

**RESOLUTION NO. 23-00614**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
May 9, 2023. ) May 11, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 9<sup>th</sup> day of May 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for May 9, 2023, was as follows:

*I. 9:20 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Buildings and Grounds for a request to post a full-time Maintenance Worker II position and to amend resolution 23-00579 to reflect the correct resignation date and ending balances for former employee Kyle Donaldson; from Wood Haven a request to post a part-time Certified Medication Aide position, a change from full-time to part-time status for STNA McKenna Powell, and the resignation of STNA Jasmine John.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 23-00612 (memorandum of understanding for T-CAP) which will be voided. Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Stanley stated the Wood County Common Pleas judges have decided to move forward with applying for the Targeted Community Alternatives to Prison (T-CAP) grant program.

Emergency Management Agency (EMA) Quarterly Update (9:28 a.m.) – EMA Director Jeff Klein, along with Deputy EMA Director Erin Konecki, shared the attached information. The meeting concluded at 10:00 a.m. Mr. Klein and Ms. Konecki exited at this time.

Ms. Stanley informed the Commissioners that Arlen de la Serna, Chief Assistant Prosecutor of the Civil Division, has agreed to be assigned to the Commissioners’ Office for contracts and procurement work. She will move to an office within the Commissioners’ Office effective June 1<sup>st</sup>. The Commissioners were pleased to hear that Ms. de la Serna was willing to fill this position. Discussion was held regarding office space.

Ms. Stanley stated that a letter was received from Judge Woessner regarding a multi-county Guardianship Services Board for Wood, Ottawa, and Hancock Counties. The proposed Board would address the need for more guardians to assist the elderly, developmentally disabled, people with substance abuse, or others who cannot properly care for themselves. Ms. Stanley will schedule a meeting with Judge Woessner and the Commissioners.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:22 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. \_\_\_\_\_

ABSENT \_\_\_\_\_

DR. THEODORE H. BOWLUS yes \_\_\_\_\_

Theodore H. Bowlus \_\_\_\_\_

CRAIG LAHOTE yes \_\_\_\_\_

Craig LaHote \_\_\_\_\_

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

| Resolution | Date     | Description   | PO     | Cost        |
|------------|----------|---|--------|-------------|
| 23-00598   | 5/9/2023 | APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/4/2023   |        |             |
| 23-00599   | 5/9/2023 | AUTHORIZE PAYMENT OF VOUCHERS   |        |             |
| 23-00600   | 5/9/2023 | PAYMENT FOR SERVICES - 1ST QUARTER 2023 FUEL, SIGNAGE AND VEHICLE REPAIR TRANSFERS.   |        |             |
| 23-00601   | 5/9/2023 | GRAINGER - AUTHORIZING THE PURCHASE OF A ELKAY DRINKING FOUNTAIN WITH BOTTLE FILLER AND A SINGLE ELKAY DRINKING FOUNTAIN TO REPLACE THE BROKEN DRINKING FOUNTAINS AT JUVENILE RESIDENTIAL CENTER.                       | 933390 | \$2,789.13  |
| 23-00602   | 5/9/2023 | RECEIVE AND AWARD BIDS FOR THE REPLACEMENT OF EAST BROADWAY ROAD BRIDGE NO. 1-10D OVER CEDAR CREEK, LAKE TOWNSHIP, WOOD COUNTY, OHIO, PID 117645.   |        |             |
| 23-00603   | 5/9/2023 | APPROVE REQUEST FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.   |        |             |
| 23-00604   | 5/9/2023 | AUTHORIZE VARIOUS PERSONNEL ACTIONS   |        |             |
| 23-00605   | 5/9/2023 | AUTHORIZE CONTRACT WITH JIM PALMER EXCAVATING, INC. TO INSTALL UP TO 85' OF ROLLED CURB ON THE NORTHWEST SIDE OF THE PARKING LOT AT WOOD HAVEN HEALTH CARE.   |        |             |
| 23-00606   | 5/9/2023 | AUTHORIZE KIRIAN'S HOME SHOP, INC. TO PROVIDE LABOR AND MATERIALS TO REPLACE FLOORING IN THE COMFORT & CONVENIENCE EXHIBIT ROOM, ROOM 220 AT THE WOOD COUNTY HISTORICAL MUSEUM.   | 134996 | \$7,576.34  |
| 23-00607   | 5/9/2023 | AUTHORIZING KIRIAN'S HOME SHOP, INC. TO PROVIDE LABOR AND MATERIALS TO REPLACE FLOORING IN THE ARCHIVES ROOM, ROOM 232-233, BACH EXHIBIT ROOM AND OTHER AREAS AT THE WOOD COUNTY HISTORICAL MUSEUM DUE TO WATER DAMAGE. | 134997 | \$10,677.19 |
| 23-00608   | 5/9/2023 | ADJUSTMENT TO APPROPRIATIONS - VARIOUS  |        |             |
| 23-00609   | 5/9/2023 | AUTHORIZING PAYMENT TO HUNTINGTON TRUST FOR QUARTERLY BANK FEES FOR THE PERIOD 1/1/23 THROUGH 3/31/23, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.  |        |             |
| 23-00610   | 5/9/2023 | AUTHORIZING PAYMENT TO PHARMACEUTICAL HORIZONS FOR PRESCRIPTION SERVICES, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.   |        |             |
| 23-00611   | 5/9/2023 | AUTHORIZING PAYMENT TO WOOD COUNTY HOSPITAL PHARMACY FOR DISCREPANCIES FOR PRESCRIPTION CLAIMS  |        |             |
| 23-00612   | 5/9/2023 | AUTHORIZE MEMORANDUM OF UNDERSTANDING FOR TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP).  |        |             |
| 23-00613   | 5/9/2023 | AUTHORIZE TO ADVERTISE FOR BIDS FOR WOOD COUNTY SHERIFF BOILER UPGRADES.  |        |             |

