

**RESOLUTION NO. 23-00021**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
January 5, 2023. ) January 10, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 5<sup>th</sup> day of January 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS, and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for January 5, 2023, was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk Sandy Long, Historical Museum Director Annette Wells and WBGU Radio host Clint Corpe were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the appointments of part-time Environmental Services Aide Destiny Fryson and part-time LPN Jeffrey Miller, and the resignation of STNA Vern Speaker; from Job and Family Services (JFS) to abolish one CSEA Case Manager Supervisor position, appointment of Student Help Madalyn Chapman, change of position from intermittent Student Help to intermittent Student Worker (Fellowship) for Sydney Grieser.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Wells stated the Historical Museum is still drying out after the winter storm over the Christmas weekend caused the boiler system to shut down, which caused several radiators to crack, resulting in leaking or spraying of water. The boiler system is functioning and there is heat in the building. J L Mechanical inspected all of the radiators in the building December 28<sup>th</sup> and found five radiators on the 3<sup>rd</sup> floor and three on the 2<sup>nd</sup> floor affected. Some radiators with minor cracks may be patched, while replacement or modifications may be needed for others. The carpet from the rooms affected was removed yesterday. Ms. Wells stated there is concern over mold as well as preservation of the original tin ceilings. Some bowing of ceilings has occurred and small holes were drilled to release water. Ms. Wells stated the floors are now dry as well as the ceilings without tin. Subflooring may need to be pulled up in some areas to assess for damage. Ms. Wells noted the new collection storage units installed last summer in the attic saved many items from water damage. She noted that a hat box, a pair of shoes and a radio that were part of the Wedding Dress Exhibit were damaged, but none of the wedding dresses. The insurance adjuster will be at the Museum today. The Commissioners thanked Ms. Wells for the update and she exited at 9:34 a.m.

Wood Haven Monthly Update (9:34 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Interim Director of Nursing Charmaine Ajala for the update. Mr. Orłowski stated that hiring new employees continues to be a struggle. Recently Wood Haven held interviews for STNAs, RNs, Dietary Aides and Environmental Services Aides with multiple no shows for the interviews. Some applicants were offered a position and did not accept. Mr. Orłowski stated the year-to-date turnover rate is the highest it has ever been at 101% which is about average for the industry, but tough to accept. He stated that interviews for the Director of Nursing position will be held next Wednesday.

Mr. Orłowski stated that admissions dropped from 257 in 2019, an all-time high, to 175 in 2020. In 2020, the facility limited admissions and had to close an entire wing to be used in the event of COVID positive residents. Admissions in 2021 were 173, and for 2022, from January through November, there were 200 admissions. The final number for 2022 will likely result in the 2<sup>nd</sup> or 3<sup>rd</sup> highest number of admissions within the years 2009 to 2022. Mr. Orłowski stated that admissions had to be halted recently due to COVID positive residents (10 residents and 6 staff tested positive for COVID in December). Mr. Orłowski stated that out of the 59 long-term care facilities within a 25-mile radius, Wood Haven is 1 of 7 that have a 5-star rating. Mr. Orłowski mentioned the resident outings for November included the Dairy Queen, Walmart, the BGSU Planetarium, McDonalds, Christmas lights and bowling. Also, an OSU/Michigan party was held in November.

Ms. Ajala stated that Wood Haven has hired 5 nursing staff employees since October. Currently Wood Haven is doing well with the number of RNs and LPNs but are in need of STNAs. Ms. Ajala stated that Wood Haven is partnering with JFS to offer STNA training at Wood Haven. She is hopeful the program will start in February. Commissioner LaHote noted his appreciation of the efforts being made for recruitment and retention, and stated the turnover rate for employees extends beyond the nursing home industry. Mr. Orłowski stated that Wood Haven will be the only place in Wood County to offer STNA classes and they anticipate an average of 10-12 participants per class. Commissioner Bowlus asked about retention incentives for employees. Ms. Ajala stated Wood Haven does not offer any at this time. She mentioned that one of the questions asked by some during interviews is whether a sign-on bonus is available. Wood Haven does not offer a sign-on bonus, however there are other facilities that do. Mr. Orłowski stated that Wood Haven wants to stay competitive, and he intends on completing a wage study. He also mentioned that referral bonuses have been offered by other facilities in the state. Mr. Orłowski stated that the Centers for Medicare and Medicaid Services (CMS) recognizes the industry is broken and HB 45 will provide funding to nursing homes to be used for the workforce. The Commissioners thanked them both for the update. The meeting concluded at 9:56 am.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:56 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>T.H. Bowlus</u>
CRAIG LAHOTE	_____	<u>ABSENT</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00012	1/5/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/3/2023		
23-00013	1/5/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-00014	1/5/2023	ASSIGNING AUTHORITY TO DAVE WIGENT, DIRECTOR, WOOD COUNTY JOB & FAMILY SERVICES TO ACT AS THE WOOD COUNTY COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS.		
23-00015	1/5/2023	AUTHORIZING A SELF-CERTIFYING MICRO-PURCHASE THRESHOLD OF \$50,000 FOR THE EXPENDITURE OF FEDERAL FUNDS.		
23-00016	1/5/2023	AUTHORIZE CONTRACT WITH COMMERCIAL FLOORING OF TOLEDO FOR REPLACEMENT CARPET IN WOOD COUNTY COMMON PLEAS COURTROOM 2, JUDGE'S CHAMBERS AND JURY ROOM, THIRD FLOOR OF THE COURTHOUSE.		
23-00017	1/5/2023	AUTHORIZE CONTRACT WITH HENDERSON AERIAL SURVEYS TO PROVIDE AERIAL PHOTOGRAPHY AND TOPOGRAPHY MAPPING SERVICES FOR THE WOOD COUNTY LANDFILL.		
23-00018	1/5/2023	AUTHORIZE AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE WOOD COUNTY PROSECUTING ATTORNEY FOR LEGAL SERVICES OF AN ASSISTANT PROSECUTING ATTORNEY EXCLUSIVELY ASSIGNED TO CHILD PROTECTIVE SERVICES, PLACEMENT MATTERS AND RELATED LEGAL SERVICES AS DESCRIBED IN CHAPTER 2151 OF THE OHIO REVISED CODE.		
23-00019	1/5/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00020	1/5/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		