

**RESOLUTION NO. 23-01425**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
November 14, 2023. ) November 16, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 14<sup>th</sup> day of November 2023 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for November 14, 2023, was as follows:

*I. 9:17 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner Bowlus called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk of the Board Sandy Long and Wood County resident Steve Sattler also present. Commissioner Bowlus noted the receipt of the minutes of the previous session with no corrections necessary.

There were no out-of-state travel requests submitted. The personnel actions submitted were from Job and Family Services to extend the probationary period of Protective Services Worker 3 Chelsea Wisniewski; from Wood Haven for the resignation of RN Shift Supervisor Brandy Reyes, cancel the appointment of Environmental Services Aide Nicole Joy, appointment of part-time Environmental Services Aide Olivia Cramer and full-time Environmental Services Aides Hannah Thomas and Sarah Best.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolution 23-01422 (payment for services) which will be tabled and resolution 23-01424 (expanding enterprise zone) which will be held until later in the day’s session. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

Mr. Sattler stated there is an obstruction in a ditch along his property situated between Hull Prairie Road and Fort Meigs Road. He has discussed this with staff in the Engineer’s Office. The ditch is not currently under county maintenance and petitioning the ditch to be cleaned and placed under maintenance is a lengthy project. The Engineer’s Office anticipates it would be at least three years before it would be cleaned out. Mr. Sattler stated there is a mound of dirt along the ditch bank on the opposite side of his property that is eroding into the ditch. He also stated the CSX railroad crosses the ditch and some of the abutments are cracked. Mr. Sattler stated the ditch was cleaned out sometime around 2013 and the free flow of water stopped within two years. He has been cleaning out some of the ditch himself, including the removal of trees and moving dirt. He even cleared a clay trench. Mr. Sattler asked the Commissioners what could be done to take care of the situation. Commissioner Bowlus stated they will look into the matter further with the County Engineer and get back with him. Mr. Sattler thanked the Commissioners for their time. He exited at 9:34 a.m.

Emergency Management Agency (EMA) Quarterly Update and 2024 Appropriation Review (9:34 a.m.) – EMA Director Jeff Klein was joined by Deputy Director Erin Konecki to share the attached

information which was referenced throughout the discussion. Wood County Economic Development Executive Director Wade Gottschalk was also present. (Fiscal Manager Aimee Chafins entered at 9:41 a.m.) Mr. Klein also shared the EMA 2024 appropriations. There were no significant changes from the 2023 appropriations request. The meeting concluded at 10:04 a.m. Mr. Klein and Ms. Konecki exited at this time.

Consider Expansion of Enterprise Zone 169-C to include entirety of Perry Township (10:05 a.m.) – Mr. Gottschalk stated the Perry Township Trustees recently approved a resolution requesting the Commissioners include the entirety of Perry Township in the already established Enterprise Zone 169-C. He noted that many years ago an enterprise zone was established in Perry Township however it had a sunset provision. This request is for a permanent designation. Commissioner Bowlus moved to approve resolution 23-01424 and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. The meeting concluded at 10:09 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 10:09 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H Bowlus</u>
CRAIG LAHOTE	<u>                    </u>	<u>ABSENT</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Marcy M Quinlan  
Acting Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01386	11/14/2023	AUTHORIZE AGREEMENT WITH GWORKS FOR ANNUAL SUPPORT AND MAINTENANCE OF WOOD COUNTY'S PUBWORKS SOFTWARE IN THE ENGINEER'S OFFICE. (TABLED 11/2/2023)		
23-01410	11/14/2023	AUTHORIZING A SUBGRANT AGREEMENT WITH NORTHWESTERN WATER AND SEWER DISTRICT TO IDENTIFY LEAD DRINKING WATER LINES IN WOOD COUNTY USING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS. (TABLED 11/9/2023)		
23-01414	11/14/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/9/2023		
23-01415	11/14/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01416	11/14/2023	AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FROM QUALIFIED SERVICE OFFERORS TO PERFORM SERVICES RELATED TO A BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM AND BROWNFIELD REMEDIATION PROGRAM.		
23-01417	11/14/2023	DELL MARKETING - AUTHORIZING THE PURCHASE OF (1) PRECISION 3660 DESKTOP COMPUTER FOR WOOD COUNTY SHERIFF COURTHOUSE SECURITY.	135042	\$2,022.01
23-01418	11/14/2023	AUTHORIZE CHANGE ORDER NO. 2 WITH KLEINFELDER, INC. FOR PY2022 COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM.		
23-01419	11/14/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01420	11/14/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01421	11/14/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01422	11/14/2023	PAYMENT FOR SERVICES - VARIOUS FUNDS TO GENERAL FUND FOR 4TH QTR INDIRECT COST		
23-01423	11/14/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01424	11/14/2023	EXPANDING ENTERPRISE ZONE 169-C IN WOOD COUNTY, OHIO, PREVIOUSLY CERTIFIED BY THE STATE ON 5\2\1990, TO INCLUDE THE ENTIRETY OF PERRY TOWNSHIP		

