

RESOLUTION NO. 23-01371

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
October 31, 2023.) November 2, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 31st day of October 2023 with the following members present: CRAIG LAHOTE, THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 31, 2023, was as follows:

- I. 9:22 a.m. -- *Consider Resolutions – See Resolution Listing
Authorize Payroll*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Acting Clerk Janese Diem, Wood County Economic Development Executive Director Wade Gottschalk and Chris Knezevic of Vorys, Sater, Seymour and Pease also present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

There were no out-of-state travel requests submitted. Personnel actions included the resignations of Job and Family Services Business Manager Melissa LaFountain and CSEA Program Administrator Jessica Clements.

Mr. Scherger provided an update on the Big Fix program for the spaying and neutering of dogs in the county. In 2023, the Commissioners provided \$4,337 and in previous years it was \$6,000. Mr. Scherger noted that last year’s contribution was lower due to carry-over funds. He said the proposed funding for 2024 is \$6,000. Humane Ohio indicated that there will be no additional funding for the Wood County program and there was an increase in procedure costs. Humane Ohio will be charging \$150 per dog. Mr. Scherger said the recommendation is to increase the owner’s portion of the cost from \$20 to \$50, which is still substantially lower than a typical vet fee, to allow more dogs to be spayed/neutered. Ms. Stanley noted that Auditor Oestreich is reducing printing and advertising costs by placing the information on the dog license receipt. The Commissioners agreed with the recommendations.

Ms. Stanley noted that she did not have any updates on the proposed transportation study grant. She said that at this point we will not be providing a letter of support but will learn more about the project at the next County Transportation Advisory Committee Meeting.

Consider Tax Increment Financing Agreement with Liames LLC (9:30 a.m.) – Mr. Gottschalk reviewed the tax increment financing agreement. He stated that the data center project includes a request for a 75% exemption from real property taxes. Mr. Gottschalk said this is a non-school TIF, which means the schools will receive their full amount of taxes. The TIF will be effective after the 15-year CRA abatement expires for each building. He said that the funds collected from the TIF Agreement will be used for infrastructure for the project. Mr. Knezevic noted that they wanted to make sure that the taxing districts received some benefit from the real estate investment for the

project during the abatement periods. Mr. Gottschalk added that this is likely just the first phase of this large-scale investment.

Commissioner Bowlus moved to approve the resolutions on the attached listing. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:33 a.m. Mr. Gottschalk and Mr. Knezevic exited at this time.

II. -- Staff Reports

Mrs. Stanley reported that county property was identified as having an abandoned well. Permission was needed to fly a drone over the property to see what is actually on the site. Mrs. Stanley noted that an abatement program may be available to help offset costs. She added that other random property is deeded to the County. Resident Zach Stumpf entered at 9:33 a.m.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:36 a.m.

Common Pleas Courts 1, 2 and 4, Domestic Relations, Court Administration, Adult Probation and Court Security 2024 Appropriation Review (9:45 a.m.) – Commissioner Bowlus called the meeting back to order with Commissioners LaHote, Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Diem, and Mr. Stumpf present. Also present, but not appearing on the attendance roster, were Court Administrator Brandy Hartman, Common Pleas Court Judges Joel Kuhlman, Molly Mack and Matt Reger, Assistant Court Administrator Allison Huffine, Chief Probation Officer Ryan Wolaver Chief Court Constable Scott Kleiber, Courtney Kujawa and Sarah Hopple to share the 2024 Common Pleas Courts, Domestic Relations, Court Administration, Adult Probation and Court Security appropriation and strategic budget requests.

Ms. Hartman thanked the Commissioners for their support of the Courts. She reported an overall decrease in the court's request for operational funds from the general fund. This was primarily due to Adult Probation utilizing TCAP grant funds to offset some electronic monitoring costs.

Ms. Hartman noted that the Courts continue to pursue opportunities to address disparity in the pay scale. Employees within the Courts are paid different rates, and a study has been completed. A request was made to review the data with the Commissioners.

Included in the proposed strategic budget requests were a courtroom audio upgrade and furniture for Domestic Relations; office renovations and furniture for the staff of Common Pleas Court 1; a jury table and chairs for Common Pleas Court 2; and updates to the restroom, jury box seating, and carpeting for Common Pleas Court 4. Equipment upgrades for Court Security were also included as well as a remodel of the drug lab for Adult Probation.

Judge Reger noted a previous study of how the Courthouse space is utilized and proposed conducting an updated study in the future to ensure space is being used appropriately.

The meeting concluded at 10:23 a.m. Ms. Hartman, Common Pleas Court Judges Kuhlman, Mack and Reger, Ms. Huffine, Mr. Wolaver, Mr. Kleiber, Ms. Kujawa and Ms. Hopple exited at this time.

