

**RESOLUTION NO. 23-01414**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
November 9, 2023. ) November 14, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 9<sup>th</sup> day of November 2023 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for November 9, 2023, was as follows:

*I. 9:17 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner Bowlus called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk of the Board Sandy Long also present. Commissioner Bowlus noted the receipt of the minutes of the previous session with no corrections necessary.

There were no out-of-state travel requests submitted. The personnel actions submitted were from Wood Haven for the appointment of part-time STNA Jennifer Motter and intermittent STNA Lauren Engard, part-time Environmental Services Aide Akwasi Sarpong, full-time Environmental Services Aide Taylor Wolfe and Environmental Services Supervisor Isreal Reyes, acknowledge prior service of RN Shift Supervisor Teresa Mapes, the resignation of Environmental Services Aide Christina Sarver and to amend the start date of STNA Robin Pierce; from the Commissioners’ Office for a change of position from Assistant Human Resources Manager to Human Resources Manager for Janese Diem.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolution 23-01401 (agreement with Midwest Environmental Control) and resolution 23-01404 (transfer of funds) which will be voided and resolution 23-01410 (subgrant agreement with Northwestern Water and Sewer District) which will be tabled. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

Ms. Stanley stated that she and Mr. Scherger met with Northwestern Water and Sewer District (NWSD) Engineer Tom Stalter on Wednesday to discuss the Dunbridge Road water and sewer project. Mr. Stalter stated that a public hearing will be held at the NWSD office on November 14<sup>th</sup> at 6:00 p.m. to provide information and receive comments. Mr. Stalter reviewed the information that will be presented at the hearing. Ms. Stanley stated this is a NWSD project and the Commissioners’ only role in the project was to provide ARPA grant funds.

Mr. Scherger provided an update on the Big Fix Program which helps pay the cost to spay or neuter licensed dogs in Wood County. Wood County has partnered with Humane Ohio for the program since 2017 offering spay/neuter coupons to owners with purchased dog licenses. The owner’s share of the cost will increase in 2024 to \$50 per dog. Humane Ohio has also indicated that there will be an owner cost of \$100 for any dog that weighs 100 pounds or more. To save printing costs, the

County Auditor has agreed to print the Big Fix information on the owner's receipt. Mr. Scherger asked the Commissioners if they were agreeable to this additional cost being noted on the receipt. The Commissioners stated they would like to include this additional information.

Mr. Scherger stated that the OEPA provided notice that the Solid Waste Management District Plan Update has been approved.

Veteran Services 2024 Appropriation Review (9:30 a.m.) – Veterans Service Office Executive Director Zach Migura was joined by Veterans Service Commission members Steve Benner and Richard Zulch to share the Veterans Service Office 2024 appropriations. Mr. Migura stated there were no significant changes from the 2023 appropriations request. He noted there would be an overlap of staff due to an upcoming retirement. The meeting concluded at 9:41 a.m. Mr. Migura, Mr. Benner and Mr. Zulch exited at this time.

OSU Extension Quarterly Update (9:42 a.m.) – OSU Extension Area Leader Megan Arnold was joined by 4-H Educator Liz Avers and Program Coordinator Shannon Smith. Ms. Arnold stated that Educator Nick Eckel attended the Farm Science Review in September which had 120,000 attendees. Also, the Agronomic Field Day was held in Hoytville with 75 in attendance. The topic was nitrogen rates in cover crops. Mr. Eckel will be working on pesticide recertifications during the winter and Master Gardner training will begin February 6<sup>th</sup>.

Ms. Smith stated the Family and Consumer Sciences staff are in week 3 of the Dining with Diabetes program. There are 20 people currently enrolled in the program. They also host 3 lunch and learn opportunities each month. Ms. Smith stated they are partnering with Rossford Library to offer diabetes education. She also mentioned they will be starting a diabetes support group at Otterbein in Pemberville next week.

Ms. Avers stated the 4-H Spirit Night was held in September with approximately 400 people in attendance. There were 1,002 4-H members enrolled in 2023 with 1,684 projects completed. She noted that Wood County is 12<sup>th</sup> in the state for enrollment. Ms. Avers stated that a Cloverbud camp for 5 to 8 year-olds will be held in 2024. She shared the attached information. The Commissioners thanked them all for the update. The meeting concluded at 9:53 a.m.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:54 a.m.

