

**RESOLUTION NO. 23-00728**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 1, 2023. ) June 6, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 1<sup>st</sup> day of June 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for June 1, 2023, was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long were also present. (Wood Haven Administrator Jeff Orłowski and Director of Nursing Shawn Oberhouse entered at 9:18 a.m.)

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Wood Haven for the appointment of part-time temporary non-STNA Brandon Person and a change of position for STNA Madysen Ricker to part-time Certified Medication Aide.

Mr. Scherger noted that resolution 23-00721 details revisions to supplemental policies for employees at Wood Haven, including changes to policy language regarding vaccines and screenings, absence reporting, shift differential pay, and adds an on-call policy.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Stanley mentioned that the Commissioners’ Office received a public records request from an intern with Harm Reduction Ohio requesting the appointment resolution of the current OneOhio Region 17 board representative for Wood County. Ms. Long sent a copy of the resolution.

Mr. Scherger stated that Verdantas, the engineering consultants for the landfill, has prepared a letter for the Ohio Environmental Protection Agency (OEPA) regarding the county’s request to extend the deadline for initiating construction under the permit to install for the landfill expansion project. The county is permitted to request one 12-month extension. He also mentioned that the county received a letter from the OEPA regarding the Landfill’s Title V Air Inspection indicating the previous reporting violations have been corrected and the matter has been resolved.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:25 a.m.

Wood Haven Monthly Update (9:35 a.m.) – Commissioner LaHote called the meeting back to order with Commissioner Bowlus, Ms. Stanley, Mr. Scherger, Ms. Long, Mr. Orłowski, Ms. Oberhouse and WBGU Radio host Clint Corpe present. Ms. Oberhouse stated she has implemented a few changes at Wood Haven including a restructure of the charge nurses giving each specific job duties, tracking non-incident accidents (falls) noting where and when they occur, and increasing the information collected regarding wounds. She stated that the information is reviewed each morning and since the tracking has begun the number of falls has steadily decreased. Ms. Oberhouse also stated that updates on all residents are now provided weekly to family members.

Mr. Orłowski stated there are two outstanding correction items remaining from the life safety inspection conducted at the end of March. They include the replacement of latches on the dining room and southeast stairway doors, and the installation of a smoke detector in the laundry chute room. Mr. Orłowski said the contractors are awaiting parts and the Ohio Department of Health (ODH) has been informed. He noted that ODH has been good to work with regarding a change of date for completion. Mr. Orłowski stated there were 8 new hires in April and 5 employees left employment. The year-to-date turnover is 38.10%, which is less than the state average of 53%. Mr. Orłowski reminded the Commissioners that Wood Haven will receive extra Medicaid funding due to their census in 2022. (Economic Development Executive Director Wade Gottschalk entered at 9:48 a.m.) Mr. Orłowski reviewed brick goals. He mentioned the 3<sup>rd</sup> themed dinner for 2023 will be held in July or August. He also mentioned there have been 84 admissions through April of this year, up from 65 during the same time period in 2022. The Commissioners thanked them both for the update. The meeting concluded at 10:03 a.m. Mr. Orłowski and Ms. Oberhouse exited at this time.

Economic Development Quarterly Update (10:03 a.m.) – Mr. Gottschalk stated that has not seen a slowdown in economic development within the county. He has been conducting retention and expansion visits to local businesses. Mr. Gottschalk stated that he is working on site ready properties for potential future growth. He noted the biggest challenge continues to be the labor force. The unemployment rate is at 3.4%, the lowest since 1969. Commissioner Bowlus asked if there has been interest in the Peloton building site. Mr. Gottschalk stated there has been quite a bit of interest, however the largest issue is power. When Peloton decided not to move forward with the project, they cancelled the installation of a power transformer. The current lead time for getting a transformer is approximately 18 months to receive industrial strength power. Mr. Gottschalk stated that during a meeting on Wednesday, the Economic Development Commission recommended financially supporting BGSU's entrepreneurship outreach program for high school students. Mr. Gottschalk stated the recommended financial contribution is \$15,000 and would be limited to one year. The results of the program could then be reviewed before committing to additional support. Commissioner Bowlus said he thought it sounded like a valuable program. Commissioner LaHote and Bowlus agreed to the funding. The meeting concluded at 10:13 a.m.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:13 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>no</u>	<u>Theodore Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00713	6/1/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/30/2023		
23-00714	6/1/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00715	6/1/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00716	6/1/2023	CRONIN BUICK GMC INC - AUTHORIZING THE PURCHASE OF A 2024 GMC SIERRA 2500 HD CREW CAB FOR THE WOOD COUNTY ENGINEER'S OFFICE.	32237	\$56,999.50
23-00717	6/1/2023	AUTHORIZE AGREEMENT WITH SNYDER TECHNOLOGY SERVICES, LLC FOR THE RENEWAL OF GENESIS SOFTWARE LICENSES AND SUPPORT SERVICES FOR USE AT THE WOOD COUNTY DOG SHELTER.		
23-00718	6/1/2023	EASTERN ENGINEERING SUPPLY - AUTHORIZING THE PURCHASE OF A REPLACEMENT (1) CANON TX 4100 PLOTTER FOR THE WOOD COUNTY AUDITOR GIS DIVISION.	283735	\$8,307.75
23-00719	6/1/2023	AUTHORIZE AGREEMENT WITH MILLER BROTHERS CONSTRUCTION, INC. FOR THE REPLACEMENT OF EAST BROADWAY ROAD BRIDGE NO. 1-10D OVER CEDAR CREEK, LAKE TOWNSHIP, WOOD COUNTY, OHIO, PID 117645.		
23-00720	6/1/2023	AUTHORIZE AGREEMENT WITH EULER LAWN CARE FOR 2023 HOURLY RATES FOR EQUIPMENT AND OPERATION THEREOF FOR DITCH MAINTENANCE		
23-00721	6/1/2023	AUTHORIZE REVISED SUPPLEMENTAL POLICIES FOR EMPLOYEES AT WOOD HAVEN HEALTH CARE		
23-00722	6/1/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-00723	6/1/2023	MONTROSE FORD - AUTHORIZE THE PURCHASE OF A REPLACEMENT 2023 FORD EXPLORER FOR THE WOOD COUNTY SHERIFF.	135002	\$41,706.45
23-00724	6/1/2023	AUTHORIZE CHANGE ORDER NO. 5 WITH KLEINFELDER, INC. FOR PY2020 COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM.		
23-00725	6/1/2023	THE COUNTERTOP SHOP - AUTHORIZE THE PURCHASE OF (4) LAMINATE TOPS FOR RENOVATIONS IN WOOD COUNTY COMMON PLEAS COURTROOM #2.	135003	\$1,782.00
23-00726	6/1/2023	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF JUNE 2023		
23-00727	6/1/2023	AUTHORIZE AGREEMENT WITH STEARNS AND SONS EXCAVATING FOR 2023 HOURLY RATES FOR EQUIPMENT AND OPERATION THEREOF FOR DITCH MAINTENANCE.		

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 1<sup>st</sup> day of June, 20 23.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Jeff Orlovski

Wood Haven

Shawn Oberhouse

Wood Haven

WADE GOTTSCHALK

ELON DE

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