

RESOLUTION NO. 23-00316

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 2, 2023.) March 14, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 2nd day of March 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for March 2, 2023, was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There was one out of state travel request submitted from Job and Family Services for Brandy Laux, Maddie Scopelite, Alisha Chamberlain and Abby Greiser to attend the National Criminal Justice Training Center “Conducting Unexplained Child Death Investigations” Conference in Tucson, Arizona.

The personnel actions submitted were from Wood Haven to amend resolution 23-00225 to reflect correct ending balances for former employee Charmaine Ajala, amend resolution 23-00225 to reflect correct ending date of interim Director of Nursing duties for RN Shift Supervisor Brandy Reyes, appointment of temporary emergency full-time Interim Assistant Director of Nursing Brittany Smith, amend resolution 23-00121 to reflect correct start date and salary for Director of Nursing Shawn Oberhouse, personal leave without pay for STNA Jaida Stone, amend resolution 22-01440 to reflect correct end date of intermittent appointment of STNA Caitlin Grose and Talia Turner-Bailey, resignation of Environmental Services Aide Destiny Fryson.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Economic Development Quarterly Update (9:29 a.m.) – Economic Development Executive Director Wade Gottschalk stated that Wood County is still robust with business and he doesn’t foresee any slow down. (Wood Haven Administrator Jeff Orłowski and Speech Therapist Lyndsey Badger were also present) Mr. Gottschalk stated that he has begun retention and expansion visits. He noted that First Solar is busy working on their new facilities. The unemployment rate is exceedingly good with record low numbers and wages are increasing. Mr. Gottschalk has been working on preparing site ready properties. He also mentioned the new business secured by Bowling Green Economic Development, Abbott Laboratories, will be specializing in hypoallergenic baby food production. The meeting concluded at 9:39 a.m. Mr. Gottschalk exited at this time.

Wood Haven Monthly Update (9:40 a.m.) – Ms. Badger stated that she has been with Wood Haven for one year. She stated that she focuses on in-patient rehabilitation, serving long-term care patients, skilled and managed care, looking at physical and cognitive ability. Ms. Badger noted speech

therapy operates under a patient-driven payment method with a 27 ½ day stay typical. Ms. Badger stated that Wood Haven will be rolling out a new Cardio/Pulmonary rehab program this month. The program will teach residents how to read oxygen levels and how to take their blood pressure. The objective is to have them know their numbers and learn when to reach out for medical help. The nursing and rehab staff will work with residents teaching them to listen to their body, do breathing exercises, and be more aware of their own health. The main goal is to make sure residents are conversing with nurses prior to discharge. (Assistant Administrator Dan Scherger entered at 9:54 a.m.)

Mr. Orlowski stated the Ohio Department of Health was on site Wednesday to investigate quality of care. He noted that Monday will be the first day for the new Director of Nursing. Mr. Orlowski stated there were seven new hires in January and three staff members left. The turnover rate from January 2022 to January 2023 was 20%. STNA classes at Wood Haven will begin this month with classes being held every month. Mr. Orlowski stated that Community Relations Director Aspen Short started a new marketing project. She involved residents in creating goodie bags which were delivered to police stations and the Sheriff's department on National Law Enforcement Day. They just finished making dog biscuits to be distributed to the Humane Society. Ms. Short also visited physicians' offices. Mr. Orlowski noted that he is excited to see what she brings to their marketing team. Mr. Orlowski stated that residents participated in numerous activities throughout the month including bowling, attending a BGSU hockey game, the Bowling Green High School Honor's Choice concert, and shopping. Wood Haven will be doing a Dare to Dream this month, the first one since Covid halted them in 2020. The Commissioners thanked them both for the update. Mr. Orlowski and Ms. Badger exited at 10:08 a.m.

Board of Elections (BOE) re: Funding for Poll Pads (10:10 a.m.) – BOE Directors Julie Baumgardner and Terry Burton were present. Ms. Baumgardner stated the BOE wants to replace all poll pads. The poll pads were scheduled for replacement in 2025 but if replaced now the state will cover 85% of the cost. The estimated cost to replace all poll pads is \$101,325.00. Ms. Baumgardner stated that currently the BOE office has no way of knowing if equipment is up and running at polling locations on election day. The BOE would also like to purchase wideband adapters to insure connectivity during an election. The cost of the adapters is approximately \$19,685.00. Mr. Burton stated the adapters will allow the BOE office to see what is happening at the polls and whether election equipment is functioning. He stated the adapters have been approved by the state, are secure and provide no voter identification or voting results. Ms. Baumgardner stated the state funds need to be used now. The Commissioners all agreed to move forward with the purchase of the poll pads and the adapters. Ms. Baumgardner and Mr. Burton thanked the Commissioners and exited at 10:22 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 10:23 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. _____