# WOOD COUNTY E.M.A.

## 2023 4th QUARTER EMA/LEPC UPDATE w/BCC

11/14/2023

### FINANCE/GRANTS UPDATE

- **Emergency Management Performance Grant (EMPG FY22)**
- The original total grant was for \$107,752. Due to upcoming performance period changes for FY22, OH EMA is giving counties additional funds to bridge the performance period gap. Wood County is receiving an additional \$34,488.00 with a new total of \$142,240.00. EMA has already submitted and received a total of \$128,825.43. This is a 50/50 match grant that is used for operations (salaries & benefits).

### Public Health/ COVID

- Monthly conference call with Health Department, Wood County Hospital, BGSU Admin, local communities
- Weekly conference call with BGSU Emergency Management Team
- Assist in dispersing COVID test kits

### CodeRED

- Continue with new employee updates
- Monthly IPAWS tests and webinars

### PLANNING/TRAINING UPDATE

- Fall Ohio EMA Virtual Conference
- Fall EMAO Virtual Conference
- Hosted Kinder Morgan Pipeline Training at Perrysburg Twp FD
- L105 Public Information Officers Training October 3-5, 2023
- NIMS 300 virtual training October 3-6, 2023
- NIMS 400 virtual training October 25-28, 2023
- Assist ODH and Wood County Health Department Full Scale Exercise October 18, 2023.

### LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- Attended virtual SERC, Training and Ops Meetings
- LEPC November 9, 2023, Meeting in our EOC
- Ohio Hazardous Materials & Exercise Manual Update virtual meeting
- Attended and assisted in coordinating the annual LEPC Virtual Conference October 26, 2023

## SOLAR ECLIPSE 2024

- Coordinate regional monthly NC and NW Sector Eclipse Best Practices Meetings
- Attend Ohio EMA Solar Eclipse Tabletop Exercise.
- Regional and state discussions.
- BGSU Coordination Meetings
- Met with BGSU Media Department to develop public service messages.
- Wood County Health Department Regional Symposium
- Media interviews

## National Weather Service

- Weekly weather outlook virtual meeting.
- Intergraded Warning Team Meeting at BGSU.
- NWS Winter Outlook Virtual Meeting.

## OTHER EMA/LEPC ACTIVITIES

- NW Sector Meetings
- NC Sector Meetings
- WC Fire Chiefs Meeting
- WC Law Enforcement Executives Meeting
- NW Ohio Healthcare Advisory Board monthly meeting
- NW Ohio Healthcare Quarterly Regional Meeting.
- Ohio EMA monthly update meeting
- NW Ohio Haz Mat Conference Planning
- Attended Region 1 MARCS Meeting
- Wood County Senior Center, Grand Rapids Senior Center Preparedness talk.
- Provide Support to National Tractor Pulls
- Wood County Twp Association Meeting
- Ohio DHS Unclassified Briefing
- Provided our golf cart to BG PD for the Black Swamp Arts Festival
- Provided DTN weather support for the Black Swamp Arts Festival
- Participated in Safety Days at: Perrysburg Senior Safety Day, Middleton Twp Safety Day, Freedom Twp Service Building Open House, Church of Jesus Christ of Latter-day Saints
- Trunk or Treat at WCSO
- Multiple Mitigation Plan update meetings
- JTTF Regional Classified Meeting