Wood County Committee on Aging (WCCOA) Executive Director Denise Niese re: Healthy Aging Grant Proposal (10:00 a.m.) – Commissioner Bowlus called the meeting back to order with Commissioner Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long, Ms. Niese, WCCOA Board member Eric Myers and volunteer Jim Stainbrook present. Mr. Myers provided the history of the WCCOA non-profit organization. Mr. Myers stated the current tax levy for WCCOA generates approximately \$3.3 million annually for services accounting for 80% of operating costs. Mr. Myers stated they are here today to discuss a grant opportunity established by House Bill 33. The ODA Healthy Aging Grant is to assist people with staying in their own homes. Funds received from this grant must be used by September 30, 2024. The required use of funds must include a minimum of 20% for food assistance, 20% housing assistance and 10% digital access. Mr. Myers stated that a portion of the grant funding would be used to purchase 2 home delivered meal trucks and 2 medical escort sedans. Ms. Stanley stated the one-time grant funding will come through the county and is in the amount of \$466,495. BG Independent News journalist Jan McLaughlin asked if any other entity has inquired about obtaining the grant funds. Ms. Stanley stated the Ohio Area Office on Aging has inquired about the funds and will be meeting with the Commissioners at the end of the month. Ms. Stanley said she informed the interim Director that the Commissioners have already stated that they would prefer to award the funds to the local agency, WCCOA. Commissioner Herringshaw stated

that a final decision will be made in December. Ms. McLaughlin asked if the funding is available due to the pandemic. Ms. Stanley stated it is her understanding that the grant is remaining ARPA funds from the state. The meeting concluded at 10:21 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 10:21 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE		<u>ABSENT</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01387	11/9/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/2/2023		
23-01388	11/9/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01389	11/9/2023	AUTHORIZE AN AGREEMENT WITH COMBINED PUBLIC COMMUNICATIONS FOR INMATE PHONE SERVICES, VIDEO VISITATION, AND TABLETS AT THE WOOD COUNTY JAIL.		
23-01390	11/9/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND RED WOLF ENGINEERING SOLUTIONS.		
23-01391	11/9/2023	ADJUSTMENTS TO APPROPRIATIONS - VARIOUS FUNDS		
23-01392	11/9/2023	AUTHORIZE THIRD AMENDMENT TO AGREEMENT WITH COURTVIEW JUSTICE SOLUTIONS, INC. D/B/A EQUIVANT TO RENEW THE ORIGINAL AGREEMENT AND AMENDMENT TO AGREEMENT FOR SUPPORT AND MAINTENANCE OF THE COURTVIEW APPLICATION SOFTWARE, COURTVIEW EACCESS, COURTVIEW EACCESS IMAGING, AND COURTVIEW DASHBOARDS FOR THE WOOD COUNTY CLERK OF COURTS.		
23-01393	11/9/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01394	11/9/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01395	11/9/2023	PAYMENT FOR SERVICES - SEPTEMBER 2023 CENTRAL SERVICES		
23-01396	11/9/2023	AUTHORIZING AN AGREEMENT WITH AERO-MARK FOR THE 2023 PLACEMENT OF PAVEMENT MARKINGS ON VARIOUS ROADS THROUGHOUT WOOD COUNTY, WITHIN THE ROAD RIGHT-OF-WAY IN CENTER, FREEDOM, GRAND RAPIDS, HENRY, LAKE, LIBERTY, MIDDLETON, MILTON, PERRYSBURG, PLAIN, TROY, WASHINGTON, AND WEBSTER TOWNSHIPS, WOOD COUNTY, OHIO		
23-01397	11/9/2023	AUTHORIZING LAW ENFORCEMENT SERVICES AGREEMENT WITH THE VILLAGE OF BLOOMDALE FOR THE WOOD COUNTY SHERIFF.		
23-01398	11/9/2023	AUTHORIZE AN AMENDMENT TO AGREEMENT WITH COURTVIEW JUSTICE SOLUTIONS, INC. D/B/A EQUIVANT TO MIGRATE COURTVIEW DATABASES TO MSSQL 2019 WITH REPLICATION FOR THE CLERK OF COURTS OFFICE.		
23-01399	11/9/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE A SERVICE AGREEMENT WITH MIDWEST ENVIRONMENTAL CONTROL, INC. FOR SERVICES PERFORMED AT THE HIGHWAY GARAGE		
23-01400	11/9/2023	AUTHORIZE AN AGREEMENT WITH COUSINO RESTORATION & ENVIRONMENTAL LLC TO PERFORM A BIO CLEANUP AT THE WOOD COUNTY JUVENILE DETENTION CENTER		
23-01401	11/9/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTION INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE A SERVICE AGREEMENT WITH MIDWEST ENVIRONMENTAL CONTROL, INC. FOR SERVICES PERFORMED AT THE HIGHWAY GARAGE.		
23-01402	11/9/2023	AUTHORIZING AN AGREEMENT WITH AG-PRO COMPANIES FOR THE PURCHASE OF (1) JOHN DEERE 6R 110 TRACTOR FOR THE WOOD COUNTY GARAGE. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #110719-JDC.		
23-01403	11/9/2023	PAYMENT FOR SERVICES - 4TH QUARTER 2023 JFS BUILDING REPAIRS AND IMPROVEMENTS.		
23-01404	11/9/2023	TRANSFER OF FUNDS - VARIOUS FUNDS		
23-01405	11/9/2023	ADVANCE OF FUNDS - VARIOUS FUNDS		
23-01406	11/9/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE A SERVICE AGREEMENT WITH DIMECH SERVICES, INC. FOR PIPE REPAIRS AT THE HIGHWAY GARAGE.		
23-01407	11/9/2023	AUTHORIZING THE SUMMARY PLAN DESCRIPTION, MARKETPLACE NOTIFICATION, STOP LOSS AND FUNDING RATES FOR PLAN YEAR 2024 FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		

