

RESOLUTION NO. 23-00839

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
June 22, 2023.) June 27, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 22nd day of June 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for June 22, 2023, was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested reading of the prior meeting minutes. County Administrator Carri Stanley and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the appointment of intermittent LPN Ciara Simmons, full-time Environmental Services Aide Kimberly Martin, part-time STNA Diana Canterbury, and amend resolution 23-00795 to reflect correct start date and status for RN Shift Supervisor Julie Zolciak; from Job and Family Services for the appointment of full-time Protective Services Worker 2 Allyson Haas and Dennis Fetzer.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Ms. Stanley reported that County Prosecutor Paul Dobson has been working with BGSU legal counsel regarding the \$1.1 million dollars of allocated state funding for the Sheriff’s Office Computer Aided Dispatch (CAD) system. The Sheriff’s Office is close to moving forward with the purchase of the system and the county will need to access the grant dollars in the near future. BGSU is involved because the grant funds must run through a state agency. Ms. Stanley said Prosecutor Dobson is working on developing the required funding agreement. Representative Haraz Ghanbari and Chancellor of the Department of Higher Education Randy Gardner have also been assisting.

Buildings and Grounds Monthly Update (9:33 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:43 a.m. Mr. Blausey exited at this time.

Introduction of New Job and Family Services (JFS) Employees (9:44 a.m.) – Protective Services Worker 3 Supervisor Abby Grieser introduced Protective Services Worker 3 employees Sydney Grieser, Madalyn Chapman, Lauren Scheurle and Katelynn Strieter. Ms. Sydney Grieser, Ms. Chapman, Ms. Scheurle and Ms. Strieter will graduate from BGSU on August 5th. All except Ms. Scheurle began at JFS as a Student Worker and moved into the Fellowship Program prior to being hired in their current position. The Commissioners welcomed them all. Photos were taken. The meeting concluded at 9:47 a.m.

Commissioner Bowlus moved to recess until the next scheduled meeting and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:48 a.m.

Northwestern Water and Sewer District (NWSD) re: Water Line Service Identification Project (10:00 a.m.) – Commissioner LaHote called the meeting back to order with Commissioners Bowlus and Herringshaw, Ms. Stanley, Ms. Long, NWSD District Engineer Tom Stalter and Wood County resident Dan Wilczynski present. The Commissioners allocated \$1 million of ARPA funding to NWSD to help identify lead service lines in the county. Mr. Stalter shared the attached information. He stated that only five entities have opted to participate in the project. NWSD will bid the work as one project with one contractor. The Commissioners thanked Mr. Stalter for the update. The meeting concluded at 10:17 a.m. Mr. Stalter exited at this time.

IV. -- *Open Forum Citizens Comments/Concerns*

Mr. Wilczynski stated that he is running for Representative to Congress 9th District and he wanted to introduce himself and give the Commissioners some of his background information. He was born and raised in Toledo and moved to Walbridge in 1986 where he served as Mayor from 2003-2015. He is a mechanical engineer, earning his MBA from the University of Toledo. Mr. Wilczynski worked at Davis Besse and eventually he and his wife opened an engineering consulting company for nuclear power. He was a consultant for Toledo Edison, BP and Marathon Oil, retiring in April 2022. Commissioner Bowlus stated that Mr. Wilczynski has a great background. Mr. Wilczynski thanked the Commissioners for the opportunity to introduce himself and exited at 10:21 a.m.

Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:22 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00820	6/22/2023	AUTHORIZING A CONTRACT WITH RUMPKE OF OHIO, INC. FOR THE PURCHASE OF RESIDENTIAL DROP-OFF RECYCLING SERVICES FOR THE WOOD COUNTY SOLID WASTE MANAGEMENT DISTRICT. (TABLED 6/20/23)		
23-00824	6/22/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/20/2023		
23-00825	6/22/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00826	6/22/2023	AUTHORIZING COLLECTION OF MAINTENANCE ASSESSMENTS BASED ON THE ENGINEER'S ESTIMATE, FOR DUPLICATE YEAR 2023 ON VARIOUS SINGLE COUNTY DITCHES IN WOOD COUNTY, OHIO		
23-00827	6/22/2023	AUTHORIZING COLLECTION OF MAINTENANCE ASSESSMENTS BASED ON APPRAISED BENEFITS, FOR DUPLICATE YEAR 2023 ON VARIOUS DITCHES IN WOOD COUNTY, OHIO		
23-00828	6/22/2023	AUTHORIZING THE 2023 PDMI STATEMENT OF WORK FOR THE CONSOLIDATED APPROPRIATIONS ACT REPORTING SERVICES FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PROGRAM FOR PLAN YEAR 2023.		
23-00829	6/22/2023	RECEIVE AND AWARD BIDS FOR THE WOOD COUNTY SHERIFF'S BOILER UPGRADE AT 1960 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO.		
23-00830	6/22/2023	AUTHORIZE IV-D CONTRACT AND IV-D CONTRACT SECURITY ADDENDUM BETWEEN CHILD SUPPORT ENFORCEMENT AGENCY AND WOOD COUNTY DOMESTIC RELATIONS.		
23-00831	6/22/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-00832	6/22/2023	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 5/15/2023 - JUNE 14, 2023 AND MAINTENANCE STAFF FOR JUNE 2023.		
23-00833	6/22/2023	AUTHORIZE CHANGE ORDER NO. 1 FINAL, WITH VERNON NAGEL, INC. FOR THE REPLACEMENT OF LONG JUDSON ROAD BRIDGE NO. 4-79C OVER DITCH 2426, PLAIN TOWNSHIP, WOOD COUNTY, OHIO.		
23-00834	6/22/2023	REIMBURSEMENT OF FUNDS - WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES		
23-00835	6/22/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00836	6/22/2023	RECEIVING PROPOSALS AND SELECTING VENDOR FOR 3RD PARTY SECURITY OPERATIONS CENTER (SOC) SERVICE FOR ALL COUNTY TECHNOLOGY.		
23-00837	6/22/2023	AUTHORIZE TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR INMATE PHONE SERVICES, VIDEO VISITATION, AND TABLETS FOR THE WOOD COUNTY SHERIFF.		
23-00838	6/22/2023	AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF (8) AERON OFFICE CHAIRS FOR JOB AND FAMILY SERVICES.	42817	\$8,137.92

Buildings & Grounds Monthly Update

June 22, 2023

Current Projects

Court 2 work is ongoing. The jury room entryway has been expanded, larger doorway created for the restroom, kitchen area enlarged, wood panel wainscoting installed on jury room walls, and painting has begun. This work is being done by Comte Construction with assistance from Courthouse maintenance crews on incidentals.

Sealcoating of various county complex parking lots has begun. Morlock is performing this work.

The NW Female Addition project is moving along. Stone base is in for buildings and roadways and will begin underground work today. After that they will start on retention pond.

Gardiner is doing P.M.s on the Office Building chiller.

EGLC maintenance crews are adding landscape stone to areas at JRC.

Jail Expansion Update

Completed all the demo work in Housing area.

Completed underground plumbing in Housing.

Completed concrete footings in Housing.

CMU work continues in Intake and Housing.

Intake roof is almost dried – in.

Upcoming Projects

We are waiting for plans to be finalized for the remodeling of the Session Room. Once we have them, they will be forwarded to Building Inspection and once we have their blessing, Courthouse maintenance will begin construction here.

We are working with Dynamic MEP to get a piping replacement project underway at the Highway Garage.

Misc.

Maintenance crews assisted with the Safety Fair the week of June 9.

Last week we had a couple power glitches at the jail that has affected some equipment at the jail. We have everything up and running but are monitoring these units.

Service Line Inventory Fact Sheet For PWSs

The Basics

- The [USEPA Lead and Copper Rule Revisions \(LCRR\)](#) require water systems to **create, maintain, and submit** inventories that include all service line materials in the distribution system, including both customer and utility owned service lines.
- More information is below or in [USEPA Service Line Inventory Guidance](#).