ABSENT _____

DR. THEODORE H. BOWLUS yes _____

Theodore H. Bowlus _____

CRAIG LAHOTE yes _____

Craig Lahote _____

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00288	3/2/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/28/2023		
23-00289	3/2/2023	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR MARCH 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00290	3/2/2023	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR MARCH 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00291	3/2/2023	AUTHORIZING VISION INSURANCE FOR MARCH 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00292	3/2/2023	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR MARCH 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00293	3/2/2023	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR MARCH 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00294	3/2/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00295	3/2/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00296	3/2/2023	PAYMENT FOR SERVICES - JANUARY 2023 CENTRAL SERVICES		
23-00297	3/2/2023	STALKER RADAR - AUTHORIZING THE PURCHASE OF A SPEED TRAILER SYSTEM WITH TRAFFIC CAMERA MONITORING SYSTEM FOR USE BY THE WOOD COUNTY SHERIFF'S OFFICE.	134980	\$10,289.00
23-00298	3/2/2023	PROTECTOR CAPITAL, LLC - AUTHORIZING THE PURCHASE OF (30) OUTER CARRIER BODY ARMOR VESTS WITH PLATE CARRIERS FOR USE BY THE WOOD COUNTY SHERIFF.	134981	\$10,520.00
23-00299	3/2/2023	SAFETY SYSTEMS - AUTHORIZE THE PURCHASE OF (3) STINGER SPIKE SYSTEMS FOR USE BY THE WOOD COUNTY SHERIFF.	134982	\$1,740.00
23-00300	3/2/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-00301	3/2/2023	AUTHORIZE CONTRACT WITH JIM PALMER EXCAVATING, INC. TO REMOVE AND REPLACE THE REMAINING 6" THICK 30'X 30' AND 27' X 40' CONCRETE PADS AT THE PUBLIC UNLOADING AREA AT THE WOOD COUNTY LANDFILL.		
23-00302	3/2/2023	AUTHORIZE AGREEMENT BETWEEN APPRENTISCOPE AND THE WOOD COUNTY BOARD OF COMMISSIONERS TO PURCHASE APPRENTISCOPE SOFTWARE FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
23-00303	3/2/2023	AUTHORIZE CONTRACT WITH HABITEC SECURITY, INC. FOR THE PURCHASE OF (4) COLOR IP CAMERAS OF WHICH (2) WILL BE INSTALLED IN THE OFFICE BUILDING ELEVATORS, (1) WILL BE INSTALLED IN THE COURTHOUSE ELEVATOR AND (1) WILL BE INSTALLED IN THE RECORDS CENTER ELEVATOR FOR ADDITIONAL SECURITY AT THE COURTHOUSE COMPLEX.		
23-00304	3/2/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-00305	3/2/2023	TRANSFER OF FUNDS - ARPA INTEREST		
23-00306	3/2/2023	AUTHORIZE CONTRACT WITH THE BOARD OF HEALTH OF THE WOOD COUNTY HEALTH DISTRICT FOR MAINTENANCE SERVICES.		
23-00307	3/2/2023	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR MONTH OF MARCH 2023		
23-00308	3/2/2023	AUTHORIZE AGREEMENT WITH THE VILLAGE OF BRADNER FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
23-00309	3/2/2023	AUTHORIZE CONTRACT WITH NATIONWIDE HOTEL AND CONFERENCE CENTER FOR THE RENTAL OF SPACE FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
23-00310	3/2/2023	AUTHORIZE CONTRACT WITH AST ENVIRONMENT, INC. TO RELOCATE THE AIR COMPRESSOR BUILDING, INTERNAL EQUIPMENT AND PIPING, AND IRLINE PIPING AT THE WOOD COUNTY LANDFILL.		
23-00311	3/2/2023	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE PURCHASE OF (1) 2023 2500 CREW CAB TRUCK FOR THE WOOD COUNTY HIGHWAY GARAGE.		
23-00312	3/2/2023	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE PURCHASE OF (1) 2022 OR NEWER 3500 REGULAR CHASSIS FOR THE WOOD COUNTY HIGHWAY GARAGE.		

Resolution	Date	Description	PO	Cost
23-00313	3/2/2023	AUTHORIZING CONTRACT WITH KLEINFELDER, INC. TO PROVIDE PROFESSIONAL SERVICES FOR PY22 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR WOOD COUNTY'S FAIR HOUSING PROGRAM.		
23-00314	3/2/2023	GREGSON-CLARK SPRAY EQUIP - AUTHORIZING THE PURCHASE OF A ROADSIDE WEED SPRAYER TANK WITH HOSE FOR THE WOOD COUNTY HIGHWAY GARAGE.	314113	\$15,259.00
23-00315	3/2/2023	AUTHORIZING CONTRACT WITH KLEINFELDER, INC. TO PROVIDE PROFESSIONAL ADMINISTRATIVE SERVICES FOR THE PY22 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) GRANT PROGRAM.		

