

**RESOLUTION NO. 23-00643**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
May 16, 2023. ) May 18, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 16<sup>th</sup> day of May 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for May 16, 2023, was as follows:

*I. 9:20 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long and Historical Museum Director Annette Wells were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing  
Authorize Payroll*

No out of state travel requests were submitted. The personnel actions submitted were from Wood Haven for the resignation of Dietary Aide Sierra Flores and to cancel the appointment of Environmental Services Aide Andrew Zeh; from Job and Family Services a request to post a full-time Protective Services Worker 2 position, acknowledge prior service for Protective Services Worker 3 Madison Scopelite and Clerk Typist I Brittany Hickman, change of position for Student Worker Katelynn Strieter to Protective Services Worker 3 and Protective Services Worker 2 Chelsea Wisniewski to Protective Services Worker 3; from Buildings and Grounds to amend resolution 23-00393 to reflect correct ending balances for former employee Elizabeth Kornegay.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 23-00641 (memorandum of understanding for T-CAP) which will be tabled. Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Ms. Stanley stated that Rob Cendol approached her about utilizing the City of Maumee as an additional source for plan review to help the department catch up on its backlog. The County has a contract in place for supplemental services with the City of Maumee. Ms. Stanley asked the Board if they had any objections as Mike Rudey, former Wood County Chief Building Official, would be the Maumee employee assigned to the work. It would be a maximum of two days per week through the end of the year. The Commissioners indicated that they were agreeable.

(Ms. Wells exited at 9:28 a.m.)

Mr. Scherger reviewed the recent OEPA inspection regarding air permits at the landfill. The landfill staff were unaware that daily logs for dust control were to be kept after the permit to install was approved and quarterly/semi-annual reports must be submitted. A corrective action plan will be sent by Verdantas and the reports are now being completed. Mr. Scherger also mentioned that the county has 18 months from the date of the permit to install to begin construction of the expansion. OEPA will grant a one-time extension for up to 12 additional months. Verdantas will be submitting an extension request to OEPA.

Great Lakes Community Action Partnership (GLCAP) Annual Update (9:31 a.m.) – GLCAP President Ruthann House was joined by GLCAP staff and clients. Please see the attached attendance roster for those present. Ms. House thanked the Commissioners for their continued support and shared the attached information outlining programs utilized and clients assisted in 2022. Introductions were made: Public Relations Director Alex Boroff has been with GLCAP for over 8 years; Shawna Hartman is a family advocate for Wood County, assisting with housing and rentals; Tasha Barror, a client, was joined by her mother Tanya and children Asher and Annalise, who attend the Jordan Center; Lynn Wyant, a family advocate for child development at the Jordan Center, stated that she was a client prior to working for GLCAP; Tim Bergeurer works directly with Wood County residents for transportation services, and Courtney Curtis works in mobility management for Wood County, helping seniors get to and from appointments. Ms. House mentioned that GLCAP began in 1965, with Wood County joining in 1966. Ms. House has been with GLCAP for 39 years. The Commissioners thanked them all for the update. Photos were taken. The meeting concluded at 9:52 a.m.

*IV. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:53 a.m.

*V. 10:00 a.m. -- Investment Advisory Committee Meeting immediately followed by the Quarterly Financial and Debt Review Committee Meeting*

Minutes for these meetings are maintained separately by this office. Commissioners LaHote and Bowlus, along with Ms. Stanley, Mr. Scherger, Clerk of Courts Doug Cubberley, Treasurer Jane Spoerl, Auditor Matt Oestreich, Deputy Auditor Julie Allison, and Audit and Financial Reporting Accountant Stephanie Abke were present. Andy Brossart and Zach Logan, Bradley Payne Advisors, LLC, and Michael Dean, bond counsel from Dinsmore, joined the meeting via teleconference. The meeting concluded at 10:35 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. \_\_\_\_\_

