

**RESOLUTION NO. 23-00689**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
May 25, 2023. ) May 30, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 25<sup>th</sup> day of May 2023 with the following members present: THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for May 25, 2023, was as follows:

*I. 9:18 a.m. -- Reading of minutes from preceding meeting*

Commissioner LaHote called the meeting to order and requested the reading of the prior meeting minutes. Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions were submitted from Job and Family Services for a change in pay rate for Protective Services Supervisor Jennifer Whiting and from Wood Haven for the resignation of LPNs Kari Barrientes and Jeffrey Miller.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Scherger mentioned that the EPA is still reviewing the Landfill’s Title V Air Inspection and a report is expected soon.

Commissioner LaHote mentioned the Solid Waste Management District website states that cardboard is accepted at the mixed recycling locations throughout the county. He noted that the Perrysburg Township location does not accept cardboard and suggested this be noted on the website. Mr. Scherger mentioned that updated signage will be posted soon.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:24 a.m.

Buildings and Grounds Monthly Update (9:28 a.m.) – Commissioner LaHote called the meeting back to order with Commissioner Bowlus, Mr. Scherger, Ms. Long and Facilities Director Steve Blausey present. Mr. Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:40 a.m. Mr. Blausey exited at this time.

Mr. Scherger mentioned that Village of Tontogany Mayor Shanahan has asked if Solid Waste Management District (SWMD) representatives would be available to attend the June 5<sup>th</sup> council meeting to provide an update on the SWMD plan. Mr. Scherger stated that he will be in attendance at the meeting, as well as two SWMD employees, and possibly the County Administrator.

Commissioner LaHote moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:43 a.m.

Historical Museum Quarterly Update (9:47 a.m.) – Commissioner LaHote called the meeting back to order with Commissioner Bowlus, Mr. Scherger, Ms. Long, Historical Museum Director Annette Wells and Marketing and Events Coordinator Marissa Kolhoff present. Ms. Wells shared the attached information which was referenced throughout the discussion. The meeting concluded at 10:24 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

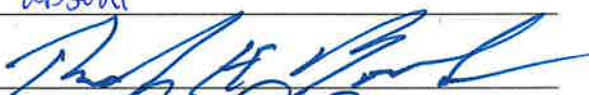

No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:24 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

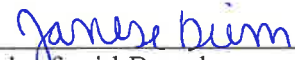
RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>—</u>	<u>absent</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>