# WOOD COUNTY EMA

## 2023 2nd QUARTER EMA/LEPC UPDATE w/BC

05/09/2023

### FINANCE/GRANTS UPDATE

- **Emergency Management Performance Grant (EMPG FY22)**  
The total grant is for \$103,588.00. This is a 50/50 match grant that is used for operations (salaries & benefits).

### Public Health/ COVID

- Monthly conference call with Health Department, Wood County Hospital, BGSU Admin, local communities
- Weekly conference call with BGSU Emergency Management Team
- Assist in dispersing COVID test kits
- Maintain situational awareness with surrounding county EMA's

### CodeRED

- Continue with new employee updates
- Monthly IPAWS tests and webinars

### PLANNING/TRAINING UPDATE

- Mitigation Plan Meetings throughout Wood County (16)
- G271 Hazardous Weather and Flooding Preparedness March 1-3, 2023
- NIMS 300 March 21-24, 2023
- G361 Flood Fight Operations March 29-30, 2023
- BGSU Tabletop Exercise: Power Failure April 4, 2023
- EMAO Spring Conference April 5, 2023
- Ohio EMA Conference April 5-6, 2023
- G358 Evacuation and Re-entry April 19-20, 2023

### PUBLIC OUTREACH

- Weekly Tuesday time slot BG Morning Show

### LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- Full Scale Exercise May 3, 2023
- LEPC Meeting May 18, 2023 (canceled)
- Confined Space Training Bowling Green FD, April 29, 2023
- Ammonia Emergencies Perrysburg Twp FD April 20, 2023
- NOVFA Fire School NW Ohio Hazmat Conference

### Solar Eclipse Planning

- Multiple media interviews
- BGSU Planning Meetings
- Senior Resource Network Presentation
- Meet with Bowling Green Chamber of Commerce

## OTHER EMA/LEPC ACTIVITIES

- Updating website
- National Weather Service Site Visit
- NW Sector Meeting
- NC Sector Meeting
- Penta County Vocational Safety Meeting Update
- Safe Communities / Fatal Accident Review
- Media interviews Emergency Preparedness
- OEMA Training Council
- EMAO Legislative Day
- Mercy Perrysburg Update
- Monthly conference call Ohio EMA
- Hospital Council NWO Steering Committee virtual meeting
- Weekly NWS Forecast Overview
- EOC School Tours (Judge Reger)
- Newsletter
- Updating plans (Haz-Mat, EOP)
- DTN Summer Weather Outlook –Virtual
- Ohio Fire Chiefs Emergency Response System Overview
- Evaluate Seneca and Putnam County Full Scale Exercises