Resolution	Date	Description	PO	Cost
23-01408	11/9/2023	DEERE & COMPANY - AUTHORIZING THE PURCHASE OF A 6R 110 JOHN DEERE TRACTOR FOR HIGHWAY GARAGE. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #110719-JDC	314131	\$50,218.24
23-01409	11/9/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01410	11/9/2023	AUTHORIZING A SUBGRANT AGREEMENT WITH NORTHWESTERN WATER AND SEWER DISTRICT TO IDENTIFY LEAD DRINKING WATER LINES IN WOOD COUNTY USING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.		
23-01411	11/9/2023	SUMMIT 360 - AUTHORIZE THE PURCHASE OF (4) CISCO CATALYST NETWORK SWITCHES FOR THE WOOD COUNTY JAIL EXPANSION PROJECT.	135041	\$5,000.00
23-01412	11/9/2023	AUTHORIZING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN PERRYSBURG TOWNSHIP AND THE WOOD COUNTY ENGINEER'S OFFICE FOR ROADWAY IMPROVEMENTS ON FIVE POINT ROAD WITHIN PERRYSBURG TOWNSHIP, WOOD COUNTY OHIO PURSUANT TO LPA AGREEMENT 22-01324. PID 118543		
23-01413	11/9/2023	REQUEST NEW FUND - HEALTHY AGING GRANT		



Ohio State University Extension

# **WOOD COUNTY 4-H PROGRAM OF WORK**



**Traditional 4-H Programming (age 8-18) –**

**offering over 170+ projects for members to experience**

**Cloverbud Programming (age 5-8)**

**Wood County 4-H Honor Court – honoring and recognizing top**

**Wood County teens (age 16-18)**

**4-H Leadership Board (age 13-18)**

**Wood County 4-H Camp at Camp Palmer – counselor recruitment, training, programming for 200 campers and over 40 counselors**

**Art with Your Animal – local contest**

**4-H Bake Off Judging and Auction**

**ODA Livestock Quality Assurance - train the trainer/local clinics for youth Inspire Kids to Do Grant**

**4-H Postal Honor Flight Thank You Notes & 4-H Senior Smiles Projects - Community Service**

**Midnight Madness**

**County-wide Project Judging with support to 100+ Ohio State Fair Participants Livestock and Horse Skill-a-Thon**

**4-H Quilt Square Trail**

**4-H Spirit Night Program**

**Annual Volunteer Advisor Training/Management of 175 volunteers**

**4-H Ice Cream Social**

**Operation of 4-H Milkshake Barn**

**CarTeens**

**Provide Leadership for Showmanship Sweepstakes**

**4th Grade Farm Tour**

**Social Media on facebook, Twitter, 4-H app**

**Recruitment of volunteers to serve on 4-H Committee and Wood County Clover Legacy Foundation, as well as, multiple sub-committees**

**Cultivate/Maintain numerous business relationships with local supporters Annual Stakeholder's Meeting**

**Promotion of the 4-H Program at the Wood County Fair**

**4-H Family Info Night (orientation for new families)**

**Advisor Monthly Newsletter**

**Support to Livestock Judging Team and Shooting Sports (county clubs)**