Applies to communities and non-transient non-communities

Must be submitted to Ohio EPA by October 16th, 2024

Initial Inventory Must Include:

- All service lines in the system (PWS), both utility and customer portions
- Each service line and/or sides of the service line must be classified as: **lead (LSL), galvanized requiring replacement (GRR), non-lead, or lead status unknown (unknown).**

Consumer Notice Must Include:

- A statement that the service line material is lead, GRR, or unknown.
- Information on the health effects of lead. Details on required health effects language are available in [40 CFR §141.85\(a\)\(1\)\(ii\)25](#).
- Steps to minimize exposure in drinking water. Additional content is required based on service line material classification as follows for:
 - ⇒ **Confirmed LSLs**, the notification must include information about opportunities to replace the LSL, any available financial programs for the property owners, and a statement that the PWS must replace its portion if the property owners notify the PWS that they are replacing their portion.
 - ⇒ **Confirmed GRR**, the notification must include information about opportunities for service line replacement.
 - ⇒ **Lead status unknown**, the notification must include a statement that the service line is unknown but may be lead and information about opportunities to verify the material of the service line.

Required Information for the Inventory:

- Location information
- Material classification for service line for utility and customer sides
- For more information or to find the lead service line template, please visit epa.ohio.gov.

Required Information to Review for Service Line Material Classification:

- Previous Materials Evaluation
- Construction and Plumbing Codes and Records
- Water System Records
- Local Ordinances
- Distribution System Inspections
- For more see Exhibit 4-1 in [USEPA Service Line Inventory Guidance](#).

Consumer Confidence Report Requirements

- Community water systems must include a statement that they have prepared a service line inventory and instructions on how to access the inventory, in their annual CCR.
 - Systems with no lead, GRR or lead status unknown service lines can instead provide a statement that they do not have any of those service lines, along with the description of methods used to make that determination.

PWSs are required to make regular updates to their inventory. Ohio EPA recommends PWSs update their publicly available inventory in real time.

PWSs must make a portion of their inventory publicly available, including a location identifier for each lead and GRR service line. PWSs that serve >50,000 people must provide their inventory online.

This information will allow each PWS to prepare accurate mapping and records to identify the service line materials. Each system can prepare for the eventual replacement of these lead service lines, thereby ensuring safe drinking water for all customers.

- **Project will be administered by NWWD.**
 - This will include preparation of specifications and tracking forms.
 - Bidding documents, advertising, acceptance and review. Costs to be shared by each community. Costs may be reimbursed from grant.
 - One or two contractors shall be used.
 - Allocation of available funds to be determined on proportionate share basis as agreed by participating PWS.
 - Number of customers?
 - Number of unknown services?
 - Other?
 - In event of shortfall?
- **Each community will be responsible for:**
 - Parcel map of community water system (by 12/31/22)
 - Address list of possible lead service lines. (by 12/31/22)
 - List must be filtered by community to eliminate as many services as possible by age of home, service taps, waterline materials and installation dates
 - Careful review of proposed specifications with local considerations.
 - Additional, locally required services beyond the basic scope of work of this project shall be specified by the locality. Costs for these additional services shall be allocated to the PWS requesting such services.
 - Inspection and tracking of work in their community in accordance with standards set forth by the OEPA and the contract documents.
 - Review of OEPA suggested format
 - Change orders and field changes
 - Inspector qualifications
 - Each PWS shall provide a tablet with fillable inspection form to be shared with District for payment processing.
 - Verification of payment requests from contractor
 - Coordination with District for project administration.

- Perrysburg
- North Baltimore

○ The following PWS were invited but did not attend and no communications have been received from them. These PWS will not be included in this program.

- Wayne
- Pemberville
- Grand Rapids

● **Discussion Items**

○ Each community gave a rough estimate of the number of unknown services lines that need material identifications.

- | | |
|-------------------|------|
| ▪ Bowling Green | 0? |
| ▪ Tontogany | 90 |
| ▪ Bradner | 50 |
| ▪ Fostoria | 263 |
| ▪ Perrysburg | 1500 |
| ▪ North Baltimore | 420 |
| ▪ NWWSD | 1400 |

○ Each was asked to identify local issues that they will face when performing this work.

- Bowling Green may need additional excavation beyond the public and private sides due to service material changing in varying areas.
- North Baltimore services may need additional excavation at the main for similar reasons.

