

RESOLUTION NO. 23-00656

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
May 18, 2023.) May 23, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 18th day of May 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for May 18, 2023, was as follows:

I. 9:25 a.m. -- Reading of minutes from preceding meeting

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Fiscal Manager Dee Stewart, Health Commissioner Ben Robison, and BG Independent News journalist Jan McLaughlin were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

One out of state travel request was submitted from the Veterans Service Office for Zach Migura and Monica Davis to attend the 2023 National Association of County Veterans Service Officers Annual Conference in Madison, Wisconsin. The personnel actions submitted were from Wood Haven for the resignation of STNA Hannah Van Dorn, appointment of full-time Environmental Services Aide Justin Russell, full-time LPN Jill Patton and full-time non-STNA Shelby Bauman, and the voluntary separation of STNA Mackenzie Mickens; from Job and Family Services for the promotion of Student Worker Madalyn Chapman to Protective Services Worker 3; from Buildings and Grounds for a change in pay rate for Maintenance Worker II Gavin Wilson; from the Dog Shelter for the intermittent appointment of Kennel Worker Rakesh Vasudeva.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 23-00641 (memorandum of understanding for T-CAP) which will be voided and resolution 23-00650 (change order) which will be tabled. Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Health Commissioner Ben Robison re: Proposed Building Expansion (9:32 a.m.) – Mr. Robison stated that he is seeking support from the Commissioners for an expansion/renovation project of the Health Department building. The building owned by the Board of Health is situated on Commissioner owned land. The goal is to have all services under one roof. Mr. Robison stated there have not been improvements made to the building in the last 30 years. The expansion would include an addition of a room to be used for managing infectious diseases. The estimated cost of the project, presented to the Board of Health last Thursday, is \$2.7 million. Mr. Robison stated that an application for \$500,000 of grant funding has been submitted to the state. He noted that to be eligible for the funding, aspects of the project are required to be completed by July 2024. Commissioner LaHote asked about the renovation to the courtyard area which was previously considered. Mr. Robison stated they have moved away from renovating the courtyard, noting the

cost for that project is comparable to the expansion/renovation project. He also mentioned that the Board of Health does not anticipate the need for any additional funding as \$2 million has already been set aside for the project. The Commissioners agreed the renovations are needed and they will provide a letter of support for the expansion/renovation project. Mr. Robison thanked them for their support. The meeting concluded at 9:45 a.m. Mr. Robison, Ms. Stewart and Ms. McLaughlin exited at this time.

Discussion was held regarding an abutting property owner to the landfill who has requested to purchase some landfill property. Ms. Stanley stated that she and Mr. Scherger recently discussed the matter with the landfill engineering consultants and learned there were formerly two monitoring wells on the property. Verdantas will be performing more research on the issue.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:53 a.m.

Insurance Update (10:00 a.m.) – Commissioner LaHote called the meeting back to order with Commissioner Bowlus, Ms. Stanley, Mr. Scherger, Ms. Long, Human Resources/Benefits Manager Pam Boyer, Assistant Human Resources Manager Janese Diem, Benefits Coordinator Cheryl Albrecht, Benefits Clerks Shelby Williams and Josh Schroeder, PDMI representative Michelle Sebastiani and Jake Cox from Savage and Associates. Ms. Boyer mentioned that this is the first insurance update with new consultant Jake Cox. Ms. Sebastiani reviewed the 2022 prescription drug utilization. Ms. Sebastiani noted that PDMI will remain the claims processor for Wood County, but Appro-Rx is now the third-party administrator of the prescription drug plan. The Commissioners thanked them for the update. The meeting concluded at 10:32 a.m.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:32 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. _____

DR. THEODORE H. BOWLUS _____

CRAIG LAHOTE _____

ABSENT
Theodore H. Bowlus
Craig LaHote
Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

| Resolution | Date | Description | PO | Cost |
|------------|-----------|---|--------|------------|
| 23-00641 | 5/18/2023 | AUTHORIZE MEMORANDUM OF UNDERSTANDING FOR TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP) (TABLED 5/16/2023) | | |
| 23-00643 | 5/18/2023 | APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/16/2023 | | |
| 23-00644 | 5/18/2023 | AUTHORIZE PAYMENT OF VOUCHERS | | |
| 23-00645 | 5/18/2023 | AUTHORIZE VARIOUS PERSONNEL ACTIONS | | |
| 23-00646 | 5/18/2023 | APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES | | |
| 23-00647 | 5/18/2023 | RECEIVE AND AWARD BIDS FOR CYGNET ROAD IMPROVEMENTS PROJECT, HENRY TOWNSHIP, WOOD COUNTY, OHIO. | | |
| 23-00648 | 5/18/2023 | RECEIVE AND AWARD BIDS FOR MERMILL AND LIBERTY HI ROAD IMPROVEMENTS PROJECT, MILTON AND LIBERTY TOWNSHIPS, WOOD COUNTY, OHIO. | | |
| 23-00649 | 5/18/2023 | AUTHORIZING EMERGENCY TEMPORARY STAFFING PAY FOR WOOD HAVEN EMPLOYEES FOR THE PERIOD OF MAY 14 THROUGH JUNE 11, 2023. | | |
| 23-00650 | 5/18/2023 | AUTHORIZE CHANGE ORDER NO. 2 WITH GRANGER CONSTRUCTION COMPANY FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT. | | |
| 23-00651 | 5/18/2023 | AUTO VALUE - AUTHORIZING THE PURCHASE OF TWO ALUMINUM TOOL BOXES FOR INSTALLATION ON TRUCK USED AT THE WOOD COUNTY LANDFILL | 615400 | \$1,153.78 |
| 23-00652 | 5/18/2023 | AUTHORIZE CONTRACT WITH HABITEC SECURITY TO PURCHASE AND INSTALL ENTRE SOFTWARE AND (67) ENTRE DOOR LICENSES FOR ADDITIONAL SECURITY AT THE WOOD COUNTY COURTHOUSE AND WOOD COUNTY PUBLIC DEFENDER'S BUILDING. | | |
| 23-00653 | 5/18/2023 | AUTHORIZE AMENDMENT 1 TO AGREEMENT WITH PUTNAM COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE BOARDING OF JUVENILES. | | |
| 23-00654 | 5/18/2023 | AUTHORIZE AMENDMENT 1 TO AGREEMENT WITH HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE BOARDING OF JUVENILES | | |
| 23-00655 | 5/18/2023 | AUTHORIZE CONTRACT WITH BLACK AND WHITE TRANSPORTATION FOR THE PURCHASE OF TRANSPORTATION SERVICES FOR TITLE XX AND MEDICAID NON-EMERGENCY TRANSPORTATION (NET) AND LOCAL PROGRAMS FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES. | | |

**Employee Health Benefits Plan
Ongoing Update Presented to Board
May 18, 2023**

2022 Prescription Drug Utilization: Michelle Sebastiani, PDMI

Other Updates

Trust Fund Update as of April:

| County | 2023 | 2022 | 2021 | 2020 |
|------------------|---------------------|---------------------|---------------------|---------------------|
| Active | \$14,369,352 | \$17,246,203 | \$15,252,876 | \$13,765,661 |
| Long Term | \$2,031,866 | \$2,005,455 | \$2,002,034 | \$1,974,805 |
| Total | \$16,401,218 | \$19,251,658 | \$17,254,910 | \$15,740,466 |

Next Meeting:

