

RESOLUTION NO. 23-01263

In the matter of approval of prior meeting)	County Commissioners' Office,
minutes from the regular session held on)	Wood County, Ohio
October 3, 2023.)	October 5, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 3rd day of October 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for October 3, 2023, was as follows:

I. 9:19 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk of the Board Sandy Long also present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out of state travel requests were submitted. The personnel actions submitted were for a change from part-time to intermittent status for STNA Victoria Amos-James, appointment of full-time Environmental Services Aides Bonnie Beamon and Ivy Trevino, a change of start date for Bonnie Beamon, resignation of STNA Patricia Davis; from Information Technology for personal leave without pay for IT Support Technician II Derek Zavala; from the Commissioners’ Office a request to post a full-time Human Resources Manager position.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Mr. Scherger mentioned that five recycling bins have been delivered to North Baltimore.

Job and Family Services (JFS) re: Child Abuse Investigations (9:29 a.m.) – JFS Director Dave Wigent and Protective Services Supervisor Brandy Laux provided the update on the activities of the Intake Unit. Ms. Laux stated that the process starts with phone screeners. JFS has two phone screeners for reports of child abuse. She noted that most reports of child abuse are received via phone although they do receive some by fax or e-mail and occasionally in person. Once the reported concern is entered into the system, and is not screened out, an investigation begins. Staff visit the home to inform the family of the filed report and meet with all family members. If the alleged perpetrator does not reside in the home, that individual is also visited. The family is linked with service providers who are available to help. Staff work to try to keep kids in the home with family members. The unit has 45-60 days to decide whether to drop the investigation, place the child under supervision or remove the child from the home. Ms. Laux stated that most reports of abuse are received in April/May and at the start of school in September/October/November. Commissioner Bowlus asked why a report could be screened out. Ms. Laux stated if the report has insufficient

information, or it does not meet the criteria for investigation. Mr. Wigent stated there is often a lack of understanding of what constitutes abuse and as a result many calls are screened out. Ms. Laux said there were 714 reports so far in 2023 and 969 in 2022. Ms. Laux mentioned a new change recently implemented is that one staff member has been assigned to perform all child interviews to ensure consistency with questioning and the process. She noted there is one back-up to cover vacation and other leave.

Ms. Laux stated that her unit has been awarded incentive funds from the state for closing cases within time requirements. She noted there are strict mandates on the time frame for investigations. She said the state average rate of compliance has been 72-74% and Wood County has been at 95-99%. Mr. Wigent stated that maintaining staffing levels is key to Wood County's success. Over the years JFS has cross-trained staff so there is coverage after hours for investigations. Mr. Wigent stated that when performance is looked at it is almost always tied to staffing, noting most counties do not have enough. He stated that Wood County puts a lot of effort into having a pool of people to pull from and why the Fellowship Program is so helpful. He noted that Wood County's retention of employees is much higher than neighboring counties. Mr. Wigent also mentioned that without the JFS levy Wood County would likely have about one-third less employees, which would greatly affect operations. The meeting concluded at 9:50 a.m.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:54 a.m.

Law Library 2024 Appropriation Review (10:01 a.m.) – Commissioner LaHote called the meeting back to order with Commissioners Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long and Law Librarian Sarah Renda present. Ms. Renda shared the 2024 Law Library appropriation request. The meeting concluded at 10:07 a.m. Ms. Renda exited at this time.

Board of Elections 2024 Appropriation Review (10:08 a.m.) – Board of Elections Directors Julie Baumgardner and Terry Burton shared the 2024 Board of Elections appropriation and strategic budget requests. The meeting concluded at 10:26 a.m. Ms. Baumgardner and Mr. Burton exited at this time.

Records Center 2024 Appropriation Review (10:27 a.m.) – Records Center Manager Brenda Ransom shared the 2024 Records Center appropriation and strategic budget requests. The meeting concluded at 10:33 a.m.

Public Defender 2024 Appropriation Review (10:34 a.m.) – Chief Public Defender Justin Daler and Office Administrator Paula Hudak shared the 2024 Public Defender appropriation and strategic budget requests. The meeting concluded at 10:45 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:45 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Hong
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01253	10/3/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/28/2023		
23-01254	10/3/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01255	10/3/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING AN APPLICATION FOR SAFETY INTERVENTION GRANT AND AGREEMENT WITH THE OHIO BUREAU OF WORKERS' COMPENSATION FOR THE PURCHASE OF SOLAR POWERED PORTABLE TRAFFIC SIGNALS WITH MONITORING SYSTEM FOR THE WOOD COUNTY ENGINEER.		
23-01256	10/3/2023	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS AUTHORIZING AN APPLICATION FOR TRENCH SAFETY GRANT AND AGREEMENT WITH THE OHIO BUREAU OF WORKERS' COMPENSATION FOR THE PURCHASE OF A SHIELDING/TRENCH BOX, AND A 24", 36" AND 48" SPREADER FOR THE WOOD COUNTY ENGINEER.		
23-01257	10/3/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01258	10/3/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01259	10/3/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01260	10/3/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01261	10/3/2023	PRECISION LASER & INSTRUMENT INC - AUTHORIZING THE PURCHASE OF A SINGLE GRADE LASER LEVEL FOR THE WOOD COUNTY HIGHWAY GARAGE.	314132	\$2,000.00
23-01262	10/3/2023	AUTHORIZING WOOD COUNTY'S PORTION OF COSTS WITH MECCA MANAGEMENT, INC. (F.K.A. A & M GREEN FAMILY LIMITED PARTNERSHIP) TO PROVIDE RENOVATIONS TO THE INTERIOR OF THE LEASED PREMISES OF THE WOOD COUNTY CLERK OF COURTS AUTO TITLE OFFICE.	104536	\$32,721.00