Information Technology 2024 Appropriation Review (10:25 a.m.) – IT Director Ben Hendricks shared the Information Technology/All County 2024 appropriation and strategic budget requests. Mr. Hendrick's budget request for the IT department included an additional full-time employee to assist at the East Gypsy Lane Complex and additional funds to provide training for staff. The all-county budget included increased costs associated with software licensing. Contract services were included to provide system support to reduce down time during unexpected network outages. In terms of long-term strategic budget items, Mr. Hendricks noted phone upgrades and On-Base system updates will be needed starting in 2025. The meeting concluded at 10:49 a.m.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 10:49 a.m.

Wood Haven 2024 Appropriation Review (10:55 a.m.) – Commissioner LaHote called the meeting back to order with Commissioners LaHote, Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Diem, Wood Haven Administrator Jeff Orłowski, and Finance Manager Aimee Chafins present. Ms. Chafins shared the Wood Haven 2024 appropriations and strategic budget requests. Ms. Chafins noted that an amended estimate of revenue would be forthcoming due to a change in proposed reimbursement levels. Ms. Chafins added that staffing requests were increased which resulted in a lower request for contract services for agency staffing. As more staff are being added, fewer contract services will be needed. A differential for nursing staff is also set to expire in December and will need to be reviewed prior to the new year. Commissioner Herringshaw excused herself from the meeting at 11:02 a.m. Ms. Chafins noted that a request to purchase ten beds is included as well as lift motor replacements and a new call light system. Mr. Orłowski stated that revenue will fluctuate based on the case mix of residents but is optimistic that additional revenue will be realized. The meeting concluded at 11:07 a.m. and Mr. Orłowski and Ms. Chafins exited the meeting.

Commissioner LaHote noted that the Wood Haven budget request did not include any computer upgrades and saw some discrepancies with some of the numbers within the request. Mr. Scherger noted that some last-minute changes were made and will follow-up with Ms. Chafins to confirm the information.

III. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 11:10 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Ganese Diem
acting Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01358	10/31/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/26/2023		
23-01359	10/31/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01360	10/31/2023	DR EBEL POLICE & FIRE EQUIPMENT - AUTHORIZING AN AMENDMENT TO ORIGINAL PURCHASE ORDER FOR ADDITIONAL EQUIPMENT NEEDED TO OUTFIT PATROL CRUISERS FOR THE WOOD COUNTY SHERIFF.	135024A	\$8,356.20
23-01361	10/31/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01362	10/31/2023	ADJUSTMENTS TO APPROPRIATIONS - VARIOUS FUNDS		
23-01363	10/31/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01364	10/31/2023	DECLARING THE IMPROVEMENT TO CERTAIN PARCELS OF REAL PROPERTY IN THE UNINCORPORATED TERRITORY OF THE COUNTY TO BE A PUBLIC PURPOSE AND EXEMPT FROM REAL PROPERTY TAXATION FOR A SPECIFIED PERIOD; DESIGNATING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS THAT WILL DIRECTLY BENEFIT SUCH PARCELS; REQUIRING THE OWNERS OF SUCH PARCELS TO MAKE ANNUAL SERVICE PAYMENTS IN LIEU OF TAXES; AUTHORIZING A TAX INCREMENT FINANCING AGREEMENT AMONG LIAMES LLC, AND THE COUNTY; DESIGNATING CERTAIN NON-DISCRIMINATORY HIRING POLICIES FOR EXEMPTION RECIPIENTS; AND AUTHORIZING RELATED ACTIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.77 THROUGH 5709.81.		
23-01365	10/31/2023	AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN THE WOOD COUNTY ALCOHOL DRUG ADDICTION AND MENTAL HEALTH SERVICES (WCADAMHS) BOARD AND THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS ON BEHALF OF THE WOOD COUNTY PROSECUTOR FOR PROSECUTOR SERVICES.		
23-01366	10/31/2023	AUTHORIZING A SOFTWARE AGREEMENT WITH ERECORDING PARTNERS NETWORK, LLC, TO PROVIDE AN INTERNET ACCESSIBLE DOCUMENT TRANSMITTAL PROGRAM (DOCROUTER PLUS)		
23-01367	10/31/2023	AUTHORIZING AN ELECTRONIC RECORDING MEMORANDUM OF UNDERSTANDING WITH ERECORDING PARTNERS NETWORK, LLC		
23-01368	10/31/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01369	10/31/2023	AUTHORIZING A GRANT AGREEMENT BETWEEN THE OHIO DEPARTMENT OF AGING AND THE WOOD COUNTY BOARD OF COMMISSIONERS FOR THE HEALTHY AGING GRANTS		
23-01370	10/31/2023	AUTHORIZING AMENDMENT 2024-01 FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN DOCUMENT.		

