators. The boiler is in good condition and there is heat in the building. The faulty radiators have been isolated, but are still draining in some locations. The Board discussed possible

monitoring controls being installed at the Museum. Ms. Stanley stated that there was no significant damage to the museum collections and no wedding dresses in the current exhibit were damaged. Some repairs will be necessary beyond the radiators, including plaster work and flooring. The insurance adjuster had not yet been on site due to the number of claims in the area. Ms. Stanley also mentioned there was a water line break at the Juvenile Residential Center (JRC) that was discovered quickly. She noted that JRC carries the insurance for this building.

Ms. Stanley reported that some staff had difficulty getting to work at Wood Haven during the storm. Wood County was at a level 2 snow emergency, but surrounding counties (where some staff reside) were at a level 3. Nursing staff are considered essential personnel and are allowed to travel even when under a level 3. One employee, a registered nurse, was unable to get her vehicle out of the garage because the door was frozen shut. Wood Haven Administrator Orłowski drove to Findlay to pick her up. After making calls and picking up the nurse, all shifts were adequately covered. Further discussion will be held about possible transportation or hotel stay during emergencies to ensure adequate staffing in the event of a snowstorm or other serious weather.

Human Resources/Benefits Manager Pam Boyer joined the meeting to discuss the county's health insurance consultant and the transition of the third-party administrator. Ms. Boyer stated that the county has worked with Jason Beaver of Mercer Consulting out of Columbus for many years, beginning with an annual fee of \$80,000. The fee was \$83,000 for several years and was increased to \$95,000 in 2022. Mr. Beaver has requested \$145,000 for services in 2023. Ms. Boyer stated she believes the 52% increase is inappropriate. The reasoning given by Mr. Beaver for the increase is related to additional work from the transition to new third-party administrator Trustmark in 2022, a court case, and providing records. Ms. Boyer pointed out that all of these items are in the past. She also noted that in addition to the fee increase, Mr. Beaver has lowered some of the services provided. She stated that in the past he has attended between 10 to 12 meetings per year, and now attends 4 to 5 meetings per year. Ms. Boyer stated that Mercer's legal team adds value to the agreement. Commissioner LaHote stated that the county should be able to find someone local who also has a legal team. Due to the drastic increase in the annual fee, decrease in services, and the lack of engagement, the Commissioners all agreed to consider other consultants for these services.

Ms. Boyer stated there has been a coordination of benefits issue with third-party administrator Trustmark. Trustmark processed all claims as primary and approximately \$200,000 was paid inappropriately. Ms. Boyer stated the county will not likely be made whole, however, Trustmark has admitted the error and has committed to correcting the overpayments by February 28, 2022. The county is transitioning back to Meritain for 2023 and all is going well. Meritain is also processing the run-in claims. Due to increased claims and the overpayments, she will not be recommending an insurance premium holiday for the first half of 2023. The Commissioners thanked her for the update.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:57 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Robert H. Bowlus