ABSENT

DR. THEODORE H. BOWLUS \_\_\_\_\_

yes

Theodore H. Bowlus

CRAIG LAHOTE \_\_\_\_\_

yes

Craig Lahote

Board of County Commissioners,  
Wood County, Ohio

Attest: \_\_\_\_\_

Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00628	5/16/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/11/2023		
23-00629	5/16/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00630	5/16/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-00631	5/16/2023	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT MAY 2023 LEASE PAYMENT		
23-00632	5/16/2023	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR MAY 2023.		
23-00633	5/16/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00634	5/16/2023	AUTHORIZE CONTRACT WITH BIO-KEY FOR THE 2023 MULTI-FACTOR AUTHENTICATION TECHNOLOGY SOLUTION FOR ALL COUNTY TECHNOLOGY		
23-00635	5/16/2023	AUTHORIZE AGREEMENT WITH DC GROUP, INC TO PROVIDE APC ROOM UPS MAINTENANCE AND SUPPORT FOR ALL COUNTY TECHNOLOGY FOR WOOD COUNTY.		
23-00636	5/16/2023	AUTHORIZING A RENEWAL FOR THE JOINDER AGREEMENT WITH FRONTPATH FOR MULTIPLAN SERVICES EFFECTIVE JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
23-00637	5/16/2023	AUTHORIZE CONTRACT WITH HABITEC SECURITY FOR THE PURCHASE AND INSTALLATION OF (1) WIRELESS RECEIVER FOR THE 3RD FLOOR COURTHOUSE STAIRWELL AND (4) WIRELESS PANIC BUTTONS FOR ADDITIONAL SECURITY FOR WOOD COUNTY COMMON PLEAS COURTROOM #2.		
23-00638	5/16/2023	AUTHORIZING THE PRESIDENT OF THE BOARD OF THE COUNTY COMMISSIONERS TO SIGN REAL PROPERTY OWNER ACKNOWLEDGEMENT OF HISTORICAL SOCIETY'S F-2 PERMIT APPLICATION		
23-00639	5/16/2023	AUTHORIZING AN AGREEMENT WITH EYDE MAUMEE TENANT, LLC FOR THE INSTALLATION OF VHF RADIO EQUIPMENT ON THE TOWER OF THE MAUMEE BUILDING		
23-00640	5/16/2023	AUTHORIZE CONTRACT WITH FINDLAY INN AND CONFERENCE CENTER FOR THE RENTAL OF SPACE AND MEETING MANAGEMENT FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
23-00641	5/16/2023	AUTHORIZE MEMORANDUM OF UNDERSTANDING FOR TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP)		
23-00642	5/16/2023	TREASURER STATE OF OHIO - AUTHORIZING THE PURCHASE OF (8) MICROSOFT SURFACE PRO LAPTOPS FOR USE BY JFS. SAID PURCHASE WILL BE MADE USING CW WORKFORCE GRANT FUNDING.	42816	\$15,707.30

# GLCAP

## 2022 ANNUAL REPORT



**1,512**

Children educated through Early Head Start, Head Start, and Migrant & Seasonal Head Start programs

**127**

Students in Afterschool/Summer School programs at Clyde Middle and Fremont High Schools



**644**

Communities served through the Rural Community Assistance Program (RCAP)

**3,960**

Local government officials, utility personnel, and other participants who took part in RCAP trainings in seven states

**76**

Rural residents provided with well loans, sewer connections, water well assessments, and other services through RCAP

**105**

Communities that utilized Geographic Information System (GIS) services to map utility lines and for other needs

**378**

Participants in international programs offered by the Great Lakes Consortium for International Training & Development



**2,606**

Utility customers set up with affordable payment plans based on income

**2,244**

Households helped with summer or winter energy utility assistance, as well as homes assisted with water utility expenses



**781**

Families given housing and utility assistance to help with Covid-related financial hardships

**821**

Families offered housing assistance to prevent homelessness, including 239 veteran households

**129** Homes made more energy-efficient through the Home Weatherization Assistance Program

**118** Homes repaired through Community Housing Impact & Preservation services

**336** Home energy assessments and other cost-saving services provided through the Electric Partnership Program



**774** Seniors assisted through nutrition, education, and other Senior Services programs

**469** Seniors provided with nutritious home-delivered daily lunches through Meals on Wheels

**23** Health and safety-related home repairs provided to seniors through the Senior Helping Hands service



**77** People who gained financial literacy skills through the Financial Opportunity Center

**198** Young adults enrolled in workforce programs to build career and life skills

**167** Businesses, communities, and schools that took part in entrepreneurial programming



**31,852** One-way trips provided to riders by TRIPS Public Transportation demand-response and Fremont Shuttle services



**WWW.GLCAP.ORG**  
**1-800-775-9767**



# GLCAP

WOOD COUNTY  
2022 community report

**223**

children engaged in Head Start and Early Head Start center-based and home-based programs

**88**

families provided with stable housing via homeless assistance programs, including veteran-specific assistance

**343**

households helped with utility, mortgage, and rental assistance for COVID-related financial hardships

**12**

homes made safer, warmer, and more energy-efficient through added insulation, furnace repairs or upgrades, and other weatherization services

**1,470**

households that received energy or water utility assistance, or were set up with affordable payment plans to better manage home utilities expenses

**5**

utility customers provided with home energy education and efficiency improvements through the Electric Partnership Program

**25**

individuals enrolled in workforce development and Financial Opportunity Center programs to improve job skills, gain employment, and build income

**48**

local officials trained in topics related to technical, financial, and managerial needs for water and wastewater utilities



[WWW.GLCAP.ORG](http://WWW.GLCAP.ORG)  
1-800-775-9767



**Great Lakes**  
COMMUNITY ACTION  
PARTNERSHIP

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 16th day of May, 2023.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Annette Wells

Museum

Alex Brackl

GLCAP

Lynn Hyant

GLCAP

Sigurna Hartman

GLCAP

Courtney Curtis

GLCAP

Tim Bergeman

GLCAP

Ruthann House

GLCAP

Tasha Barror

GLCAP