Board of County Commissioners,  
Wood County, Ohio

Attest:   
acting Clerk of said Board

Resolution	Date	Description	PO	Cost
23-00670	5/25/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/23/2023		
23-00671	5/25/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-00672	5/25/2023	PAYMENT FOR SERVICES - APRIL 2023 LANDFILL TRASH DISPOSAL		
23-00673	5/25/2023	AUTHORIZE VARIOUS ROAD WORK WITHIN MILTON CENTER TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
23-00674	5/25/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-00675	5/25/2023	AUTHORIZE CONTRACT WITH S.A. COMUNALE CO., INC. TO PERFORM INSPECTION AND TESTING SERVICES OF VARIOUS TYPES OF SPRINKLER SYSTEMS, HYDRANTS, BACKFLOW PREVENTION DEVICES, FIRE EXTINGUISHERS, FIRE PUMPS, FIRE ALARM AND DETECTION SYSTEMS AND OTHER RELATED EQUIPMENT AT VARIOUS WOOD COUNTY OWNED BUILDINGS FOR 2023.		
23-00676	5/25/2023	AUTHORIZE CONTRACT WITH SOUND SOLUTIONS OF OHIO, LLC FOR THE PURCHASE AND INSTALLATION OF A SOUND SYSTEM UPGRADE FOR WOOD COUNTY COMMON PLEAS COURTROOM #4.		
23-00677	5/25/2023	AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND NUPRODUCE SOLUTIONS, LLC.		
23-00678	5/25/2023	PAYMENT FOR SERVICES - APRIL 2023 FUEL FACILITY		
23-00679	5/25/2023	AMENDING RESOLUTION NUMBER 22-51 FOR MERITAIN TO PROCESS RUN OUT CLAIMS FOR PLAN YEAR 2022, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
23-00680	5/25/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE ASSISTANT COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING A CONTRACT WITH AMEA HEALTHCARE, LLC FOR SUPPLEMENTAL STAFFING FOR THE SAFETY AND WELFARE OF RESIDENTS AT WOOD HAVEN HEALTH CARE.		
23-00681	5/25/2023	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR JUNE 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00682	5/25/2023	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR JUNE 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00683	5/25/2023	AUTHORIZING VISION INSURANCE FOR JUNE 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00684	5/25/2023	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR JUNE 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00685	5/25/2023	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR JUNE 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-00686	5/25/2023	ADJUSTMENT OF FUNDS - VARIOUS		
23-00687	5/25/2023	AUTHORIZE CONTRACT WITH DLT SOLUTIONS, LLC FOR THE PURCHASE OF (1) ARCHITECTURE ENGINEERING & CONSTRUCTION COLLECTION IC GOVERNMENT NEW SINGLE-USER ELD ANNUAL SUBSCRIPTION, (4) AUTOCAD LT 2023 GOVERNMENT NEW SINGLE-USER ELD ANNUAL SUBSCRIPTIONS AND (5) CIVIL 3D 2023 GOVERNMENT SINGLE-USER ELD ANNUAL SUBSCRIPTIONS FOR A CLOUD BASED SOLUTION FOR THE WOOD COUNTY ENGINEER.		
23-00688	5/25/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		

## Buildings & Grounds Monthly Update

May 25, 2023

### Completed Projects

Sump pumps were replaced in the elevator pit at the Dunbridge Road building.

The garden for the Sheriff's Dept. had to be relocated due to the Exp. Project. A new site was selected, rototilled, and had more compost added to it. It is now being planted with vegetables.

### Current Projects

Court 2 progress continues as Comte has began the re-building of the bench. We expect soon that they will move into the Jury room and start work in there. Lakeside should be in to start painting soon.

Only 1 item remains to be corrected on our list of citations after a State Inspection last month at Wood Haven, and that should be completed soon.

Dirt work has begun for the NWCCC Female Addition.

The Health Dept. Renovation Project is almost complete with just a few "punch list" items needing addressed.

A concrete pad and sidewalk were installed last week by EGLC maintenance crews at JDC for a new shed to be placed on. The shed will be assembled by EGLC maintenance crews.

We have been asked by the Sheriff's Dept. to assist them with the building of an obstacle course for training operations. This was placed on the west side of the Dog Park.

### Jail Expansion Update

Completed intake area steel erection.

Pre-cast concrete planks are set for the Intake area.

Footings for Housing are almost complete.

CMU parapet walls and roof blocking is complete for Intake.

CMU interior walls continue for Intake.

Foundations continue in Housing area.

Continued underground MEP installations in Housing.

### Upcoming Projects

Changes are being made to office space on various floors of the Office Building to accommodate personnel.

Agreements have been processed for projects at the Highway Garage which includes replacing leaking skylights and replacing 7 man doors.

Maintenance crews will be working with the Safety Fair coordinators for the event on June 9<sup>th</sup>.

A contractor has been selected for performing tree removal at the Museum. The agreement for this work is being processed.

We have a broken catch basin in the triangle piece of property between Wood Haven and JDC. I will meet with Palmer today to get a quote for this work.

### Misc.

Work continues in the Museum's Power House.

The County owned farm ground is getting planted.



MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS  
MARCH ❖ APRIL ❖ MAY 2023

**MUSEUM UPDATES**

- **OUTREACH:**
  - Easter Egg Hunt: **300+ people** -- Week long on grounds
  - Early Ohio on Portage: between **400-500 people**. 3 day weekend event. -BG independent Media spot. Channel 13 ABC spot.
  - Ohio Tourism Day: May 10<sup>th</sup> in Columbus: **300+ people**.**OUTREACH WITH THESE 3 EVENTS: 1000+ with at least 700-800 people being on the museum grounds (with us having exhibits closed) That's great programming!**  
**\*\*\*See pictures of Egg Hunt, Early Ohio Event, our new Chalk Art in Museum Gift Shop.\*\*\***
- **INTERIOR CONSTRUCTION UPDATE:** Sub Flooring and Ceiling completed. Flooring scheduled for installation by end of June. Then exhibits will be rebuilt in July.

**FACILITY & PROPERTY UPDATES** –

- ~ Concrete Pad behind Hog Barn – Landscaping cleaned up. 3 pieces of equipment had been previously deaccessioned and were scrapped for metal.
  - ~ Inside of Hog Barn – Collection items removed. Many went into Awning of Pole Barn and Inside Pole Barn. Collections committee also worked with Carter Farm to take a few pieces. Hog Barn is getting cleaned out inside and animal holes will be made secure. Potential future use for events &/or exhibits should be explored. Also F&P should evaluate the condition of building for repairs in next 3-5 years.
  - ~ Pole Barn Awning: County Maintenance brought in a load of stone for the woodchuck holes and filled everything. Used heavy equipment to shuffle collections pieces in here for better storage.
  - ~ Pole Barn Inside: Several Pieces went to Carter Farm for use.
  - ~ Farming Equipment that was dragged out of Pole Barn 2 years ago and in Weeds in from of Barn: Relocated under Pole Barn Awning.
- \*\*\* See Pictures of Powerhouse, Hog Barn, Awning, etc.\*\*\***

**EDUCATION OUTREACH:**

2022 Total people served at end of March 885  
2023 Total people served at end of March: **1,177**

2022 Total programs from January-March: 24  
2023 Total programs from January - March: **36**

2022 Schools: 8 (biggest reason 2022 numbers are even near this year's number)  
2023 Schools: **9**

**CURATOR UPDATE:**



MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS

MARCH ❖ APRIL ❖ MAY 2023

- Rec'd Ohio Humanities Council Spark Grant, \$800 to pay for our tea speakers
- Book on Ohio's Poor Farms by Arcadia will be published in late June featuring WCM
- Working with maintenance and Carter Farm's Chris Dauer to deaccession/move around farm items
- WGTE podcast - Voices Around Us – recorded the initial program in April about
- Working with NB Powell Elementary. Alyssa and Holly created an object based history lesson to accompany their curriculum.

**MARKETING & EVENTS UPDATE:**

Upcoming Events:

- Wednesday May 31 – Round Barns – Barn Book Signing Event
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- June 3<sup>rd</sup> & 4<sup>th</sup> – Power of Yesteryear – Tractor Show
  - Wednesday June 7<sup>th</sup> – BG Farmers Market Table 2:30-7pm
  - Thursday June 8<sup>th</sup> – MUSIC at the Museum 6-9pm
  - Friday June 9<sup>th</sup> – County Employees Picnic & Safety Day -- 8am-3pm
  - Monday June 12<sup>th</sup> – Tea Workshop w/ Summer Kitchen -- 6-8pm
  - Saturday June 24<sup>th</sup> – Cruising to Summer Safety -Safety Faire (formerly Touch-A-Truck)  
Talking to PB police & Fire, BG police & Fire, County Parks Police, County Sheriff, Will create flyers to go out at PB Farm Market/Cruise-In, Snooks Cars,
- 
- Friday July 7<sup>th</sup> – BOILER BBQ BASH Fundraiser 6-9pm
  - Virtual Auction – July 1<sup>st</sup> – July 7<sup>th</sup>
  - Monday July 17<sup>th</sup> - - Tea Workshop w/ Summer Kitchen 6-8pm
- \*\*\*See event flyers for Music, Cruise-In, and Boiler BBQ Bash\*\*\*

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 25<sup>th</sup> day of May, 2023.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Steve Blausey

B & G

Annette Wells

Museum

Marissa Kolhoff

Museum

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