CRAIG LAHOTE

ye

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw
Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
22-01669	12/29/2022	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/22/2022		
22-01670	12/29/2022	AUTHORIZE PAYMENT OF VOUCHERS		
22-01671	12/29/2022	DELL MARKETING - AUTHORIZE A SECOND AMENDEMENT TO ORIGINAL PURCHASE ORDER DUE TO AN INCREASE IN COST FOR REPLACEMENT DELL COMPUTERS FOR THE WOOD COUNTY SHERIFF.	134903A	\$208.08
22-01672	12/29/2022	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
22-01673	12/29/2022	AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH PHARMACEUTICAL HORIZONS FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN.		
22-01674	12/29/2022	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
22-01675	12/29/2022	ADVANCE OF FUNDS		
22-01676	12/29/2022	PAYMENT FOR SERVICES - VARIOUS FUNDS		
22-01677	12/29/2022	REDUCE APPROPRIATIONS		
22-01678	12/29/2022	REIMBURSEMENT OF FUNDS		
22-01679	12/29/2022	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
22-01680	12/29/2022	TRANSFER OF FUNDS - VARIOUS FUNDS		
22-01681	12/29/2022	RETURN OF ADVANCE OF FUNDS		
22-01682	12/29/2022	AUTHORIZE CONTRACT WITH HABITEC SECURITY INC. FOR THE PURCHASE AND INSTALLATION OF AN OUTDOOR COLOR CAMERA FOR THE WOOD COUNTY BOARD OF ELECTIONS DROP BOX LOCATED OUTSIDE OF THE ENTRANCE TO THE ATRIUM.		
22-01683	12/29/2022	AUTHORIZE CONTRACT WITH ADAM'S SPECIALTY PRODUCTS, LLC DBA: SERENITY AQUARIUM & AVIARY SERVICES TO PROVIDE AVIARY LIVESTOCK AND AVIARY SERVICES FOR THE RESIDENTS AT WOOD HAVEN HEALTH CARE.		
22-01684	12/29/2022	AUTHORIZING STOP LOSS INSURANCE FOR PLAN YEAR 2023, EFFECTIVE JANUARY 1, 2023, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
22-01685	12/29/2022	AUTHORIZE LEASE AGREEMENT WITH GERALD AND DYLAN SMITH FOR CASH RENTAL OF FARMLAND OWNED BY WOOD COUNTY ON GYPSY LANE, COUNTY HOME AND NAPOLEON ROADS.		
22-01686	12/29/2022	AUTHORIZE LEASE AGREEMENT WITH GERALD AND DYLAN SMITH FOR CASH RENTAL OF FARMLAND AT THE WOOD COUNTY LANDFILL.		
22-01687	12/29/2022	AUTHORIZE ADVERTISING FOR STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR PROJECTS THROUGHOUT THE 2023 CALENDAR YEAR, PER OHIO REVISED CODE SECTION 153.71.		
22-01688	12/29/2022	AUTHORIZE CONTRACT WITH SUMMIT FIRE PROTECTION CO., A.K.A. SUMMIT COMPANIES, TO PROVIDE SEMI-ANNUAL INSPECTION SERVICES IN 2023 ON THE FM200 FIRE SUPPRESSION SYSTEM LOCATED IN THE 3RD FLOOR COMPUTER ROOM OF THE WOOD COUNTY OFFICE BUILDING.		
22-01689	12/29/2022	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND ENHANCING ABILITIES FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.		
22-01690	12/29/2022	APPROVAL OF REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
22-01691	12/29/2022	MILLENIUUM BUSINESS SYSTEMS - AUTHORIZING THE PURCHASE OF A TOSHIBA E-STUDIO 4515AC COPIER FOR USE AT JOB AND FAMILY SERVICES.	42810	\$7,281.25
22-01692	12/29/2022	HABITEC SECURITY INC - AUTHORIZE THE PURCHASE AND INSTALLATION OF AN OUTDOOR COLOR CAMERA FOR THE WOOD COUNTY BOARD OF ELECTIONS DROP BOX LOCATED OUTSIDE OF THE ENTRANCE TO THE ATRIUM.	272650	\$1,760.00
22-01693	12/29/2022	VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF (1) REPLACEMENT TRUCK TRANSMISSION FOR THE EGLC BUILDINGS & GROUNDS DEPARTMENT.	134948	\$804.32
22-01694	12/29/2022	ASSET PROTECTION CORPORATION - AUTHORIZE THE PURCHASE AND INSTALLATION OF AN IP VIDEO UPGRADE AT JOB AND FAMILY SERVICES.	42809	\$31,745.00
22-01695	12/29/2022	CDW-G GOVERNMENT INC - AUTHORIZING THE PURCHASE OF A SAMSUNG 75" UHD SMART LED TV WITH WALL MOUNT FOR PROBATE COURT	642467	\$796.86

Resolution	Date	Description	PO	Cost
22-01696	12/29/2022	AUTHORIZE SALARY INCREASES FOR NON-BARGAINING UNIT EMPLOYEES IN COMMISSIONERS' RELATED DEPARTMENTS		
22-01697	12/29/2022	AUTHORIZE PY2022 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT FOR THE CHIP LAP PRESERVATION PROGRAM GRANT		
22-01698	12/29/2022	PAYMENT FOR SERVICES - NOVEMBER 2022 CENTRAL SERVICES		